Ball State offers a wide variety of professional development programs for faculty. Programs include teaching support, development support for curriculum, travel support, and grant support for research and scholarly activity.

The Professional Development Opportunities for Faculty program is coordinated through the Office of the Associate Provost, but programs are provided by many offices on campus. This reference file offers a brief overview of programs and a contact office and number where you can obtain more information.
Professional Development Opportunities
Faculty 2016-2017

Teaching Support
3 - 5

Research and Scholarship Support
6 - 7

Program Development
7 - 8

Travel Support
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Leaves, Administrative Opportunities, and Exchanges
10

External Funding Support
11-12

Campus Deadlines
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Office of Educational Excellence (OEE)

OEE provides the faculty of Ball State University with professional development opportunities for teaching, documentation of those activities, assistance in locating teaching resources on campus, consultation on teaching and course development, and a website providing resources for higher education teaching.

For more information check: www.bsu.edu/educational excellence

Campus Deadline: Open
Contact person: Gary Pavlechko and Kathleen Jacobi, ext. 5-1763

Creative Teaching Grants

The Office of Educational Excellence (OEE) provides administrative support for the Creative Teaching Grants, a program mandated by the Faculty and Professional Personnel Handbook. Faculty interested in applying should ask for an application manual from OEE. The manuals are available near the Thanksgiving break. The University Creative Teaching Committee administers the award and chooses awardees. OEE is the administrative support unit for the committee. Special consideration will be given to applications that propose a creative approach to immersive learning.

Campus Deadline: January 19, 2016
Contact person: Gary Pavlechko, ext. 5-1763

Faculty Development Workshops and Seminars

Workshops and seminars provide Ball State faculty with professional development in a variety of areas related to teaching. Programs range from one-hour sessions to multi-week events, and are typically facilitated by faculty colleagues with academic specialties and/or extended experience in the given topic. Schedules are made available near the start of each semester via e-mail and the OEE website.

Campus Deadline: Various
Contact person: Kathleen Jacobi, ext. 5-1763

Midterm Feedback Service

OEE offers a midterm feedback service to faculty to collect timely and valuable information about the teaching of the course from students, mid-way through the fall and spring semesters.

Campus Deadline: October 21, 2016; March 17, 2017
Contact person: Kathleen Jacobi, ext. 5-1763

Professional Development Report

OEE records participation in its programs in a secure database, providing faculty members with a convenient method of documenting their professional development activities. Access is available via the OEE website.

Campus Deadline: Open
Contact person: Kathleen Jacobi, ext. 5-1763
**Teaching and Learning Discussions**

Occasional informal discussions of teaching and learning, organized as “brown bag” lunches or breakfast meetings, focus on various topics in higher education teaching--academic integrity, student culture, new instructional technologies, etc. Topics announced throughout each semester via e-mail and on the OEE website.
Campus Deadline: Open
Contact person: Kathleen Jacobi, ext. 5-1763

**Interactive Learning Space Classrooms**

Five ILS classrooms are available for semester and/or academic year instructional use. The rooms’ state-of-the-art furnishings and technology capabilities support student-engaged pedagogies. Faculty members who have clear plans for active learning pedagogies, utilizing the space, and assessing the impact on student learning must apply to the Interactive Learning Space Initiative. Applications for participation are submitted to OEE.
Campus Deadline: Spring Semester for the following academic year.
Contact person: Gary Pavlechko and Kathleen Jacobi, ext. 5-1763

**i>clicker Audience Response System**

i>clicker is the university’s adopted audience response system. Support for this technology includes workshop on its use, personal consultations with an experienced clicker-using faculty member, and loaner kits to let you try out i>clickers before you fully adopt them.
Campus Deadline: Open
Contact person: Gary Pavlechko, ext. 5-1763

**Virginia B. Ball Center for Creative Inquiry**

The Virginia B. Ball Center for Creative Inquiry offers intense immersive learning opportunities for faculty and students that:
- explore the connections among the arts, humanities sciences, and technology;
- create a product to illustrate their collaborative research and interdisciplinary study; and
- present their products to the community in a public forum.

Ball State faculty members are invited to submit proposals for interdisciplinary, student-driven projects that they will complete while in residence at the VBC. Four (4) Ball State faculty members will be chosen each year to complete these projects in seminars, working collaboratively with up to fifteen students. The center provides each fellow with a project budget of $14,000, a summer stipend of $4,000, and a semester buyout in consultation with the follow’s department.

Campus Deadline: Friday, January 27, 2017
Contact: Kristin Ramsey, Assistant Director and Project Manager, Virginia B. Ball Center for Creative Inquiry – karamsey@bsu.edu, 765-287-0117
SERVICES AVAILABLE THROUGH UNIFIED TECHNOLOGY SUPPORT:

Adaptive Computer Technology Program
The Adaptive Computer Technology (ACT) program provides equal access to computing services to all persons with disabilities at Ball State University. This is accomplished through direct education of students as well as faculty development efforts, which are aimed towards making course work accessible for disabled students. The program provides reasonable accommodations for students, faculty, and staff. The ACT program offers a wide array of equipment and supportive services by enhancing existing academic and computing facilities. This is done in accordance with the University mission, Unified Technology Support mission, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act.
Contact person: Carlos Taylor, ext. 5-6124, cetaylor@bsu.edu
Location: RB 169

GIS Research and Map Collection
The GRMC offers access to not only the latest GIS and related software products, but also one-on-one assistance, group training and topic specific workshops. The GIS research lab can be reserved as a class meeting space or used as a general lab area when there are no classes meeting. The GRMC staff work with faculty, staff and students both individually and in groups as it relates to advance graphics applications and GIS related projects.
Location: BL224
Contact person for GIS services: Angie Gibson, ext. 5-1097

Unified Technology Support General Labs
UTS provides computer lab resources for faculty who choose to give Blackboard exams in a secured, on-campus environment. General use labs are available to students to complete assignments, check e-mail, and search the internet. Contact person: Peggy Hunter, ext. 5-2286, pehunter@bsu.edu

Technology Store
The Technology Store offers discounts to current BSU faculty and staff on Apple and Lenovo computers as well as many types of software and accessories.
Contact person: Whitney Jarnagin, ext. 5-5967, techstore@bsu.edu

Faculty Learning Communities
Faculty Learning Communities (FLCs) are multidisciplinary groups of faculty and staff who come together with the purpose of engaging in active, collaborative, and self-guided exploration of a topic or issue in teaching and learning. Meeting over the course of a semester or two, FLCs are open to faculty members holding tenure track or contractual appointments in any academic unit including Burris Laboratory School and the Indiana Academy.
Campus Deadline: Open
Contact person: Kathleen Jacobi, ext. 5-1763

University Media Services
University Media Services’ staff of award-winning Producers/Directors, Production Assistants, Graphic Artists, and Multimedia Specialists are available to assist faculty in the development of digital media to be used as instructional materials in their academic environment. Project priorities are based on the greatest impact to student learning, the successful integration of technology into the curriculum, and available staff resources. Most UMS Projects are at “no cost” to the faculty and department when used in a classroom environment. “Grant” funded projects and “promotion” based projects may require additional information and costs.
Campus Deadline: Open
Contact University Media Services
Contact person: Keith Huffman, ext. 5-3456, or khuffman@bsu.edu
ASPiRE Internal Grants

Ball State University’s Aspire Internal Grant Program provides funding to faculty, professional personnel, and students to support projects in the areas of research, scholarly studies, and creative endeavors. Aspire awards advance the goal of ultimately seeking sponsorship from external funding agencies.

Junior Faculty Research and Creative Arts Grant Programs

Grants are available to support research and creative arts projects conducted by junior faculty members. “Junior faculty” are those faculty members in their first five years of receiving a new appointment (tenure-track).

Award categories include:
- Summer Graduate Assistantships
- Supplemental Assigned Time (one course buy-out for Fall or Spring)
- Supplies, Expenses, Equipment, and Travel (S.E.E.T.)
- Summer Stipend (up to $6,000 for both summer sessions)

Each proposal is capped at a maximum of $15,000 and can reflect any combination of the above categories. Guidelines are available on the SPA website http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Junior Faculty Proposals Due:
- Pre-Submission Review Due: December 15
- Final Submission Deadline: January 8

Contact: Sponsored Programs Administration
Contact person: Sarah Lee, ext. 5-5083

Reprint/Publication Costs Support Program

Reprint or publication support provides up to $300 per publication to help offset publication costs such as reprints, page charges, and submission fees for authors with new publications accepted in refereed journals or other scholarly publications. A maximum amount of $500 may be available per year per author for multiple new publications. This award is available to all Ball State University faculty. Guidelines are online at: http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadline: 15th of the month
Contact: Sponsored Programs Administration
Contact person: Sarah Lee, ext. 5-5083
National Endowment for the Humanities (NEH) Summer Stipend

This stipend supports dedicated summer research that contributes to the scholarship, the public's understanding, or the advancement of teaching of the humanities. Recipients’ work often results in articles, books, databases, or other scholarly tools. Universities may nominate two faculty proposals. Accordingly, those interested in pursuing a NEH Summer Stipend must first participate in an internal competition.

Campus Deadline: August 26, 2016
Contact: Sponsored Programs Administration
Contact person: Augusta Wray, ext. 5-5033

Faculty Research

The Office of Research and Academic Effectiveness can assist faculty, staff, and students on both individual and funded research projects. We can provide consultation in the areas of research design, instrumentation and survey construction, data collection and entry, and statistical analysis and interpretation.

Contact person for faculty: James Jones, ext. 5-1506, jjones@bsu.edu
Contact person for students: Kianre Eouanzoui, ext. 5-9106, kbeouanzoui@bsu.edu

Student Ratings of Teaching

Near the ending date of each class with an enrollment of four or greater, each class will be evaluated by students using a set of university core and departmental items, and questions that the instructor can optionally add ahead of the evaluation period. Summary reports of the student ratings of teaching will be provided after the grade submission period closes. More information concerning student ratings of teaching can be found in your departmental policies and the university guidelines in the Faculty and Professional Personnel Handbook.

Contact person for faculty: James Jones, ext. 5-1506, jjones@bsu.edu

Assessment Grants

The Office of Institutional Effectiveness has established various strategies designed to encourage faculty participation in assessment activities. Summer grants are awarded to faculty and staff members interested in pursuing collegiate or departmental assessment projects.

Stipends range from $300 to $1,000. Some funding is also available for special projects that support departmental assessment goals.

Contact: Office of Institutional Effectiveness
Contact person: William Knight, ext. 5-5974
Office of Entrepreneurial Learning

The Office of Entrepreneurial Learning (OEL) offers an 8-week Summer Entrepreneurial Learning Academy, which started in summer 2016 and will be offered again in 2017 and 2018. In this workshop series, faculty participate in instructional design modules and activities that explore the entrepreneurial mindset, create active-learning outcomes for students, and reshape course syllabi of their choosing. Redesigned courses are then implemented during the academic year with continuing assistance and resources from OEL. This opportunity is open to full-time teaching faculty (contract, tenure-track, tenured) in any college and department who will be teaching at least a 2/2 load during the academic year. Faculty teaching courses in the Foundations, Tier I and Tier II of the University Core Curriculum are especially encouraged to apply. Successful academy applicants are awarded a summer salary for their participation along with complementary copies of all materials and supplies necessary for the workshops. For more information on the application process, upcoming schedules, and supplemental compensation policy considerations, contact Suzanne Plesha at 285-2870 or splesha@bsu.edu.

New Faculty Start-Up

The aim of this program is to help new tenure-track faculty members jump start their research and creative arts agendas by supporting research-related items, and travel with a one-time $3,000 supplies, expenses, equipment and travel (SEET) grant.

Guidelines are online at: http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadline: September 20
Contact: Sponsored Programs Administration
Contact person: Sarah Lee, ext. 5-5083

Community Engagement

The Office of Community Engagement connects university resources – including faculty expertise – with community priorities in Muncie, Delaware County, and East Central Indiana. OCE aims to provide valuable resources for faculty who want to combine discipline-based scholarship and community engagement, including a variety of professional development opportunities and project management assistance for a select number of new initiatives that support the goals and objectives of the Muncie Action Plan, Vision 2021 Muncie/Delaware County Economic Development Plan, or the Healthy Community Alliance of Delaware and Blackford Counties. To learn more, visit www.bsu.edu/communityengagement.

Contact person: Delaina Boyd, ext. 5-2770, dboyd@bsu.edu
TRAVEL SUPPORT

Travel Support for External Funding

Travel Support for External Funding will provide for expenses associated with travel or other activities that will result in securing successful external grant funding. The amount awarded varies and is dependent upon development opportunities. Guidelines are online at: http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadline: 15th of the month
Contact: Sponsored Programs Administration
Contact person: Sarah Lee, ext. 5-5083

Study Abroad Site Visit Fund

This program awards financial assistance to faculty members who are interested in developing an overseas program for BSU students. The award is to be used toward a pre-course fact-finding site visit as part of the preparation of the conduct of the overseas program. One per person per academic year.
Campus Deadline: Open
Contact: Rinker Center for International Programs
Contact person: John Jensen, ext. 5-5422

The International Travel Program

This program awards travel funds to tenured and tenure-track faculty members to facilitate international academic activity. Activities include international scholarly presentations and artistic performances. Funds are in the amount of up to $400 and are intended to supplement those provided by a faculty member’s college and department. Program guidelines may be found online at: http://www.bsu.edu/aspire
Campus Deadline: Bi-Monthly (deadlines listed on Aspire website)

Contact: Sponsored Programs Administration
Contact person: Sarah Lee, ext. 5-5083

Benjamin V. Cohen Travel Funds

Funds are available to support faculty members and graduate students that are presenting refereed scholarly papers or serving on a refereed symposium at professional conferences on topics directly connected to the mission of the Cohen Fund that “is to provide a lasting memorial to Benjamin Cohen by fostering new approaches to the problems of peacemaking.”

Further information can be found at: http://www.bsu.edu/peacecenter/
Campus Deadline: December 1, 2016 and March 1, 2017
Contact: Center for Peace and Conflict Studies
Contact person: Larry Gerstein, ext. 5-1622, peacecenter@bsu.edu
Special Assigned Leave with Pay Program

Regular, full-time faculty who have held appointments at the university for a minimum of five years are eligible to apply for leave with pay in order to improve their professional effectiveness as teachers, scholars, and creative artists.

Contact: Department chairperson for details and reference the 2016-2017 Faculty and Professional Personnel Handbook

Assigned Leave

In addition to the Special Assigned Leave with Pay Program deans of colleges, with the approval of the provost, may grant assigned leaves with pay in those cases where salary replacement is unnecessary. Such leaves are granted solely for the benefit of the university.

Contact: Department chairperson for details and reference the 2016-2017 Faculty and Professional Personnel Handbook

Fulbright Scholar Program

The Fulbright Scholar Program, the flagship program in international educational exchange, awards to college and university faculty for teaching and/or research in more than 125 countries worldwide.

Fulbright Deadline: August 1, 2016
Contact: Sponsored Programs Administration
Contact person: Justin Miller, ext. 5-5085

International Teaching Positions

KIIS Summer Programs – Deadlines & Timeline:
The faculty application deadline for Summer 2018 programs is March 1, 2017 (approximately 14 months prior to the program start date).
You may apply online anytime between October 1, 2016 and March 1, 2017
Faculty selection occurs at the KIIS Board Meeting in April 2017
KIIS will inform faculty of acceptance decisions in May 2017

KIIS Winter Break Programs – Deadlines & timeline:
The next faculty application deadline for Winter 2017-2018 programs is November 15, 2016
You may apply online anytime between August 15, 2016 and November 15, 2016
KIIS will inform Winter faculty of acceptance decisions by January 15, 2017

KIIS details can be found online at:
http://www.kiis.org/go/Fac_Faculty_TeachingOpps.php

Contact: Rinker Center for International Programs
Contact person: Kelly Kirkwood, ext. 5-5422
Externally Sponsored Projects

Sponsored Projects Administration (SPA) is responsible for assisting faculty in matters related to external grant proposal development, submission award administration, and financial compliance. All aspects of proposal development—funding opportunity searches, narrative review, budget formulation, University clearance guidance, and application submission—are managed through SPA. Once funded, SPA oversees the day-to-day fiscal administration of awards, including approval of expenditures, financial reporting, and audit support.

Funding opportunity databases, such as COS Pivot, and GrantSelect are offered to the campus community, as well as information on internal grants, student funding for projects, and available federal resources. Extensive information on funding sources is available online at http://www.bsu.edu/spa. Contacts: External Funding Information: Jessie Roark, ext. 5-5003
Overall Responsibility: Justin Miller, ext. 5-1600

Grantsmanship Workshops and Events

Sponsored Projects Administration offers faculty learning sessions, colloquia, seminars, and special events at various times throughout the year. These sessions enable grant seekers to gain a better understanding of the grantsmanship process and provide helpful information regarding how to craft competitive proposals for external funding.

In addition to these formal sessions, faculty are invited to request workshops related to grantseeking that address specific areas of interest. Often presented for small groups of two or three faculty colleagues, these customized learning opportunities can be scheduled at the convenience of the attendees.
Website: http://www.bsu.edu/spa/
Contact: Sponsored Projects Administration
Contact telephone: Stan Geidel, ext. 5-2022

SUBMIT Program

This program rewards Project Directors/Co-Directors who have submitted grant proposals to external agencies exceeding a stated minimum. Funds (on a graduated scale relative to the funding request) are made available for future extramural-related research purposes.
For additional information visit: http://www.bsu.edu/spa/
Contact: Sponsored Programs Administration
Contact person: Keith Chandler, ext. 5-1604

Benjamin V. Cohen Peace Fellowship Program

The Benjamin V. Cohen Peace Fellowship Program was established to further the study and encouragement of world peace. Special emphasis involves innovative approaches on reducing hostilities among groups. Faculty and graduate students are eligible.
Further information can be found at: http://www.bsu.edu/peacecenter/
Campus Deadlines: October 1, 2016
Contact: Center for Peace and Conflict Studies
Contact person: Larry Gerstein, ext. 5-1622, peacecenter@bsu.edu
Advance Proposal Development Program

Faculty members preparing to submit proposals to external sponsors may apply to the Advance Program. The program aims to encourage and promote proposal submissions to external sponsors by providing various levels of support during the proposal development process and in the support of ongoing research.

The goals of the Advance Program are to increase both the quantity and quality of competitive external grant proposals submitted by BSU faculty members and professional personnel. As such, the Advance award will support a Principal Investigator’s (PI’s) proposal development needs by funding dedicated summer time, AY release time, travel and/or supplies for expenses that will directly impact the development and submission of a competitive external grant proposal.

For more information visit:
http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Contact: Sponsored Programs Administration
Contact person: Sarah Lee, Ext. 5-5083

CREATE Program

The CREATE program aims to encourage the artistic and creative endeavors of faculty. The program hopes to support the creation and presentation of works of those in the fields of Art, Dance, Design, Folk, Literature and more. Through this program applicants have the opportunity to request a larger amount of funding if they plan to submit proposals to external sponsors.

For more information visit:
http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadlines: November 1; March 1
Contact: Sponsored Programs Administration
Contact person: Sarah Lee, Ext. 5-5083

Joseph S. and Marcella W. Hollis Fund

The Joseph W. and Marcella S. Hollis Fund provides a grant opportunity for research in fields of psychology. Under the terms of the endowment, initial grants will be in support of those striving to initiate research programs, particularly for graduate students and junior faculty members and staff. In particular, support will be provided for purposes of travel, acquisition of supplies, payments to subjects, presentations of work at professional meetings, and the like.

Further information can be found at:
http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms/hollisfund

Campus Deadlines: October 1; April 1
Contact: Sponsored Programs Administration
Contact Person: Sarah Lee, ext. 5-5083
### CAMPUS DEADLINES

#### August 2016
1. Fulbright Scholar Program
   - Justin Miller (ext. 5-5085)
15. KIIS Winter Break Programs – begin applications
   - Kelly Kirkwood (ext. 5-5422)
26. National Endowment for the Humanities (NEH) Summer Stipend
   - Augusta Wray (ext. 5-5033)

#### September 2016
20. New Faculty Start-up
   - Sarah Lee (ext. 5-5083)

#### October 2016
1. Joseph S. and Marcella W. Hollis Fund
   - Sarah Lee (ext. 5-5083)
1. KIIS Summer Programs – begin applications
   - Kelly Kirkwood (ext. 5-5422)
1. Benjamin V. Cohen Peace Fellowship Program
   - Larry Gerstein (ext. 5-1622)
21. Midterm Feedback Program
   - Kathleen Jacobi (ext. 5-1763)

#### November 2016
1. CREATE Program
   - Sarah Lee (ext. 5-5083)
15. International Teaching Positions Winter Break 17-18
   - Kelly Kirkwood (ext. 5-5422)

#### December 2016
1. Benjamin V. Cohen Peace Travel
   - Larry Gerstein (ext. 5-1622)
1. Internal Research & Creative Arts (Junior Faculty)
   - Sarah Lee (ext. 5-5083)
   - (Pre-Submission Review)

#### January 2017
8. Internal Research & Creative Arts (Junior Faculty)
   - Sarah Lee (ext. 5-5083)
   - (Final Submission)
17. KIIS inform Winter faculty of acceptance decision
   - Kelly Kirkwood (ext. 5-5422)
19. Creative Teaching Grants
   - Gary Pavlechko (ext. 5-1763)
27. Virginia B. Ball Center for Creative Inquiry
   - Jennifer Blackmer (287-0117)

#### February 2017

#### March 2017
1. CREATE Program
   - Sarah Lee (ext. 5-5083)
1. Benjamin V. Cohen Peace Travel
   - Larry Gerstein (ext. 5-1622)
1. KIIS Summer Program – End date for applications
   - Kelly Kirkwood (ext. 5-5422)
17. Midterm Feedback Service
   - Kathleen Jacobi (ext. 5-1763)

#### April 2017
1. Joseph S. and Marcella W. Hollis Fund
   - Sarah Lee (ext. 5-5083)

#### May 2017

#### June 2017