Department of Biology
Ball State University
BIO 369/669 Internship, BIO 394/694 Practicum in Biotechnology
Employer Enrollment Form

Prospective employers: Please complete this form where indicated. If you have any questions, you should contact the Biotechnology Internship Coordinator, Department of Biology, Ball State University, Muncie, IN 47306, 765/285-8846, Fax 765/285-8804.

To be completed by the student:

Student Name:______________________________________ Expected Graduation Date_______
Local Phone______________________________________ Enrollment Term_________________
Local Address_____________________________________________________________________
____________________________________________________________________________

To be completed by the organization sponsoring the internship:

Organization sponsoring the internship:_____________________________________________
Address:_______________________________________________________________________
____________________________________________________________________________
Phone:_________________________________________________________________________
Department:_______________________________ Supervisor/jobtitle______________________
Rate of Pay:_________________________ Typical Work Schedule______________________
Description of work activities:

Intern’s Signature:__________________________________________ Date_________________
Employer’s Signature:______________________________________ Date_________________
BSU Coordinator’s Signature:________________________________ Date_________________