# **CALENDARS**

# CALENDAR AND FLOW CHART FOR THE COMPILATION OF THE 2012-2013 ANNUAL COURSE MASTER

**Thursday, September 1, 2011-** Annual Training from the *Office of Academic* 

Wednesday, October 26, 2011 Systems to departmental personnel. (One-on-one training

available upon request) **BANNER SYSTEM** 

Friday, Decemberber 23, 2011 Final Fall 2012 departmental input of Annual Master

Schedule material.

Monday, March 12, 2012 Fall 2012 Annual Master Schedule available.

(Departmental input resumes for the Fall semester **ONLY**)

#### **Calendar for the Schedule of Classes**

Spring, Summer & Fall 2012

	Part 1* Sent For Update	Part 1* Due To OAS	Part 2** Sent For Update	Part 2** Deptl Input Finished	Offcl Sem Class Listing Avlb to View
Spring 2012	Wed	Wed	Mon	Fri	Wed
1/9/12 -	June	Aug	May	Aug	Oct
4/27/12	29	3	9	26	5
	2011	2011	2011	2011	2011
Sum 2012	Wed	Wed	Fri	Thur	Wed
5/14/12 -	Nov	Dec	Nov	Dec	Feb
7/20/12	9	7	18	29	15
	2011	2011	2011	2011	2012
Fall 2012	Wed	Wed	Wed	Fri	Mon
8/20/12 -	Dec	Jan	Dec	Jan	Mar
12/10/12	7	4	14	27	12
12, 10, 12	2011	2012	2011	2012	2012

[Semester dates above do <u>not</u> include finals week dates]

**SUMMER 2012** (124) -- 5/14/12 - 7/20/12

**EXTD. SUMMER PERIOD 2012** -- 5/7-11/12 & 7/23-8/15/12

**FIRST SUMMER 2012** (125) -5/14/12 - 6/15/12

**SECOND SUMMER 2012** (126) -- 6/18/12 - 7/20/12

<sup>\*</sup> Part 1 – General Information Section

<sup>\*\*</sup> Part 2 – Class Schedule Information Section

# **Instructor Updates**

# $\underline{2011\text{-}2012}$

Semester Dates	Semester	IU Letters Sent	Input Finished	
8/20-12/10/11	Fall 2011	Mon., 8/22/11	Fri., 9/23/11	
1/9-4/27/12	Spring 2012	Mon., 1/9/12	Fri., 2/10/12	
5/14-7/20/12	Summer 2012	Mon., 5/14/12	Fri., 6/15/12	
Summer Extended Period 5/7-11/12 & 7/23-8/15/12				
5/14-6/15/12	1 <sup>st</sup> Summer 2012	Mon., 5/14/12	Fri., 6/15/12	
6/18-7/20/12	2 <sup>nd</sup> Summer 2012	Mon., 5/14/12	Fri., 7/13/12	

# **Course Withdrawal Period**

# <u>For</u>

# $\underline{2011\text{-}2012}$

Fall '11	Wed., October 26, 2011
Spring '12	Mon., March 19, 2012
Summer '12	Mon., June 25, 2012
1 <sup>st</sup> Sum '12	Mon., June 4, 2012
2 <sup>nd</sup> Sum '12	Mon., July 9, 2012

# Facility Priority Release & Management Report Dates

# 2011-2012

<u>Semester</u>	Priority <u>Release</u> <u>Dates</u>	Facilities Management <u>Report Run</u> <u>Date</u>
Fall '11	April 19, 2011	October 17, 2011
Spring '12	November 8, 2011	March 5, 2012
Fall '12	April 17, 2012	October 15, 2012

# **Zero Enrollment Calendar**

# 2011-2012

	Semester Dates	Run Dates
FALL	August 20 – December 10, 2011	Saturday, October 15, 2011
SPRING	January 9 – April 27, 2012	Saturday, March 3, 2012
Summer	May 14 – July 20, 2012	Wednesday, August 8, 2012
Ext. Perd.	May 7-11, 2012 & July 23 – August	15, 2012
1 <sup>st</sup> Sum	May 14 – June 15, 2012	Wednesday, August 8, 2012
2 <sup>nd</sup> Sum	June 18 – July 20, 2012	Wednesday, August 8, 2012

### **CIN 1023 Distribution Calendar**

(Student by Academic Program)

# <u>2011-2012</u>

FALL '11	Friday, September 9, 2011
Spring '12	Friday, January 27, 2012
Summer '12	Friday, June 1, 2012
1 <sup>st</sup> Summer '12	Friday, June 1, 2012
2 <sup>nd</sup> Summer '12	Friday, July 6, 2012

# **MOCK SCHEDULING RUN**

# **Spring 2012**

<u>Semester</u>	Run Eve of	Avlb/Depts <u>@ Noon</u>	Changes <b>Due by 5pm</b>	Schedule Run-(evng)
Spr '12	Tues	Wed	Tues	Fri
_	Nov	Nov	Nov	Nov
	1	2	8	11
	2011	2011	2011	2011

# **Statistics Dates**

(Census Enrollment)

### 2011-2012

Fall 2011 Saturday, September 3, 2011

Spring 2012 Saturday, January 14, 2012

Summer 2012 Saturday, August 4, 2012

First Summer 2012 Saturday, August 4, 2012

Second Summer 2012 Saturday, August 4, 2012

#### **Semester Dates**

#### <u>2010-2011</u>

Fall 2010 (**101**) 8/23/10-12/10/10

Spr 2011 (**113**) 1/10/11-4/29/11

Sum 2011 (**114**) 5/16/11-7/22/11

SEP 2011 5/9-13/11 & 7/25-8/17/11

1<sup>st</sup> Sum 2011 (**115**) 5/16/11-6/17/11

2<sup>nd</sup> Sum 2011 (**116**) 6/20/11-7/22/11

#### **2011-2012**

Fall 2011 (111) 8/22/11 – 12/9/11

Spr 2012 (**123**) 1/9/12 – 4/27/12

Sum 2012 (**124**) 5/14/12 – 7/20/12

SEP 2012 5/7-11/12 & 7/23-8/15/12

 $1^{st}$  Sum 2012 (**125**) 5/14/12 - 6/15/12

 $2^{\text{nd}}$  Sum 2012 (126) 6/18/12 - 7/20/12

#### **2012-2013** (proposed)

Fall 2012 (**121**) 8/20/12-12/10/12

Spr 2013 (**133**) 1/7/13-4/26/13

Sum 2013 (**134**) 5/13/13-7/19/13

SEP 2013 5/6-10/13 & 7/22-8/14/13

1<sup>st</sup> Sum 2013 (**135**) 5/13/13-6/14/13

2<sup>nd</sup> Sum 2013 (**136**) 6/17/13-7/19/13

# **Session Dates**

#### <u>2011</u>

	Term#	Year	Date	Session
SUM	4	2011	5/16-7/22/11	1
1SS	5	2011	5/16-6/17/11	1
2SS	6	2011	6/20-7/22/11	1
SEP	4	2011	5/9-13/11 & 7/25-8/17/11	2
<u>2012</u>				
	Term#	Year	Date	Session
SUM	4	2012	5/14-7/20/12	1
1SS	5	2012	5/14-6/15/12	1

2012

2012

6/18-7/20/12 1

5/7-11/12 & 2

7/23-8/15/12

### **<u>2013</u>** (proposed)

6

4

2SS

SEP

	Term#	Year	Date	Session
SUM	4	2013	5/13-7/19/13	1
1SS	5	2013	5/13-6/14/13	1
2SS	6	2013	6/21-7/23/13	1
SEP	4	2013	5/6-10/13 & 7/22-8/14/13	2

#### 2011-2012 WEEKLY SEMESTER DATES

#### **FALL 2011**

(August 22, 2011 – December 16, 2011)

**WEEK** 1 8/22/11 – 8/26/11

2 8/29/11 - 9/2/11

3 9/5/11 - 9/9/11 No class Mon  $5^{th}$ -Labor Day-Univ Clsd

4 9/12/11 – 9/16/11

5 9/19/11 – 9/23/11

6 9/26/11 – 9/30/11

 $7 \quad 10/3/11 - 10/7/11$ 

 $8 \quad 10/10/11 - 10/14/11$ 

9 10/17/11 – 10/21/11 No class M & T, Oct 17 & 18 Fall Break

 $10 \ 10/24/11 - 10/28/11$ 

11 10/31/11-11/4/11

 $12 \ 11/7/11 - 11/11/11$ 

13 11/14/11 - 11/18/11

(rest of wk 9) 11/21/11 - 11/25/11 Classes meet M&T, 11/21&22

No Classes W-F, 11/23-25/11-Thnxgvg Brk

University Closed R & F, 11/24 & 25

 $14 \ 11/28/11 - 12/2/11$ 

15 12/5/11 – 12/9/11 Last Regular Class Day Mon., 12/12/11

**FINALS** 12/13/11 – 12/16/11 Finals T-F

Final Exams/Sat Clss-12/10/11

**COMMENCEMENT = Saturday, December 17, 2011** 

**SEMESTER BREAK** = 12/18/11 - 1/8/12

#### **SPRING 2012**

(January 9, 2012 – May 4, 2012)

**WEEK** 1 1/9/12 – 1/13/12

2 1/16/12 – 1/20/12 Mon., Jan 16-MLK Jr. Day-No Class

Univ Clsd

3 1/23/12 - 1/27/12

4 1/30/12 - 2/3/12

5 2/6/12 - 2/10/12

6 2/13/12 - 2/17/12

7 2/20/12 - 2/24/12

8 2/27/12 - 3/2/12

SPRING BREAK 3/5/12 - 3/9/12

9 3/12/12 - 3/16/12

 $10 \quad 3/19/12 - 3/23/12$ 

3/26/12 - 3/30/12

12 4/2/12 - 4/6/12

13 4/9/12 – 4/13/12

14 4/16/12 – 4/20/12

15 4/23/12 – 4/27/12

FINALS 4/30/12 - 5/4/12 Finals M-F

Finals/Sat Clss-4/28/12

**COMMENCEMENT= Saturday, May 5, 2012** 

**SEMESTER BREAK** = 5/6/12 - 5/13/12

#### **SUMMER SEMESTER 2012**

(May 14, 2012 – July 20, 2012)

**WEEK** 1 5/14/12 - 5/18/12

2 5/21/12 - 5/25/12

3 5/28/12 - 6/1/12 No Class M, 28<sup>th</sup>-Memorial Day

Univ Clsd

4 6/4/12 - 6/8/12

5 6/11/12 – 6/15/11

6 6/18/12 - 6/22/12

7 6/25/12 - 6/29/12

8 7/2/12 - 7/6/12 No Class W,  $4^{th}$ -Indpndc Day Recess

Univ Clsd

9 7/9/12 - 7/13/12

 $10 \quad 7/16/12 - 7/20/12$ 

**COMMENCEMENT = Saturday, July 21, 2012** 

### <u>1<sup>ST</sup>SUMMER SESSION 2012</u>

(May 14, 2012 – June 15, 2012)

**WEEK** 1 5/14/12 – 5/18/12

2 5/22/12 - 5/25/12

3 5/28/12 - 6/1/12 No Class M, 28th-Memorial Day

Univ Clsd

4 6/4/12 - 6/8/12

5 6/11/12 – 6/15/12

### 2<sup>ND</sup> SUMMER SESSION 2012

(June 18, 2012 – July 20, 2012)

**WEEK** 1 6/18/12 - 6/22/12

2 6/25/12 - 6/29/12

 $3 \qquad 7/2/12 - 7/6/12 \qquad \text{No Class W, 4}^{\text{th}}\text{-Indpndc Day Recess}$ 

Univ Clsd

4 7/9/12 - 7/13/12

5 7/16/12 - 7/20/12

**COMMENCEMENT = Saturday, July 21, 2012** 

#### **SUMMER EXTENDED PERIOD 2012**

(May 7, 2012 – May 11, 2012 & July 23, 2012 – August 15, 2012)

**WEEK** 1 5/7/12 – 5/11/12

2 7/23/12 - 7/27/12

 $3 \qquad 7/30/12 - 8/3/12$ 

4 8/6/12 - 8/10/12

5 8/13/12 - 8/15/12

# **Ball State University 2011-12 Calendar Fall Semester (August 22, 2011-December 16, 2011)**

August 18, Thursday Residence halls open at 9 a.m. for new students.

August 19, Friday Faculty meetings. Academic year for faculty begins.

August 20, Saturday Residence halls open at 9 a.m. for returning students.

Saturday classes meet.

August 22, Monday University classes for Fall Semester begin.

Late Registration and Change-of-Course accepted.

August 26, Friday Late Registration and Change-of-Course end.

September 5, Monday Labor Day – no classes.

University administrative offices closed.

October 17, 18, Mon., Tues. Fall Break—no classes

University administrative offices open.

October 26, Wednesday Course Withdrawal Period ends.

November 23, Tuesday Classes meet according to a Friday time configuration.

November 23, Wednesday Residence halls close at 8 a.m.

November 23-27, Wed.-Sun. Thanksgiving recess – no classes.

University administrative offices open on Wednesday.

November 27, Sunday Residence halls open at 9 a.m.

November 28, Monday Classes resume.

December 12, Monday Last meeting day for regular classes.

December 10, Saturday Final examination day for Saturday classes.

December 13-16, Tues.-Fri. Final Examination Period.

December 16, Friday Fall Semester ends.

December 17, Saturday December Commencement.

Residence halls close at 6 p.m.

December 19, Monday Grades due by 12 noon.

### **Ball State University 2011-12 Calendar Spring Semester (January 9, 2012-May 4, 2012)**

January 8, Sunday Residence halls open at 9 a.m.

January 9, Monday University classes for Spring Semester begin.

Late Registration and Change-of-Course accepted.

January 13, Friday Late Registration and Change-of-Course end.

January 16, Monday Martin Luther King, Jr. Day Celebration – no classes.

University administrative offices closed.

March 3, Saturday Residence halls close at 8 a.m.

March 4-11, Sun.-Sun. Spring Break.

University administrative offices open March 5-9.

March 11, Sunday Residence halls open at 9 a.m.

March 12, Monday Classes resume.

March 19, Monday Course Withdrawal Period ends.

April 27, Friday Last meeting day for regular classes.

April 28, Saturday Final Examination day for Saturday classes.

April 30-May 4, Mon.-Fri. Final Examination Period.

May 4, Friday Spring Semester ends.

May 5, Saturday May Commencement.

Residence halls close at 6 p.m.

May 7, Monday Grades due by 12 noon.

### Ball State University 2011-12 Calendar Summer Semester (May 14, 2012-July 20, 2012)

May 13, Sunday Residence halls open at 9 a.m.

May 14, Monday University classes for Summer Semester begin.

Late Registration and Change-of-Course accepted.

May 18, Friday Late Registration and Change-of-Course end.

May 28, Monday Memorial Day – no classes.

University administrative offices closed.

June 25, Monday Course Withdrawal Period ends

July 4, Wednesday Independence Day – no classes

University administrative offices closed.

July 20, Friday Summer Semester ends.

July 21, Saturday July Commencement.

Residence halls close at 6 p.m.

July 23, Monday Grades due at 12 noon.

July 23-August 15 Summer Extended Period.

### Ball State University 2011-12 Calendar First Summer Session (May 14, 2012-June 15, 2012)

May 13, Sunday Residence halls open at 9 a.m.

May 14, Monday University classes for First Summer Session begin.

Late Registration and Change-of-Course accepted.

May 16, Wednesday Late Registration and Change-of-Course end.

May 28, Monday Memorial Day – no classes.

University administrative offices closed.

June 4, Monday Course Withdrawal Period ends.

June 15, Friday First Summer Session ends.

June 18, Monday Grades due at 12 noon.

### **Ball State University 2011-12 Calendar Second Summer Session (June 18, 2012-July 20, 2012)**

June 18, Monday University classes for Second Summer Session begin.

Late Registration and Change-of-Course accepted.

June 20, Wednesday Late Registration and Change-of-Course end.

July 4, Wednesday Independence Day – no classes.

University administrative offices closed.

July 9, Monday Course Withdrawal Period ends.

July 20, Friday Second Summer Session ends.

July 21, Saturday July Commencement.

Residence halls close at 6 p.m.

July 23, Monday Grades due at 12 noon.