School of Art 82nd Annual Student Art Show  
Friday, February 24, 2017 – Wednesday, March 15, 2017  
College of Fine Arts, Ball State University, Muncie, Indiana

Location of Exhibition
School of Art Atrium Gallery, AJ 101, Art and Journalism Building, Ball State University  
1101 North McKinley, Muncie, IN, 47306  
Phone: 765.285.5838  
Hours: Monday-Friday 9:00 AM - 4:00 PM, Saturday 1:00 PM - 4:00 PM  
Closed Sunday and Ball State University Spring Break:  
Saturday, March 4, 2017 – Sunday, March 12, 2017  
Admission is Free, but a Donation is appreciated.

The Ball State University School of Art Annual Student Art Show showcases artwork produced by students during the past year and gives students the opportunity to participate in a professionally styled exhibition where a qualified external juror selects artwork and designates work for artistic awards of distinction.

Opening Reception: Saturday, February 25, 2017, 6:00 PM - 8:00 PM, School of Art Atrium Gallery, AJ 101, Art and Journalism Building.

Prospectus and Call for Entries
Information submitted to the entry and payment collection site is an agreement to all terms and conditions in this prospectus. Academic dishonesty will not be tolerated (see the Ball State University Student Handbook, or the Code of Student Rights and Responsibilities, Section VII (http://www.bsu.edu/sa/dean/stucode/)). For example, any discovery of any form of plagiarism at any point of the show proceedings will result in rejection of the work, removal of the work if the discovery occurs during the exhibition, and would include rescinding of any award and/or any award money conferred. The Student Show Committee will make the decision for any work in question. The School of Art’s definition of plagiarism is: “While one’s work may be derivative from some particular artistic influence, nonetheless, it should be substantially different and transformational in appearance and character from that which one is inspired to create one’s own artwork.” For further clarification, please see the following web link (http://www.plagiarism.org/plagiarism-101/what-is-plagiarism).

Eligibility
• Artworks must have been produced between January 1, 2016 and December 31, 2016, inclusive, and must have not been exhibited in previous BSU School of Art juried student shows.
• In order to submit work, entrants must have been a Ball State University student and enrolled in at least one art class through the School of Art during the Spring, Summer and/or Fall semesters of 2016.
• All media as listed are eligible for submission but must be finished on date of entry; no artwork may be changed after entering. Once accepted, no work may be removed during the show for any reason.
• Artworks that are, or seem to be, physically unsafe, or otherwise unsuitable for handling (i.e., poorly constructed, poorly framed, without properly attached wire and hanging hardware meeting museum/gallery standards, or environmentally hazardous), will not be accepted for jurying. The School of Art will not be responsible for any damage to any artwork because of a lack of attention to these points of eligibility by a student.
Entry Fee:
$5.00 per entry—an entry is a single piece of artwork. Each student may submit up to three entries;
i.e., 1 entry = $5.00, 2 entries = $10.00, 3 entries = $15.00.
Note: Each submission must be entered one at a time at the website.

Juror:
Caleb Weintraub, Associate Professor of Painting & Area Head of Painting, Indiana University, Bloomington

Awards (Scholarships)*
• The juror will select the approximate twenty award winning artworks from the exhibited artworks.
• Award Certificates will be presented during the opening reception on Saturday, February 25, 2017, 6:00 PM to 8:00 PM.
• There will be an award of $500 for 1st place, $250 for 2nd place, and $150 for 3rd place.
• Each media category listed below will see an artwork be recognized at the juror’s discretion with a cash award of $100.
• The Andrew Simms Memorial Award of $100 in Foundations for work completed in first year courses at BSU in: Foundations 1 & 2, Drawing 1 & 2, or Computer Art.
• Three awards sponsored by the Muncie Art Student League. Presented from the inception of the annual student art show in 1935, the recipients must agree to give a presentation to the league.
• Dean’s Purchase Award(s), selected by the dean of the College of Fine Arts.

*Due to university/state regulations, a cash award must be entered into the BSU accounting system as a scholarship and must be applied to the winner’s Bursar account. If the scholarship entry creates a credit balance for the winner, the Bursar will cut a check, or create a direct deposit (per the winner’s previously declared preference), after the School of Art enters the information. Students can visit the website for the Bursar, or for the Accounting Office, to fill out direct deposit forms in advance, otherwise the credit balance will be sent to the winner in the form of a check following the credit posting.

Submission of Artwork and Categories of Artwork
Artists may enter up to three separate artworks but must select one School of Art area category (listed below) for each submission. An artwork may not be submitted in more than one category simultaneously, nor may it be switched from one category to another after submission.

School of Art Media Categories
Animation
Ceramics
Drawing
Glass
Intermedia, Video and Time-Based Art
Metals
Mixed Media
Painting
Photography
Printmaking
Sculpture/Furniture
Visual Communications (Graphic Design)
General Instructions for All Categories

• Attach a printed entry form (along with the confirmation number) to the work.
• If it will clarify the artwork, attach a brief paragraph explaining the assignment to the back of each piece for jurying.
• Handling and/or assembly instructions must be included for delicate and fragile artworks, including works for a series, or artworks requiring on-site assembly. You may be asked to personally install the artwork.
• Artworks with multiple components must have each part clearly identified (if possible) with an attached copy of the entry form.
• Artworks that are, or seem to be, physically unsafe, or otherwise unsuitable for handling (i.e., poorly constructed, poorly framed, without properly attached wire and hanging hardware meeting museum/gallery standards, or environmentally hazardous), will not be accepted for jurying. The School of Art will not be responsible for any damage to any artwork because of a lack of attention to these points of eligibility by a student.

2D Entries

• Artworks on paper (photography, prints, drawings) MUST be framed and behind plexiglass—not glass.
• All 2D work (to be hung) MUST have WIRE (not string or twine) securely attached with proper museum/gallery quality hardware (no adhesives, e.g., hot glue, superglue, wood glue, rubber cement, etc.) one-fourth (1/4) of the way down the back of the piece.
• If artworks on paper are larger than 30”x40” they do not have to be matted or framed.

Collaborative Artworks and Group Projects

Every artwork that bears the student’s name counts as one of his/her total number of pieces of artwork (i.e., entering one collaborative piece of artwork means each student can submit no more than 2 other pieces). The $5.00 fee is paid only once for this circumstance, but the information must be provided for each student entering this (these) piece(s). Any award given in this category will be divided EQUALLY between each collaborator.

Intermedia, Video and Time-Based Media

• Time-Based Media should be submitted with a video link to Vimeo or YouTube. Make sure you have set the privacy settings to allow the file to be downloaded by the reviewer if needed.
• Please ensure that your link or device operates/functions prior to submission.
• Any links, passwords, or devices that do not function will not be accepted for jurying.
• Each Time-Based work should be a different link.
• If your work is accepted for exhibition it will be your responsibility to provide the gallery with an exhibition quality file or appropriate playback format. You are responsible for the installation of your work, as well as securing appropriate equipment to do so. **Work not ready for exhibition on delivery will not be installed.**

Animation

• Animation submissions may use the same guidelines for submitting work as stated above for Intermedia, Video and Time-Based Media, but may opt to submit work via a DVD or USB jumpdrive.
• Please ensure that your link or device operates/functions prior to submission.
• Any links, passwords, or devices that do not function will not be accepted for jurying.
• Each Time-Based work should be a different link.
• If your work is accepted for exhibition it will be your responsibility to provide the gallery with an exhibition quality file or appropriate playback format. You are responsible for the installation of your work, as well as securing appropriate equipment to do so. **Work not ready for exhibition on delivery will not be installed.**

**Site-specific Artwork and Immovable Sculpture**

• Any site-specific artwork *(designed to be viewed in a specific location)* or immovable sculpture, installed in or around the perimeter of the Art and Journalism building, may be entered.

• A PowerPoint presentation must be submitted for jurying. Include a map or directions to the location of the artwork. **Artwork must be finished on date of entry and may not be changed after submission.**

**Guidelines For Entries and Entry Fees**

• A non-refundable $5.00 fee per entry (artwork) is assessed via the submission site when the artwork information is entered.

• No more than three (3) pieces of artwork may be submitted—$5.00 per piece; i.e., 1 entry = $5.00, 2 entries = $10.00, 3 entries = $15.00. [See note on collaborative artworks above.]

• ALL artwork, including 3D, and 4D (video/time-based artwork), must submit a photograph on the online submission site for documentation purposes.

• Identification numbers will be assigned at the submission site and entrants will be given an email receipt indicating the submission number[s].

**Directions for Online Submission via Link Below**

*(before Tuesday, February 14, 2017 at 11:00 PM *)

- [https://eventpayment.bsu.edu/profile/form/index.cfm?PKformID=0x509217a41](https://eventpayment.bsu.edu/profile/form/index.cfm?PKformID=0x509217a41)
- Submitting information to this entry and payment collection site is an agreement to all terms and conditions in this prospectus.

*Online submission of your entries: This **MUST** be done by **11:00 PM** on Tuesday, February 14, 2017.*

• A confirmation number will be generated, and **MUST** be printed and attached to the artwork.

• After submitting **artwork online**, an email will be sent acknowledging your entry.

**Drop-off Artwork on Wednesday, February 15, 2017:**

*Artwork must be brought to the Atrium Gallery on Wednesday, February 15, 2017, 10:00 AM - 4:00 PM.***

Print out and/or legibly complete the following forms:


• Verification email from the CERTAIN online website.

**Artwork with incomplete forms will not be accepted.**
Jury Process and Notification of Juror’s Decision

- The jurying process for acceptance of artwork into the show will be determined by the juror’s discretion and will be conducted with consideration for the following constraint: amount of physical space. *Excessively large artworks or artworks in sets will decrease the total number of accepted artworks, thus they will be juried more stringently.*

- **Professional presentation of artwork** is critical and is part of the jurying process. Each year, artworks have been rejected solely due to unprofessional presentation, e.g., artwork not properly dried, unintended loose materials, poor matting/framing, **improper hanging hardware/devices**.

- A **list of accepted artworks** will be posted by entry number outside the School of Art office, AJ-401, as soon as possible after the jurying.

- **Non-accepted work** may be picked up on **Friday, February 17, 2017** between 1:00 PM and 4:00 PM, or it will be returned to the location indicated on the entry form on **Friday, February 17, 2017** after 4:00 PM. **Please retrieve non-accepted work promptly. Work not picked up will be turned over to the School of Art for disposal.**

Return of Work at Show’s Conclusion

- A Ball State University ID is required for pick-up of work at the conclusion of the show. Only the artist, or persons with a signed authorization from the artist and the artist’s BSU ID may claim work.

- **Pick up work from the Atrium Gallery 1:00 PM to 4:00 PM on Thursday, March 16, 2017.**

- **Work not picked up by 4:00 PM on Thursday, March 16, 2017, will be turned over to the School of Art for disposal.**

Liability and Insurance

Every precaution will be taken in handling and display. Artworks will not be insured. Exhibition participants must refrain from touching their own or anyone else’s work.

Sales

The School of Art Atrium Gallery does not function as a sales agent for guest artists; however, the Atrium Gallery will provide contact information for purchase inquiries.

Photographs

School of Art policy prohibits photographing artwork in exhibitions. Photographs required for portfolios must be taken before artwork is submitted. **THE SCHOOL OF ART RESERVES THE RIGHT TO PHOTOGRAPH ACCEPTED ARTWORKS FOR PROMOTIONAL PURPOSES.**
82nd Annual Student Art Show
2017 Calendar of Events

Tuesday, February 14, 2017
Online submission of your entries: By 11:00 PM on Tuesday, February 14, 2017

Wednesday, February 15, 2017
Delivery of artwork: 10:00 AM - 4:00 PM, AJ 101, Atrium Gallery.
Forms must be attached and all guidelines met.
Late work will not be accepted, including work set up outdoors or in other areas of the building.

Wednesday, February 15, 2017
Juror’s Talk:
Caleb Weintraub, Associate Professor of Painting & Area Head of Painting, Indiana University, Bloomington: Art and Journalism Building, AJ 175, 5:00 PM.

Thursday, February 16, 2017
Jury of submitted artwork by juror Caleb Weintraub.

Friday, February 17, 2017
List of accepted artworks posted by entry number outside the School of Art office, AJ 401.

Friday, February 17, 2017
Non-accepted work may be picked up on Friday, February 17, 2017 between 1:00 PM and 4:00 PM, or it will be returned to the location indicated on the entry form on Friday, February 17, 2017 after 4:00 PM. Please retrieve non-accepted work promptly. Work not picked up will be turned over to the School of Art for disposal.

Friday, February 24, 2017
Exhibition Opens in Atrium Gallery, 9:00 AM.

Saturday, February 25, 2017
Opening Reception and Awards Ceremony.
Business Casual/Professional Attire.
6:00 PM - 8:00 PM at the Atrium Gallery, AJ 101, Art and Journalism Building.
Awards Presented at 7:00 PM.

Wednesday, March 15, 2017
Exhibition Closes, 4:00 PM.

Thursday, March 16, 2017 only
Pick-up of work from the Atrium Gallery, 1:00 PM - 4:00 PM.
BSU ID is required.
Work not picked up will be turned over to the School of Art for disposal.