Career Infusion Opportunities

Career Infusion programs bring together faculty, alumni, employers, students, and parents to create common space with common purpose—to work together to help Ball State students be even more competitive in their chosen endeavors.

INTERVIEW PROGRAM

**Summary**
- Models the actual process by which 2,000 real on-campus interviews are conducted so students are familiar with the process before the need to engage for a real job or internship
- 30-minute screening interview in the Career Center interview rooms
- Last five minutes is for feedback
- 50 CEO, VP, hiring manager, and HR professionals conducted 800 interviews, volunteering 400 hours of time to help make Ball State students more competitive

**Get involved**
- Career Center needs to know the semester before your class participation
- Contact Jeff Eads at 765-285-1522 or jleads@bsu.edu or your Career Center liaison
- During the first two weeks of the semester, a Career Center representative will visit class and present on the process, what to expect, and interview skills
- Interviews take place throughout the semester
- A list of those who completed the interview is sent to you in time for grade submissions

**Important Notes**
- Because of the risk of student no-shows, this must be an assignment and not extra credit
- A classroom presentation is a must as this helps deliver a consistent message to everyone involved

INFORMATIONAL INTERVIEW PROGRAM

**Summary**
- 200 alumni (and growing) have volunteered to provide an informational interview
- Each alumnus has volunteered to be contacted three times per month, allowing for 600 connections each month
- Additional industries and professions not included in the alumni database are provided via Candid Career, accessible through a student Cardinal Career Link account

**Get Involved**
- Inform Samantha Martin at 765-285-1522 or sjmartin1@bsu.edu or your Career Center liaison
- A class training regarding informational interviews and the systems available will be reviewed
- Often, faculty will assign a paper to provide an opportunity for students to reflect on what they learned and also as proof of assignment completion
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**INTERN-READY**

**Summary**
- Created by employers for students
- Consisting of six components; most students can complete this in one semester
- Employers are talking about Intern-Ready and want to recruit students involved

**Get Involved**
- Inform faculty internship coordinators of this opportunity
- Send students to meet with a Career Coach to get started
- Information about who has signed up for Intern-Ready can be shared with you if you wish to encourage these activities through classes

**CAREER-READY**

**Summary**
- Created by employers for students
- Takes about two years to complete
- Focus on engagement in the components to overcome the hesitation of a two-year commitment by students
- Core of Career-Ready is Intern-Ready, so we hope to convert Intern-Ready completers to Career-Ready participants

**CAREERCOACHING**

**Summary**
- Meeting with a Career Coach once tends to lead to future career and professional engagements with the Career Center
- Assign students to meet with a Career Coach and bring proof that of meeting back to the faculty
- To schedule an appointment, visit bsu.edu/careers/careerlink, log in using Ball State credentials, and navigate to schedule an appointment
- Drop-in Coaching is available in Lucina Hall 220 between 10 a.m. and 3 p.m.

**CARDINALJOBFAIR**

**Summary**
- Many students think the job fair is not for them, however, employers are looking for transferable skills, and well over half of the employers at job fairs do not have a particular major they are seeking for internships and full-time positions
- Visit bsu.edu/careers/events for upcoming dates

**Get Involved**
- Invite your Career Center liaison to your class prior to the job fair to speak with students about how to work a job fair and what to expect
- Assign that students bring to class three business cards or company information from employers at the fair

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