FAQs for MASE Degree Program

• I want to get my teaching license along with the MA in secondary education. Can I do that?
The MASE degree program will not automatically lead to teaching licensure; however many people work on the requirements for initial licensure while working on their MASE courses. If you do not hold a teaching license you will need to contact Mrs. Mary Hess with the Office of Teacher Education Service 765-285-1168, to have your transcripts analyzed. You will then be advised to meet with the content area advisor to develop a program for the licensure requirements.

• I have already taken some graduate courses at another institution. Can I transfer them to this program?
Yes you can. You should contact the program director, Dr. Karen Ford, and discuss the courses that you want to transfer.

• Do I need to take the GRE test to get into your program?
No, you do not need to take the GRE test to get into the MASE degree program. Once you are accepted by the BSU Graduate School you should contact the program director, Dr. Karen Ford, and create a plan of the courses you plan to take.

• Is there any type of financial aid or assistantships available for this program?
The Department of Ed. Studies does have several assistantships available. To apply, you must be an on-campus student; that means if you are taking your courses entirely online and do not come to campus, you are not eligible for one of these assistantships. However, there are other ways to obtain financial aid. Please take a look at this link: http://cms.bsu.edu/academics/collegesanddepartments/online/studentsfaculty/current
• What are the phone and fax numbers for the Department of Educational Studies?
  (PHONE) 765-285-5481
  (FAX) 765-285-5489

• I would like to take some additional content classes to strengthen my teaching field. Is there room for that in this program?
  The course plan allows for 12 hours of elective courses that many students use to take classes in their teaching field or other areas where they have a new interest. So, yes there is room for content classes. *Please keep in mind* that you should will need to check the schedules and graduate catalog to identify when content area courses are offered online. The following link will help you see what classes are being offered online: http://cms.bsu.edu/academics/collegesanddepartments/online/studentsfaculty/current/registration/schedule

• What courses can I take for my electives if I don’t want to use courses from a content area?
  You can take any of the classes listed on the course plan that you develop with your advisor (Dr. Ford). Also, if you find an interesting course in another department, you may be able to use it as an elective. Courses must be a 600 level or above and you need your advisor’s approval. Make sure you clear your elective choices with your advisor before taking them.

• What is an official transcript?
  An official transcript is one that has been sent directly from the issuing institution to the Graduate School at Ball State University. It must bear the college seal, date, and an appropriate signature. The Graduate School will accept a transcript sent to a student as official if it is still in an unopened sealed envelope. Transcripts that do not meet these requirements will not be considered
official.

• **Since this is an online program, what kinds of technology will I need?**
  As an online or distance student, you’ll need access to a **computer with a high-speed connection to the Internet** to access course Web sites, perform online research, view videos, prepare homework assignments, and use our **online classroom technologies**. We also ask that you be in possession of a **webcam and microphone** (headset preferred). You will need this for proctored tests and other assignments administered by the instructor. For more information you should visit this link: [http://cms.bsu.edu/academics/collegesanddepartments/online/academics/technology](http://cms.bsu.edu/academics/collegesanddepartments/online/academics/technology)

• **Will I be able to use the library if I need to? And – do I have to come to campus to do that?**
  You will definitely have access to our wonderful libraries and you do not have to come to campus. The following link will help you with this access. [http://cms.bsu.edu/Academics/Libraries/EssLinks/DistanceEd.aspx](http://cms.bsu.edu/Academics/Libraries/EssLinks/DistanceEd.aspx)