CONFIDENTIAL: Group Reservation Confirmation Letter

Thank you for choosing Collette. We sincerely appreciate your business.

Tour: Alaska Discovery Land & Cruise ft. a 7-night Princess Cruise • Departing: Tuesday, June 19, 2018

Please carefully review this letter as your confirmation for travel. Included below is a summary of your departure date, destination, group reservation number, and financial terms. Please initial and sign this confirmation form and return to Collette. Please keep a copy for your records. Limited space on each cabin category, all cabins are on a first come first serve basis.

### Deposit Amount
- A deposit of $750 per person is due upon reservation.
- If you purchase our Travel Protection Plan, the deposit is only $500 per person plus the cost of the Insurance.

**Base per person Rates:** Double $5,449; Single $8,349 * (see terms)

*(Rates and components are based on a group of 10 or more, unless otherwise noted)*

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Item</th>
<th>Price</th>
<th>Commission %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jun 19, 2018</td>
<td>Jul 01, 2018</td>
<td>Alaska Discovery</td>
<td>Double $3,749</td>
<td>10</td>
</tr>
<tr>
<td>Jun 19, 2018</td>
<td>Jun 19, 2018</td>
<td>Package: Hometown Transfer Outbound (Air Inclusive w/in 100 mi. radius) - USA Inclusive</td>
<td>Included</td>
<td>0</td>
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<td>Jun 19, 2018</td>
<td>Jun 19, 2018</td>
<td>Transfer: Fairbanks Arrival Transfer - Air Inclusive</td>
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<tr>
<td>Jun 19, 2018</td>
<td>Jun 19, 2018</td>
<td>Package Airfare - Indianapolis Intl Airport (IND)</td>
<td>* $1,055</td>
<td>10</td>
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<tr>
<td>Jun 19, 2018</td>
<td>Jun 19, 2018</td>
<td>Package: Air taxes and fees - Air Taxes and Fees</td>
<td>$50</td>
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<tr>
<td>Jun 19, 2018</td>
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<td>Insurance: Land &amp; Air Waiver and Travel Cruises - Land/Air</td>
<td>$360 **</td>
<td>10</td>
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<td>Jun 23, 2018</td>
<td>Jun 29, 2018</td>
<td>Cruise: Princess Cruises - Balcony (upgrade)</td>
<td>Double $1,400 **</td>
<td>10</td>
</tr>
<tr>
<td>Jun 23, 2018</td>
<td>Jun 29, 2018</td>
<td>Cruise: Princess Cruises - Outside (upgrade)</td>
<td>Double Included</td>
<td>0</td>
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<td>Jun 23, 2018</td>
<td>Jun 29, 2018</td>
<td>Fee / Tax: Princess Cruises - Port Charges</td>
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<tr>
<td>Jul 01, 2018</td>
<td>Jul 01, 2018</td>
<td>Package: Hometown Transfer Return (Air Inclusive w/in 100 mi. radius) - USA Inclusive</td>
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<td>0</td>
</tr>
<tr>
<td>Jul 01, 2018</td>
<td>Jul 01, 2018</td>
<td>Transfer: Seattle Departure Transfer - Air Inclusive</td>
<td>Included</td>
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</tr>
</tbody>
</table>

**Commission payable to Ball State University Alumni Association**

**IMPORTANT CONDITIONS:** Your price is subject to increase prior to the time you make full payment. Your price is not subject to increase after you make full payment, except for charges resulting from increases in government-imposed taxes or fees. Once deposited, you have 7 days to send us written consumer consent or withdraw consent and receive a full refund. *(See registration form for consent.)*

**Cruise-Land:** These combine the best of land and sea. These tours feature all the qualities of our traditional escorted tours, including a Tour Manager; and include high quality cruise ships that feature various amenities.

Initial ______
GROUP AIR CONFIRMATION

We have confirmed 16 air seats at $1105 per person for your group. Names are due by Dec 19, 2017 and additional request after this date will be subject to availability at time of booking. Please review and sign acceptance of schedule and terms. Date: ______

TERMS

Air
- Economy air rate and schedule are applicable for groups of 10 or more traveling on the same flights and dates.
- Air rates, schedules, taxes and fees are subject to change until passengers have paid in full.
- If air is cancelled within 120 days of departure, penalties may apply (see Cancellation Charges below). Name changes are subject to penalties within this time period. If waivers have not been purchased and a reservation is cancelled for any reason prior to departure - Air is 100% non-refundable once paid in full.
- Groups who purchase Collette Air will receive complimentary hotel transfers on the scheduled day of arrival and departure, not including pre or post stays.
- If Business class service has been purchased, it is for the international portion of the journey only.

Air Charges *
- *Airfare: For your convenience, we offer airfare for purchase with all vacation packages. If you purchase an air inclusive program, your airfare will be quoted inclusive of all fuel, taxes and fees. Your rates are subject to change until paid in full. Seats are limited and may not be available on every flight or departure date.

Checked Baggage Charges: Some airlines may impose additional charges if you choose to check any baggage. Please contact your airline or refer to its website for detailed information regarding your airline’s checked baggage policies.

Deposits and Names
- A per person deposit is due with passenger names
- Should your clients decide to purchase our trip cancellation waiver they must do so at time of booking
- Payment of a per person waiver fee guarantees a full refund of all payments (including deposit) except for the waiver fee itself, in case of cancellation of travel plans for any reason prior to the day of departure.
- All names submitted to Collette must appear exactly as shown on passengers’ passports.
- Any name changes are subject to penalty.

Pre-Sold Options/Pre-Post Hotels/Extensions
- 5% commission is paid on pre-sold options. (Some options may be non commissionable.)
- Please note that the Abu Simbel & Xian optional tours are non-commissionable.
- Options purchased on tour are non-commissionable.
- Extension commission will match land commission
- 10% commission is paid on pre or post hotels.

Revision Fees
- A handling fee of $25 per change will be assessed for any change or revision made to a reservation.
- A change of tour date or tour itinerary within the guidelines of the cancellation policy will be treated as a cancellation and regular cancellation fees apply.
- If flight changes or flight cancellations are requested, revision fees or airline cancellation fees will apply.
- A voluntary change of departure within 90 days of original departure date will be treated as a cancellation and cancellation charges will apply.

Seat Reductions
- On the seat reduction date, your group space will be reduced to the number of seats under deposit with names.

Triple Rooms
- Triple rooms are normally a standard double room with 2 beds. A cot or rollaway bed may be requested but not guaranteed due to size of room and fire codes.

If you have not purchased waivers, and you need to cancel for any reason prior to the day of departure, the Cancellation Fees are as follows:

Cancellation Charges for this tour: After your seat reduction date has passed, a non-refundable deposit will be retained. For Cancellation between 60-16 days prior to departure: cancellation fee of 30% of total price. For cancellation between 15-1 days prior to departure: cancellation fee of 50% of total price. For cancellation on the day of departure and after: 100% of total price. For Ocean Cruises: For cancellation between 90-61 days prior to departure: cancellation fee of 35% of total price. For cancellation between 60-31 days prior to departure: 60% of total price. 30 or fewer days prior to departure: 100% of total price. For River Cruises: including Europe, Russia, Egypt and China, 90-61 days prior to departure: cancellation fee of 50% of total price. For cancellation between 60-31 days prior to departure: cancellation fee of 85% of total price. For cancellation 30 or fewer days prior to departure: cancellation fee of 100% of total price. For Galapagos and Antarctica: A cancellation fee of 60% will apply for cancellation between 120-90 days prior to departure; A cancellation charge of 100% will apply for cancellation less than 90 days prior to departure. Cancellation protection is highly recommended and must be purchased at time of deposit. Air rates are subject to change until tour is paid in full. If Travel Protection Plan has not been purchased and a reservation is cancelled for any reason prior to departure - Air is 100% non-refundable once paid in full. Cancellation charges also apply to reservations made for "pre" and "post" night accommodations. Payment of a Per Person Travel Protection Plan Fee guarantees a full refund of all payments (including deposit), except the Travel Protection Plan Fee itself, made to Collette for travel arrangements in case of cancellation of your travel plans for any reason prior to the day of departure. The Travel Protection Plan Fee with Air only covers airline tickets you have purchased from Collette. Exception: If you originally purchased non-refundable airline tickets, the Travel Protection Plan does not provide a refund for the airline tickets, taxes or fees, in the event of cancellation. This air ticket is covered by Collette's travel protection plan under Part B, if you cancel your trip for covered reasons (see Part B for more details). The Travel Protection Plan Fee does not cover any single supplement charges which arise from an individual’s traveling companion electing to cancel for any reason prior to departure. However, the Part B travel insurance includes a single supplement benefit of $1,000 for certain covered reasons as detailed in Part B. In this case, the single supplement will be deducted from the refund of the person who cancels. Division of this charge between the two passengers involved is solely their responsibility. If insufficient funds are deducted from the canceling client, the traveling client will be charged the remaining portion of the single supplement. Cancellation waiver protects you from penalties in the event you have a need to cancel your entire inclusive tour package up to the day prior to departure. Cancellation waiver does not indemnify you from penalties if you chose to cancel partial tour components or air. If you chose to partially cancel your vacation, you will be responsible for a revision fee as well as any penalties that are incurred at the time of the cancellation. Upon notification of transportation or travel services where you, the customer, are not at fault and have not canceled in violation of the terms and conditions above, you will be refunded 100%. Please see your sales agent for more information, or review our brochure for details.

ARBITRATION:
I agree that any dispute concerning, relating, or referring to this contract, the brochure or any other literature concerning my trip, or the trip itself, shall be resolved exclusively by binding arbitration according to the then existing rules of the American Arbitration Association in the State of Rhode Island. Such proceedings will be governed by and in accordance with substantive Rhode Island law.

The arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or voidable.

If any information is not correct, please notify us within 24 hours.

This document contains confidential information and is intended only for the individual or organization named. If you are not the named addressee you should not disseminate, distribute or copy this document. Please notify the sender immediately if you have received this by mistake and delete if electronically received.

Please send payment to:
Collette
Attn: Accounts Receivable
162 Middle Street
Pawtucket RI, 02860
Fax: 1-401-727-9014
Ball State University Alumni Association presents…

Alaska Discovery Land & Cruise

featuring a 7-night Princess Cruise

June 19 – July 1, 2018

For more information contact:

Lori Corvino
Ball State University Alumni Association
(765) 285-7051 or 1-888-I-GO-4-BSU
lrcorvino@bsu.edu
**13 Days • 25 Meals:** 11 Breakfasts, 6 Lunches, 8 Dinners

**Inside Cabin Rates:** **Double $5,449; Single $8,349;**

**Outside Cabin Rates:** **Double $6,549; Single $10,249;**

**Balcony Cabin Rates:** **Double $6,849; Single $10,749;**

**Included in Price:** Port Charges, Round Trip Air from Indianapolis Intl Airport, Air Taxes and Fees/Surcharges, Hotel Transfers

**Not included in price:** Cancellation Waiver and Insurance of $360 per person

* All Rates are Per Person and are subject to change

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**Cruise-Land:** These combine the best of land and sea. These tours feature all the qualities of our traditional escorted tours, including a Tour Manager; and include high quality cruise ships that feature various amenities.
Culinary Inclusions
• Revel in an evening of entertainment at the Music of Denali Dinner Theater.

Collette Experiences
• Enjoy an unforgettable rail journey from Denali to Talkeetna in a luxury domed railcar.
• Enjoy an expert guided Tundra Wilderness Tour in Denali National Park.
• Relive Alaska’s Gold Rush days in historic Skagway.

Must-See Inclusions
• Relax aboard a 7-night Princess cruise — your fabulous floating resort.
• Cruise past Hubbard Glacier, one of Alaska’s advancing glaciers.
• Sail through Glacier Bay, a treasure trove of glaciers and coastal islands.

Highlights: Fairbanks, Sternwheeler Discovery, Music of Denali Dinner Theatre, Denali National Park, Tundra Wilderness Tour, Luxury Domed Rail, Anchorage, Hubbard Glacier, Glacier Bay, Skagway, Juneau, Ketchikan, Inside Passage

Day 1: Tuesday, June 19, 2018
Fairbanks, Alaska - Tour Begins Your tour opens in Fairbanks, in the great state of Alaska. On this adventure we bring together the best of both land and sea.

Day 2: Wednesday, June 20, 2018
Fairbanks - Denali National Park Step aboard an amazing cruise on the popular Sternwheeler Discovery, an unforgettable journey showcasing Alaska’s diverse culture and rich history. Make stops along the way to meet the people and get a taste of local life. Take a scenic motorcoach ride to Denali National Park. Tonight, enjoy an entertaining evening at the Music of Denali Dinner Theater which tells the story of the first ascent of Denali. (B, D)

Day 3: Thursday, June 21, 2018
Denali National Park This morning, travel deep into Denali National Park on the Tundra Wilderness Tour* which affords the best opportunities to view the region’s wildlife. Learn about the history of the park and see why Denali is one of the top three reasons that people visit Alaska. The remainder of the day is at leisure. (B)
Day 4: Friday, June 22, 2018 Denali National Park - Talkeetna - Denali
Your day begins with a scenic train ride** to Talkeetna. Savor every moment inside your luxury domed railcar. View the incredible landscape from glass-ceiling railcars and open-air observation platforms as rail guides provide expert commentary. Head to Mt. McKinley Princess Wilderness Lodge where, from the moment you arrive, you’ll know you are somewhere special. This comfy Alaskan lodge invites the ultimate experience, overlooking Denali and the Alaskan Range with one of the most inspirational views of the mountain found anywhere. There will be plenty of time to explore the area or enjoy a host of recreational activities. (B)

Day 5: Saturday, June 23, 2018 Denali - Anchorage - Whittier - Board Cruise Ship Depart for your ship, stopping en route in Anchorage, Alaska’s largest city. Continue with a scenic drive along the Alaska Range. Pass the amazing Turnagain Arm, a deep glacial fjord, and arrive in the port of Whittier where you’ll embark the ship to begin your 7-night Princess cruise aboard a fabulous floating resort designed to make your stay on board truly memorable. You will be dazzled by the entertainment in the state-of-the-art lounges and a myriad of dining options. While on board, breakfast, lunch, dinner and nightly entertainment are included. (B, D)

Day 6: Sunday, June 24, 2018 Cruising - Hubbard Glacier Your ship cruises past the mammoth Hubbard Glacier, one of Alaska’s advancing glaciers. Have your camera ready as today is filled with amazing natural sights as you linger along its shimmering surface. (B, L, D)

Day 7: Monday, June 25, 2018 Cruising - Glacier Bay Cruise through Glacier Bay, a spectacular national park and preserve that is a treasure trove of tidewater glaciers and scenic coastal islands. Its rich world of marine life and large concentration of tidewater glaciers is Alaska at its best. (B, L, D)

Day 8: Tuesday, June 26, 2018 Cruising - Skagway Relive Alaska’s Gold Rush days in this “Gateway to the Klondike” and home of the famed
Chilkoot Trail. In historic Skagway, Alaska’s past lives on in a spectacular natural setting and cries of “gold in the Yukon!” can still be heard. (B, L, D)

Day 9: Wednesday, June 27, 2018
Cruising - Juneau From massive scenic mountains to historic buildings, there is so much to explore in Alaska’s capital city of Juneau. (B, L, D)

Day 10: Thursday, June 28, 2018
Cruising - Ketchikan Your port of call today is Ketchikan, known as the “Salmon Capital of the World” and the “City of Totems.” Located on the tranquil Revillagigeddo Island, Ketchikan is home to the world’s largest collection of totem poles. (B, L, D)

Day 11: Friday, June 29, 2018
Cruising - Inside Passage A wonderful day of sightseeing awaits as your ship sails along the amazing Inside Passage, an extensive stretch of land known for its natural beauty and abundant wildlife. You will be awestruck with this natural wonder. (B, L, D)

Day 12: Saturday, June 30, 2018
Vancouver, B.C. - Disembark Cruise - Seattle, WA Airport Area Your cruise ends in the vibrant city of Vancouver. Choose an optional city tour featuring Stanley Park, Chinatown and Gastown, home to the world-famous steam-powered clock. Or, explore this lovely city on your own. Next, board your coach for the drive to the Seattle, WA airport area for an overnight stay. (B)

Day 13: Sunday, July 1, 2018
Seattle Airport Area - Tour Ends Your tour comes to a close today, leaving you with many wonderful memories of your tour to the last of the great frontiers.
## Itinerary at a glance

<table>
<thead>
<tr>
<th>Day</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fairbanks Hotel, Fairbanks, Alaska</td>
</tr>
<tr>
<td>Days 2, 3</td>
<td>Denali Princess Wilderness Lodge, Denali National Park, Alaska</td>
</tr>
<tr>
<td>4</td>
<td>Anchorage Hotel, Anchorage, Alaska</td>
</tr>
<tr>
<td>Days 5 – 11</td>
<td>Princess Cruises, Seattle, Washington</td>
</tr>
<tr>
<td>12</td>
<td>Seattle Hotel, Seattle, Washington</td>
</tr>
</tbody>
</table>

*On some dates alternate hotels may be used.*

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**Experience It! Denali National Park**

In 1917, Alaska named its first national park Mount McKinley National Park and nearly 70 years later the park was expanded and renamed Denali National Park. This vast land has a fascinating ecosystem and is more than a park — it is a wildlife reserve. And perhaps its biggest claim to fame is being the home to North America’s highest peak, Denali, ascending more than 20,000 feet. This massive park is now more than 6 million acres, an area that can be compared to the size of Massachusetts. The park is home to nearly forty different varieties of mammals, but the most popular residents are moose, caribou, wolves, plus brown and grizzly bears. Denali is Alaska’s heartland and brings you up close to its majestic beauty and natural wonders.

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For important reservation information visit https://gateway.gocollette.com/link/821021. You can also find this information on your tour documents.
Please fill out and return TO:

Alaska Discovery Land & Cruise featuring a 7-night Princess

DEPARTURE DATE: Jun 19, 2018

GROUP NAME: Ball State University Alumni Association

BOOKING NUMBER: 821021

Please print EXACTLY as it appears on Passport:

PASSENGERS NAME: (Please submit a separate form for each passenger)

Salutation:____ First:___________________ Middle:_________________ Last:_________________ Suffix:____ Nickname:________

Available Prepaid Options

<table>
<thead>
<tr>
<th>Option</th>
<th>Price Per Person (USD)</th>
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<tbody>
<tr>
<td>City Tour of Vancouver</td>
<td>150.00</td>
</tr>
<tr>
<td>Misty Fjords Flightseeing</td>
<td>379.00</td>
</tr>
<tr>
<td>Skagway Tour and Summit Overlook</td>
<td>269.00</td>
</tr>
<tr>
<td>Dog Sled and Helicopter Flight</td>
<td>599.00</td>
</tr>
<tr>
<td>Helicopter and Glacier Walk</td>
<td>39.99</td>
</tr>
<tr>
<td>Jet Boat Whale Watching</td>
<td>40.00</td>
</tr>
<tr>
<td>Skagway Tour and Summit Overlook</td>
<td>60.00</td>
</tr>
</tbody>
</table>

In order to secure this option it should be purchased 45 days in advance. There will be limited availability on board. Depending on snow conditions this option may stop operating the third week in August.

In order to secure this option it should be purchased 45 days in advance. There will be limited availability on board. While in Juneau, only one option may be selected.

While in Juneau, only one option may be selected.

Children under the age of 18 MUST be accompanied by an adult. Availability is limited and reservations are on a first come, first served basis. Payment must be received no later than 15 days prior to departure. Prices are subject to change. Children under the age of 18 MUST be accompanied by an adult.

Contact: 

Alaska Discovery Land & Cruise

TOUR: Alaska Discovery Land & Cruise featuring a 7-night Princess

Please fill out and return
TRAVEL DATE: 6/19/2018  TERRITORY: M6  
RES#: 821021  Alaska Discovery Land & Cruise featuring a 7-night Princess Cruise

For Reservations Contact: Lori Corvino (765) 285-7051 or 1-888-I-GO-4-BSU email: lrcorvino@bsu.edu
Ball State University Alumni Association, 2800 W Bethel Ave, Muncie, IN 47304-2619

A deposit of $750 per person is due upon reservation. If you purchase our Travel Protection Plan, the deposit is only $500 per person plus the cost of the Insurance. Reservations are made on a first come, first served basis. Reservations made after the deposit due date of December 12, 2017 are based upon availability. Final payment due by February 19, 2018. Deposits are refundable up until December 19, 2017.

YOUR INFORMATION:
Clearly print your full name (first/middle/last) as it appears on your government issued travel documentation.

IMPORTANT: In order to avoid any unnecessary change fees, it is imperative that all guest names are entered correctly from the start. The information below must be the legal name and be 100% identical to the ID being used to travel <passport/driver’s license> including middle names or suffixes <Jr, Sr>.

First: ___________________________ Middle: ___________________________ Last: ___________________________ Suffix: ____________
Nickname: ________________________ Gender: ( ) Male ( ) Female Date of Birth: month ___________ day ___________ year ___________
Address: __________________________ City: __________________________ State: ___________ Zip Code: ____________
Phone: ( ) ________________________ Cell: ( ) ________________________ Email Address: __________________________
Passport Number: ___________________ Expiration Date: (month/day/year) ___________ Date of Issuance: (month/day/year) ___________
City, State, Country of Issuance: __________________________ Citizenship: __________________________

Should you become ill or injured, whom should we contact (not traveling with you): __________________________ Phone: ( ) ______________________

ROOMING WITH: ☐ Check if address is the same as Passenger #1
First: ___________________________ Middle: ___________________________ Last: ___________________________ Suffix: ____________

AIR GATEWAY: Departure airport for this tour: __________________________
Air Seat Request: ( ) Aisle ( ) Window ( ) Next To Traveling Companion
Collette cannot guarantee your seat preference. If you have not purchased air through Collette and wish to purchase transfers, you must transfer at our pre-scheduled times. Please be advised, when travelling as part of a group, many airlines do not provide seat assignments. Preferred seating may be available for an additional charge.
“Federal law forbids carriage of hazardous materials such as aerosols, fireworks, lithium batteries & flammable liquids aboard the aircraft in your checked or carry-on baggage. A violation can result in 5 years’ imprisonment and penalties of $250,000 or more. Details on prohibited items may be found on TSA’s “prohibited items” web page: http://www.tsa.gov/traveler-information/prohibited-items.”

TRAVEL PROTECTION: (   ) Yes, I wish to purchase travel protection $360  (   ) No, I decline

If you choose not to purchase Collette’s Waiver Insurance Plan, you will incur penalties for changes and cancellations. Travel Protection Payment is due with first deposit. The Waiver Fee does not cover any single supplement charges which arise from an individual’s traveling companion electing to cancel for any reason prior to departure. The single supplement will be deducted from the refund of the person who cancels. (There is coverage under Part B which includes a single supplement benefit of $1,000 for certain covered reasons. See Part B for details.)

CABIN PREFERENCE:
Please Number Your Choices from 1 to 3. (1 being your top choice)
(   ) Inside  (   ) Balcony  (   ) Outside

We will make every effort to accommodate your cabin category preference at the time of booking. It is suggested that you indicate your first, second and third choice of cabin categories. If requested cabin category is not available, the next available category will be offered and the supplemental amount will be added or deducted.

PLEASE MAKE CHECKS PAYABLE TO: Collette (   ) Check (   ) Credit Card

Waiver/Insurance Amount: $_________________ Deposit Amount: $_________________ Total amount enclosed: $_________________

Cardholder Name (if paying by Credit Card): _____________________________________________________________

Cardholder Billing Address: □ Check if address is the same as above __________________________________________________________________________

Cardholder Phone: ___________________________ Amount: $________________________

Credit Card Number: __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ Expiration Date: __ __ __ __ M_ M_ Y_ Y_

SIGNATURE REQUIRED for acceptance of the below conditions and agreement to credit card use:

I agree to pay according to the card issuer agreement. I understand and accept the cancellation policy, terms and conditions. See http://www.gocollette.com/about-collette/terms-and-conditions for full terms and conditions of your purchase.

Important Conditions: Your price is subject to increase prior to the time you make full payment. Your price is not subject to increase after you make full payment, except for charges resulting from increases in government-imposed taxes or fees.
Please make checks payable to Collette and send to:

Ball State University Alumni Association
Attn: Lori Corvino
2800 W Bethel Ave
Muncie, IN 47304

Fax: (765) 285-1414

Phone: (765) 285-2619
**Please Note:**

**Free Balcony Upgrade available on a first come first served basis as space is available at time of names in. Valid on land/air inclusive bookings only.**

Port taxes and fees starting from $595 USD, quoted at time of printing, per person are not included in the land only tour cost. Single cabins, if confirmed, are higher.

Single accommodations are limited and are available on a first come, first served basis.

Some attractions may not be available during the off-season months and is reflected in the price of your tour.

Order of ports may be changed by the cruise line.

Triple accommodations are limited and will be confirmed upon request and availability from the cruise line.

To complete your tour, we include roundtrip airport-to-hotel transfers when purchasing our airfare with your tour. If you have arranged for your own air, we are pleased to provide you the option of purchasing these transfers. Please note that all transfers will leave at pre-scheduled times.

Cruise ships have a limited quantity of cabins available in each cabin category. We will make every effort to accommodate your cabin category preference at the time of booking. If the cabin category preferred is not available at the time of booking, the next closest category available will be offered and a surcharge may apply.

Onboard gratuities are not included in the price of your tour. For your convenience, Princess Cruise Lines automatically applies a 13.50 USD per guest per day service charge to your shipboard account. All of the service personnel on board receive gratuities from this service charge and there is no need for you to think about additional tipping. Separately, a 15% gratuity is added for bar drinks and spa services.

*The Tundra Wilderness tour is a fully narrated 7-9 hour tour, including frequent rest stops. The tour includes a box snack lunch. We suggest that you bring along supplemental food and/or snacks as there are no provisions available for purchase once inside the park.*

**On some departures, due to train schedules and availability, the luxury domed rail will be included on day 5 between Talkeetna and Anchorage. When this occurs, the transfer to Mt. McKinley Lodge on day 4 will be via motorcoach.***

***Accommodations in Fairbanks will be assigned prior to departure.

This tour requires average physical activity. You should be in good health, able to climb stairs and walk reasonable distances, possibly over uneven grounds and cobblestone streets.

Prior to full payment for the program, the cruise line reserves the right to impose a supplemental fuel charge. Should this occur, you will be notified of the additional charges.

The following categories will be utilized when confirming cabin assignments: Balcony Cat BD; Outside Cat OC; Inside Cat ID.

Please be advised many airlines do not provide advance seat assignments until check-in at the airport. Advance seating will be subject to the airline’s terms and conditions.

This cruise has ports of call in Canada, therefore a passport is required.

Economy air rate and schedule are applicable for groups of 10 or more traveling on the same flights and dates.

**A deposit of $750 per person is due upon reservation. If you purchase our Travel Protection Plan, the deposit is only $500 per person plus the cost of the Insurance. Reservations are made on a first come, first served basis. Reservations made after the deposit due date of December 12, 2017 are based upon availability. Final payment due by February 19, 2018. Deposits are refundable up until December 19, 2017.**

CST#2006766-20 UBN#601220855 Nevada Sellers of Travel Registration No. 2003-0279
**Rewards**

Join Travel Loyalty by Collette (TLC) through a simple online process after booking a trip. Once you depart, receive a $150 credit per person towards your next trip! It’s our way of rewarding our loyal travelers.† Learn more at www.gocollette.com/guided-travel#loyalty_program

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**You Are Protected**

Travel the world, worry-free with Collette’s Travel Protection Plan. If you need to cancel for any reason right up until the day prior to departure, you’ll get a full refund (less the cost of the plan). Plus, you are covered on tour. If you have to stop your trip or return home early, need medical assistance or evacuation, suffer a baggage loss or delay, or are delayed on tour for 12 hours or more, you're covered. It's the kind of peace of mind you cannot put a price tag on. Learn more at www.gocollette.com/guided-travel#no_worries_waiver

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**The Collette Gateway**

After you make your reservation, we will email you an invitation to the Collette Gateway. This online hub allows you to track your travel experience. On your personal profile page, tell us where you've been; enjoy a countdown to your tour, see information about the destinations you’ll visit, connect with fellow travelers, check out popular travel tips and sign up for Travel Loyalty by Collette (TLC). The Gateway makes your travel experience easy and fun. Learn more at gateway.gocollette.com

† Full credit is valid for travel within 12 months of the original trip. $100 of the credit remains valid for travel within 13-24 months and the entire credit expires after 24 months.
If paying by credit card, please complete this form and return to Ball State University Alumni Association. We can only charge your credit card for the amount noted if the signature, address and phone number are listed below. Thank you!

**CREDIT CARD AUTHORIZATION FORM**

**BOOKING NUMBER:** 821021

**TOUR:** Alaska Discovery Land & Cruise featuring a 7-night Princess Cruise

**DEPARTURE DATE:** June 19, 2018

**GROUP NAME:** Ball State University Alumni Association

Name of Passenger:

Salutation: ______ First Name: ____________________ Middle Initial: ______ Last Name: ____________________ Suffix: ______

(Mr., Mrs., Rev.) (Please print as it appears on Passport) (Jr., Sr.)

Cardholder Name: ____________________________________________________________

(Please print as it appears on your Credit Card)

Cardholder Address: ____________________________________________________________

(as it appears on your credit card statement)

Cardholder Phone: ____________________________________________________________

Credit Card Type: ___American Express ___Discover ___MasterCard ___Visa

Credit Card Number: ____________________________________________________________

Expiration Date: ___________________________ Amount to be charged: $ __________________

Cardholder’s Signature: __________________________________ Date: ___________________

I agree to pay according to the card issuer agreement. I understand and accept Collette cancellation policy, terms and conditions.

Participating credit card companies are now requiring a billing address and phone number for **FRAUD PREVENTION**. All information MUST be provided. Thank you for your cooperation!

If using your credit card for payment, please return this Authorization Form by mail to:

**Ball State University Alumni Association**

Attn: Lori Corvino

2800 W Bethel Ave

Muncie, IN 47304-2619

Or by Fax to: (765)285-1414

☐ Above credit card information has been called in to Collette.
BOOKING NUMBER: 821021  
TOUR: Alaska Discovery Land & Cruise featuring a 7-night Princess Cruise  
DEPARTURE DATE: June 19, 2018  
GROUP NAME: Ball State University Alumni Association

Available Options

Personalize your tour by adding an optional activity below. Our recommended options have been carefully chosen to help enhance your individual experience. Complete the provided Prepaid Options Form to reserve your options. Availability is limited and reservations are on a first come, first serve basis. Payment must be received no later than 15 days prior to departure. Prices are subject to change.

Children under the age of 18 MUST be accompanied by an adult.

Vancouver, BC

City Tour of Vancouver $40 USD
Prepare for an unforgettable journey to see the most popular and fascinating highlights of Vancouver, British Columbia. Experience the splendor of the city with a comprehensive tour that begins in Stanley Park. See the park’s famous totem poles; each has its own unique story bound to the land on which it stands. Behold Prospect Point – the tallest point in Stanley Park that affords you incredible views of the Lions Gate Bridge and North Shore Mountains. Pass through Chinatown, one of the largest in North America, and also pass through the famous waterfront area of Gastown. A combination of history and scenery makes this a very enjoyable tour. Duration: Approximately 2 hours.

Ketchikan, AK

Misty Fjords Flightseeing $269 USD
Experience the magnificent beauty of Misty Fjord National Monument, a 2.3 million acre park covered by glaciers ages ago. Your pilot will narrate as you soar over majestic fjords, cascading waterfalls, and jewel-like lakes to discover some of Alaska’s most spectacular scenery. Sheer walls of granite rise over 3,000 feet comprising a truly awe-inspiring sight. Get a different perspective when you land on a wilderness lake to experience the tranquility of the Alaskan wilderness in a truly remote setting. Just don’t forget your camera for this amazing experience! Duration: Approximately 2 hours. Please note a minimum of 1 passengers is required. Transportation is included.

Skagway, AK

Skagway Tour and Summit Overlook $60 USD
This is the ideal tour for the traveler seeking a short but in depth look at Skagway’s natural and historical wonders. This tour showcases the best of everything that has made Skagway famous and parallels much of the train route to the White Pass Summit and beyond. Historical highlights include Brackett’s Toll Road, Dead Horse Gulch and spectacular views of the White Pass Rail. Also included is a visit to the Gold Rush Cemetery where the legendary Soapy Smith was laid to rest. There will be plenty of photo opportunities so be sure to bring along your camera. Duration: Approximately 2.5 hours. Please note a minimum of 2 passengers is required. Transportation is included.

Juneau, AK

Dog Sled and Helicopter Flight $599 USD
Experience Alaska’s most famous mode of travel during this “once in a lifetime” excursion operated by qualified Iditarod Mushers. Your very special adventure begins as you board your helicopter. The helicopter flight is only one part of this legendary experience, which includes flying over the Juneau Icefield to the dog camp, the kennel tour and the dogsled ride. When you take off, glaciers are seemingly within arm’s reach. Glacier-carved mountains will unfold in front of your eyes as you embark on your flight to the camp. When you arrive at your destination, you will share this adventure with 80 Alaskan Huskies and hear unique personal accounts of the Iditarod, back country experiences...
and have the opportunity to ask questions. You’ll have ample photo opportunities and can dress up in original Iditarod Trail gear and finishing bibs. In order to secure this option it should be purchased 45 days in advance. There will be limited availability on board. Depending on snow conditions this option may stop operating the third week in August. *Duration: Approximately 3 hours.* Please note a minimum of 2 passengers is required. Transportation is included.

**Helicopter and Glacier Walk $379 USD**

Nothing compares to the total exhilaration of soaring above some of the most incredible scenery the world offers. Step aboard a helicopter for the adventure of a lifetime as you fly over Mendenhall Glacier, Juneau’s Ice Field and breathtaking mountains. Then, your helicopter will land on a glacier and your pilot will guide you on an interpretive walk on its surface! Glacier boots are provided. Book early to ensure confirmation of this truly memorable experience. Please Note: There is a short walk from the ship to this option. This option must be purchased prior to the final payment of your tour and is nonrefundable. Collette’s waiver does not cover cancellation fees after purchase. In order to secure this option it should be purchased 45 days in advance. There will be limited availability on board. WHILE IN JUNEAU, ONLY ONE OPTION MAY BE SELECTED. *Duration: Approximately 2.5 hours.* Please note a minimum of 2 passengers is required. Transportation is included.

**Jet Boat Whale Watching $150 USD**

Climb aboard your Jet Boat – a marine mammal-friendly mode of transportation – and set sail for an incredible experience! Discover the Alaskan wildlife during an expedition that takes you up close to the whales, porpoises, sea lions, seals, eagles and other wildlife abundant in this area. Marvel at the sounds of nature and the sea – your tranquil soundtrack while a local expert narrates. WHILE IN JUNEAU, ONLY ONE OPTION MAY BE SELECTED. *Duration: Approximately 3 hours.* Please note a minimum of 2 passengers is required. Transportation is included.
A deposit of $750 per person is due upon reservation. If you purchase our Travel Protection Plan, the deposit is only $500 per person plus the cost of the insurance. Reservations are made on a first come, first served basis. Reservations made after the deposit due date of December 12, 2017 are based upon availability. Final payment due by February 19, 2018. Deposits are refundable up until December 19, 2017.

**Important Conditions:**
In order to avoid any unnecessary change fees, it is imperative that all guest names are entered correctly from the start. The information below must be the legal name and be 100% identical to the ID being used to travel <passport/driving license> including middle names or suffixes <Jr, Sr>.

- First: ___________________________ Middle: ___________________________ Last: ___________________________ Suffix: ___________________________

- Nickname: ___________________________ Gender: ( ) Male ( ) Female Date of Birth: month ________ day ________ year ________

- Address: __________________________________________________________ City: ___________________________ State: ___________________________ Zip Code: ___________________________

- Phone: ( ) ___________________________ Cell: ( ) ___________________________ Email Address: ___________________________

- Passport Number: ___________________________ Expiration Date: (month/day/year) ___________________________

- City, State, Country of Issuance: ___________________________ Citizenship: ___________________________

- Should you become ill or injured, whom should we contact (not traveling with you): ___________________________ Phone: ( ) ___________________________

**ROOMING WITH:**
☐ Check if address is the same as Passenger #1

- First: ___________________________ Middle: ___________________________ Last: ___________________________ Suffix: ___________________________

**AIR GATEWAY:** Departure airport for this tour:

Air Seat Request: ( ) Aisle ( ) Window ( ) Next To Traveling Companion

Collette cannot guarantee your seat preference. If you have not purchased air through Collette and wish to purchase transfers, you must transfer at our pre-scheduled times. Please be advised, when travelling as part of a group, many airlines do not provide seat assignments. Preferred seating may be available for an additional charge.

“Federal law forbids carriage of hazardous materials such as aerosols, fireworks, lithium batteries & flammable liquids aboard the aircraft in your checked or carry-on baggage. A violation can result in 5 years’ imprisonment and penalties of $250,000 or more. Details on prohibited items may be found on TSA’s “prohibited items” web page: http://www.tsa.gov/traveler-information/prohibited-items.”

**TRAVEL PROTECTION:**
( ) Yes, I wish to purchase travel protection $360
( ) No, I decline

If you choose not to purchase Collette’s Waiver Insurance Plan, you will incur penalties for changes and cancellations. Travel Protection Payment is due with first deposit. The Waiver Fee does not cover any single supplement charges which arise from an individual’s traveling companion electing to cancel for any reason prior to departure. The single supplement will be deducted from the refund of the person who cancels. (There is coverage under Part B which includes a single supplement benefit of $1,000 for certain covered reasons. See Part B for details.)

**CABIN PREFERENCE:**
Please Number Your Choices from 1 to 3. (1 being your top choice)

( ) Inside ( ) Balcony ( ) Outside

We will make every effort to accommodate your cabin category preference at the time of booking. It is suggested that you indicate your first, second and third choice of cabin categories. If requested cabin category is not available, the next available category will be offered and the supplemental amount will be added or deducted.

**PLEASE MAKE CHECKS PAYABLE TO:** Collette ( ) Check ( ) Credit Card

Waiver/Insurance Amount: $_________________________ Deposit Amount: $_________________________ Total amount enclosed: $_________________________

Cardholder Name (if paying by Credit Card): ___________________________

Cardholder Billing Address: ☐ Check if address is the same as above ___________________________

Cardholder Phone: ___________________________ Amount: $_________________________

Credit Card Number: blank blank blank blank blank blank blank blank blank Expiration Date: blank blank blank blank Y M

**SIGNATURE REQUIRED** for acceptance of the below conditions and agreement to credit card use:

_________________________ Date: ___________________________

I agree to pay according to the card issuer agreement. I understand and accept the cancellation policy, terms and conditions. See http://www.gocollette.com/about-collette/terms-and-conditions for full terms and conditions of your purchase.

**Important Conditions:** Your price is subject to increase prior to the time you make full payment. Your price is not subject to increase after you make full payment, except for charges resulting from increases in government-imposed taxes or fees.
TOUR: Alaska Discovery Land & Cruise featuring a 7-night Princess Cruise

GROUP NAME: Ball State University Alumni Association

DEPARTURE DATE: Jun 19, 2018

BOOKING NUMBER: 821021

AVAILABLE PREPAID OPTIONS

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<table>
<thead>
<tr>
<th>Option</th>
<th>Price Per Person (USD)</th>
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<tbody>
<tr>
<td>City Tour of Vancouver</td>
<td>40.00</td>
</tr>
<tr>
<td>Misty Fjords Flightseeing</td>
<td>269.00</td>
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<tr>
<td>Skagway Tour and Summit Overlook</td>
<td>60.00</td>
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<tr>
<td>Dog Sled and Helicopter Flight</td>
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<td>Helicopter and Glacier Walk</td>
<td>379.00</td>
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<tr>
<td>Jet Boat Whale Watching</td>
<td>150.00</td>
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</tbody>
</table>

Please make checks payable to Collette and send to:

Ball State University Alumni Association
Attn: Lori Corvino
2800 W Bethel Ave
Muncie, IN 47304-2619
Fax: (765)285-1414