

Professional Development Opportunities Faculty 2012-2013

Office of the Associate Provost



Ball State offers a wide variety of professional development programs for faculty. Programs include teaching support, development support for curriculum, travel support, and grant support for research and scholarly activity.

The Professional Development Opportunities for Faculty program is coordinated through the Office of the Associate Provost, but programs are provided by many offices on campus. This reference file offers a brief overview of programs and a contact office and number where you can obtain more information.

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TEACHING SUPPORT

Office of Educational Excellence (OEE)

OEE provides the faculty of Ball State University with professional development opportunities for teaching, documentation of those activities, assistance in locating teaching resources on campus, consultation on teaching and course development, and a website providing resources for higher education teaching.

For more information check: www.bsu.edu/educationalexcellence

Campus Deadline: Open

Contact person: Gary Pavlechko and Kathleen Jacobi-Karna, ext. 5-1763

Creative Teaching Grants

Office of Educational Excellence (OEE) provides administrative support for the Creative Teaching Grants, a program mandated by the *Faculty and Professional Personnel Handbook*. Faculty interested in applying should ask for an application manual from OEE. The manuals are available near the Thanksgiving break. The University Creative Teaching Committee administers the award and chooses awardees. OEE is the administrative support unit for the committee. Special consideration will be given to applications that propose a creative approach to immersive learning.

Campus Deadline: January 24, 2013

Contact person: Gary Pavlechko, ext. 5-1763

Faculty Development Workshops and Seminars

Workshops and seminars provide Ball State faculty with professional development in a variety of areas related to teaching. Programs range from one-hour sessions to multi-week events, and are typically facilitated by faculty colleagues with academic specialties and/or extended experience in the given topic. Schedules are made available near the start of each semester via e-mail and the OEE website.

Campus Deadline: Various

Contact person: Kathleen Jacobi-Karna, ext. 5-1763

Midterm Teaching Feedback Service

OEE offers a midterm feedback service to faculty to collect timely and valuable information about the teaching of the course from students, mid-way through the fall and spring semesters.

Campus Deadline: September 24, 2012; February 11, 2013

Contact person: Kathleen Jacobi-Karna, ext. 5-1763

Professional Development Report

OEE records participation in its programs in a secure database, providing faculty members with a convenient method of documenting their professional development activities. Access is available via the OEE website.

Campus Deadline: Open

Contact person: Kathleen Jacobi-Karna, ext. 5-1763

Teaching and Learning Discussions

Occasional informal discussions of teaching and learning, organized as “brown bag” lunches or breakfast meetings, focus on various topics in higher education teaching--academic integrity, student culture, new instructional technologies, etc. Topics announced throughout each semester via e-mail and on the OEE website.

Campus Deadline: Open

Contact person: Kathleen Jacobi-Karna, ext. 5-1763

Interactive Learning Space Classrooms

OEE's two ILS classrooms are available for semester and/or academic year instructional use. The rooms' state-of-the-art furnishings and technology capabilities support student-engaged pedagogies. Faculty members who have clear plans for active learning pedagogies, utilizing the space, and assessing the impact on student learning must apply to use the ILS classroom. Applications for room use may be submitted to the OEE office.

Campus Deadline: Spring Semester for the following academic year.

Contact person: Gary Pavlechko, ext. 5-1763

i>clicker Audience Response System

i>clicker is the university's adopted audience response system. Support for this technology includes workshop on its use, personal consultations with an experienced clicker-using faculty member, and loaner kits to let you try out i>clickers before you fully adopt them.

Campus Deadline: Open

Contact person: Gary Pavlechko, ext. 5-1763

Virginia B. Ball Center for Creative Inquiry

The Virginia B. Ball Center for Creative Inquiry enables faculty and students to:

- explore the connections among the arts, humanities sciences, and technology;
- create a product to illustrate their collaborative research and interdisciplinary study; and
- present their products to the community in a public forum.

Four (4) Ball State faculty members will be chosen each year to teach interdisciplinary seminars to fifteen students. The center will provide a summer stipend (\$4,000 for each fellow) so the four fellows may prepare their seminars. The center will also provide a semester's leave for the fellows—two in the fall and two in the spring. Each seminar will receive a budget of \$14,000.

Campus Deadline: January 18, 2013

Contact: Virginia B. Ball Center for Creative Inquiry – Dr. Joseph Trimmer, 287-0117

SERVICES AVAILABLE THROUGH UNIFED TECHNOLOGY SUPPORT:

Adaptive Computer Technology Program

The Adaptive Computer Technology (ACT) program provides equal access to computing services to all persons with disabilities at Ball State University. This is accomplished through direct education of students as well as faculty development efforts, which are aimed towards making course work accessible

for disabled students. The program provides reasonable accommodations for students, faculty, and staff. The ACT program offers a wide array of equipment and supportive services by enhancing existing academic and computing facilities. This is done in accordance with the University mission, Unified Technology Support mission, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act.

Contact person: Carlos Taylor, ext. 5-6124, cetaylor@bsu.edu

Location: RB 168

Advanced Graphics Labs/GIS Research and Map Collection

The AGL/GRMC staff work with faculty, staff and students both individually and in groups as it relates to advance graphics applications and GIS related projects.

Contact person for CL 469 lab: Joe Lopilato, ext. 5-6748

Contact person for GIS services: Angie Gibson, ext. 5-1097

Unified Technology Support General Labs

UTS provides faculty access to lab resources for computer-based testing, and course software installations.

Contact person: Peggy Hunter, ext. 5-2286, pehunter@bsu.edu

Technology Store

The Technology Store offers discounts to current BSU faculty and staff on Apple and Lenovo computers as well as many types of software and accessories.

Contact person: Whitney Jarnagin, ext. 5-5967, techstore@bsu.edu

Faculty Learning Communities

Faculty Learning Communities (FLCs) are multidisciplinary groups of faculty and staff who come together with the purpose of engaging in active, collaborative, and self-guided exploration of a topic or issue in teaching and learning. Meeting over the course of a semester or two, FLCs are open to faculty members holding tenure track or contractual appointments in any academic unit including Burriss Laboratory School and the Indiana Academy. Campus Deadline: Open

Contact person: Kathleen Jacobi-Karna, ext. 5-1763

University Teleplex Instructional Classroom Support

The University Teleplex staff of producers and directors, graphic artists and multimedia specialists, is available to assist faculty in the development of instructional materials to be used in their classrooms. Project priorities are based on the greatest impact to student learning, the successful integration of technology into the curriculum, and available staff resources. Most Teleplex services are at “no cost” to the faculty and department when used in a classroom environment. “Grant” funded projects and “promotion” based projects may require additional information and costs.

Campus Deadline: Open

Contact University Teleplex

Contact person: Bill Bryant, ext. 5-1473

Research and Scholarship Support

ASPIRE Internal Research and Creative Arts Grant Programs

Grants are available to support research and creative arts projects conducted by junior faculty members May 2013 through June 2014. "Junior faculty" are those faculty members in their first, second, or third year of receiving a new appointment (tenure-track or full time contract).

Award categories include:

- Summer Graduate Assistantships
- Supplemental Assigned Time (one course buy-out for Fall or Spring)
- Supplies, Expenses, Equipment, and Travel (S.E.E.T.)
- Summer Stipend (up to \$6,000 for both summer sessions)

Each proposal is capped at a maximum of \$10,000 and can reflect any combination of the above categories. Guidelines are available on the SPO website: <http://www.bsu.edu/spo/ASPIRE>

Junior Faculty Proposals Due:

- Research Pre-Submission Review: January 16, 2013;
Committee Deadline: January 30, 2013
- Creative Arts Pre-Submission Review: January 23, 2013;
Committee Deadline: February 6, 2013

Contact: Sponsored Programs Office
Contact person: Heather Miller, ext. 5-1604

Reprint/Publication Costs Support Program

Reprint or publication support provides up to \$300 per publication to help offset publication costs such as reprints, page charges, and submission fees for authors with new publications accepted in refereed journals or other scholarly publications. A maximum amount of \$500 may be available per year per author for multiple new publications. This award is available to all Ball State University faculty. Guidelines are online at:

<http://www.bsu.edu/spo/ASPIRE>

Campus Deadline: 15th of the month
Contact: Sponsored Programs Office
Contact person: Heather Miller, ext. 5-1604

National Endowment for the Humanities (NEH) Summer Stipend

This stipend supports research that contributes to the scholarship, the public's understanding, or the advancement of teaching of the humanities. Recipients' work often results in articles, books, databases, or other scholarly tools. Universities may nominate two faculty proposals. Accordingly, those interested in pursuing a NEH Summer Stipend must first participate in an internal competition.

Campus Deadline: August 27, 2012
Contact: Sponsored Programs Office
Contact person: Justin Miller, ext. 5-5085

Program Development

Assessment Grants

The Office of Institutional Effectiveness has established various strategies designed to encourage faculty participation in assessment activities. Summer grants are awarded to faculty and staff members interested in pursuing collegiate or departmental assessment projects.

Stipends range from \$300 to \$1,000. Some funding is also available for special projects that support departmental assessment goals.

Contact: Office of Institutional Effectiveness
Contact person: William Knight, ext. 5-5974

Faculty Research

The Office of Research and Academic Effectiveness can assist faculty, staff, and students on both individual and funded research projects. We can provide consultation in the areas of research design, instrumentation and survey construction, data collection and entry, and statistical analysis and interpretation.

Contact person for faculty: James Jones, ext. 5-1506, jjones@bsu.edu
Contact person for students: Kianre Eouanzoui, ext. 5-9106, kbeouanzoui@bsu.edu

New Faculty Start-Up

The aim of this program is to help new faculty members purchase supplies, research-related items, and travel to conferences or workshops with a one-time \$1,500 supplies, expenses, equipment and travel (SEET) grant.

Guidelines are online at:
<http://www.bsu.edu/spo/ASPIRE>

Campus Deadline: September 17, 2012
Contact: Sponsored Programs Office
Contact person: Heather Miller, ext. 5-1604

Travel Support

Travel Support for External Funding

Travel Support for External Funding will provide for expenses associated with travel or other activities that will result in securing successful external grant funding. The amount awarded varies and is dependent upon development opportunities. Guidelines are online at:

<http://www.bsu.edu/spo/ASPIRE>

Campus Deadline: 15th of the month
Contact: Sponsored Programs Office
Contact person: Heather Miller, ext. 5-1604

Study Abroad Site Visit Fund

This program awards up to \$1,500 to faculty members who are creating a short-term (3-5 week) field course overseas. The award is to be used toward a pre-course fact-finding site visit as part of the preparation of the conduct of the field course. One per person per academic year.

Campus Deadline: Open
Contact: Rinker Center for International Programs
Contact person: John Jensen, ext. 5-5422

The International Travel Program

This program awards travel funds to tenured and tenure-track faculty members to facilitate international academic activity. Activities include international scholarly presentations and artistic performances. Funds are in the amount of up to \$400 and are intended to supplement those provided by a faculty member's college and department. Program guidelines may be found online at:

<http://www.bsu.edu/spo/ASPIRE>

Campus Deadline:
Fall: August 1, 2012 and October 1, 2012;
Spring: December 3, 2012 and February 15, 2013;
Summer: May 1, 2013 and June 17, 2013
Contact: Sponsored Programs Office
Contact person: Heather Miller, ext. 5-1604

Benjamin V. Cohen Travel Funds

Funds are available to support faculty members and graduate students that are presenting scholarly papers or serving on a symposium at professional conferences on topics directly connected to the mission of the Cohen Fund that "is to provide a lasting memorial to Benjamin Cohen by fostering new approaches to the problems of peacemaking."

Further information can be found at: <http://www.bsu.edu/peacecenter/>

Campus Deadline: December 1, 2012 and March 1, 2013
Contact: Center for Peace and Conflict Studies
Contact person: Larry Gerstein, ext. 5-1622

Leaves, Administrative Opportunities, and Exchanges

Special Assigned Leave with Pay Program

Regular, full-time faculty who have held appointments at the university for a minimum of five years are eligible to apply for leave with pay in order to improve their professional effectiveness as teachers, scholars, and creative artists.

Campus Deadline: October 22, 2012

Contact: Department chairperson using instructions in the *2012-2013 Faculty and Professional Personnel Handbook*

Assigned Leave

In addition to the Special Assigned Leave with Pay Program deans of colleges, with the approval of the provost, may grant assigned leaves with pay in those cases where salary replacement is unnecessary. Such leaves are granted solely for the benefit of the university.

Contact: Department chairperson using instructions in the *2012-2013 Faculty and Professional Personnel Handbook*

Fulbright Scholar Program

The Fulbright Scholar Program, the flagship program in international educational exchange, awards to college and university faculty for teaching and/or research in more than 130 countries worldwide.

Fulbright Deadline: August 1, 2012

Contact: Sponsored Programs Office

Contact person: Justin Miller, ext. 5-5085

International Teaching Positions

Ball State is involved in two consortia, Midwest Consortium for Study Abroad (MCSA) and Kentucky Institute of International Studies (KIIS) which offer teaching opportunities. Duration, salary and benefits vary according to program.

KIIS details can be found online at:

http://www.kiis.org/go/Fac_Faculty_TeachingOpps.php

MCSA information can be found at:

http://www.ahastudyabroad.org/index.php?option=com_content&view=article&id=427&Itemid=1136

Campus Deadline: KIIS: March 1, 2013 for Summer 2014; MCSA: TBA

Contact: Rinker Center for International Programs

Contact person: Kelly Kirkwood, ext. 5-5422

Worcester Centre Director

A six-week summer assignment in Worcester, England, whereby the director teaches one course and liaises with the international programs administrative staff of the University of Worcester in the management of the program. The director will be paid a salary based on a formula of AY salary x .30 x 6 ÷ 12. Details can be found online at: www.bsu.edu/studyabroad/worcestercenter/

Campus Deadline (Summer 2014): July 1, 2013

Contact: Rinker Center for International Programs

Contact person: John Jensen, ext. 5-5422

External Funding Support

Externally Sponsored Projects

The Sponsored Programs Office (SPO) is responsible for assisting faculty in matters related to external grant proposal development and submission. All aspects of proposal development—funding opportunity searches, narrative review, budget formulation, University clearance guidance, and application submission—are managed through SPO.

Funding opportunity databases, such as COS Pivot, GrantSelect, and Eureka!, are offered to the campus community, as well as information on internal grants, student funding for projects, and available federal resources. Extensive information on funding sources is available online at <http://www.bsu.edu/spo>.

Contacts: External Funding Information: Augusta Wray, ext. 5-5033
Overall Responsibility: Justin Miller, ext. 5-1600

Grantsmanship Workshops

The Sponsored Programs Office offers topical information sessions via workshops and seminars at various times throughout the year. These sessions enable grant seekers to gain a better understanding of the grantsmanship process and provide helpful information regarding how to craft competitive proposals for external funding.

In addition to these formal sessions, faculty are invited to request workshops that address areas of specific interest. Often presented for small groups of two or three faculty colleagues, these customized sessions can be scheduled at the convenience of the attendees. Website: <http://www.bsu.edu/spo/>

Contact: Sponsored Programs Office
Contact person: Stanley Geidel, 5-2022

SUBMIT Program

This program rewards Project Directors/Co-Directors who have submitted grant proposals to external agencies exceeding a stated minimum. Funds (on a graduated scale relative to the funding request) are made available for future extramural-related research purposes. For additional information visit:

<http://www.bsu.edu/spo/>

Contact: Sponsored Programs Office
Contact person: Sarah Lee, ext. 5-5083

RESUBMIT Program

This program aims to increase the number of proposals submitted for reconsideration that were denied funding after a first or second submission and hopes to enhance the probability for ultimate success. RESUBMIT makes funds available to Principal Investigators to promote resubmission of unfunded proposals of \$100,000 (sponsor dollars) or higher; department heads and deans will provide all funds up front, and allowed expenses will be reimbursed from SPO once the proposal is resubmitted to the same sponsor and program. For more information visit: <http://www.bsu.edu/spo/>

Contact: Sponsored Programs Office
Contact person: Sarah Lee, ext. 5-5083

Benjamin V. Cohen Peace Fellowship Program

The Benjamin V. Cohen Peace Fellowship Program was established to further the study and encouragement of world peace. Special emphasis involves innovative approaches on reducing hostilities among groups. Faculty and graduate students are eligible.

Further information can be found at: <http://www.bsu.edu/peacecenter/>

Campus Deadlines: November 1, 2012

Contact: Center for Peace and Conflict Studies

Contact person: Larry Gerstein, ext. 5-1622

The Cardinal Fellows Program

Cardinal Fellows is designed to increase the number of large federal-level proposals submitted from Ball State University on an annual basis. Awards include a course buy-out for fall or spring semester 2011-2012. Following submission of the proposal, Cardinal Fellows receive 1.5 times the amount of SUBMIT funds for extramural-related expenses, in addition to the standard 5% recovered indirect cost distribution to PI. Program guidelines may be found: <http://www.bsu.edu/spo/>

Next deadline: April 2012

Contact: Sponsored Programs Office

Contact person: Proposal Manager for your department

ENHANCE Program

The purpose of the ENHANCE – Preliminary Federal Proposal Incentive Program is to provide support for faculty members involved in early investigations, the results of which will serve as the bases for a federal grant proposal. This award provides modest support to fund supplies and related expenses needed to acquire preliminary research or other information that will directly impact the development of the proposal, enhance the feasibility of the request, and result in a strong proposal submission. The funds will support up to \$3,000 Supplies, Equipment, Expenses, and Travel (S.E.E.T.) costs associated with garnering preliminary results. For more information visit: <http://www.bsu.edu/spo/>

Contact: Sponsored Programs Office

Contact person: Departmental Proposal Manager, ext. 5-1600

Joseph S. and Marcella W. Hollis Fund

The Joseph W. and Marcella S. Hollis Fund provides a grant opportunity for research in fields of psychology. Under the terms of the endowment, initial grants will be in support of those striving to initiate research programs, particularly for graduate students and junior faculty members and staff. In particular, support will be provided for purposes of travel, acquisition of supplies, payments to subjects, presentations of work at professional meetings, and the like.

Further information can be found at: <http://www.bsu.edu/About/AdministrativeOffices/SPO>

Campus Deadlines: October 1, 2012; April 1, 2013

Contact: Sponsored Programs Office

Contact Person: Heather Miller, ext. 5-1604

Campus Deadlines

August 2012

1	International Travel Program	Heather Miller (ext. 5-1604)
1	Fulbright Scholar Program	Justin Miller (ext. 5-5085)
27	National Endowment for the Humanities (NEH) Summer Stipend	Justin Miller (ext. 5-5085)

September 2012

17	New Faculty Start-up	Heather Miller (ext. 5-1604)
24	Midterm Teaching Feedback Program	Kathleen Jacobi-Karna (ext. 5-1763)

October 2012

1	International Travel Program	Heather Miller (ext. 5-1604)
1	Joseph S. and Marcella W. Hollis Fund	Heather Miller (ext. 5-1604)
22	Special Assigned Leave with Pay Program	Department Chair

November 2012

1	Benjamin V. Cohen Peace Fellowship Program	Larry Gerstein (ext. 5-1622)
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December 2012

3	International Travel Program	Heather Miller (ext. 5-1604)
1	Benjamin V. Cohen Peace Travel	Larry Gerstein (ext. 5-1622)

January 2013

18	Internal Research & Creative Arts (junior faculty)	Heather Miller (ext. 5-1604)
24	Creative Teaching Grants	Gary Pavlechko (ext. 5-1763)
18	Virginia B. Ball Center for Creative Inquiry	Joseph B. Trimmer (287-0117)
23	Creative Arts Program (Junior Faculty) Pre-Submission	Heather Miller (ext. 5-1604)

February 2013

11	Mid-Term Teaching Feedback Program	Kathleen Jacobi-Karna (ext. 5-1763)
15	International Travel Program	Heather Miller (ext. 5-1604)

March 2013

1	Benjamin V. Cohen Peace Fellowship	Larry Gerstein (ext. 5-1622)
1	KIIS International Teaching	Kelly Kirkwood (ext. 5-5422)

April 2013

1	Joseph S. and Marcella W. Hollis Fund	Heather Miller (ext. 5-1604)
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May 2013

1	International Travel Program	Heather Miller (ext. 5-1604)
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June 2013

17	International Travel Program	Heather Miller (ext. 5-1604)
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July 2013

1	Worcester Centre Director	John Jensen (ext. 5-5422)
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