Fall 2012 - Transition to Banner. Thus, 2012-13 data should be treated with caution, for these are the first reports since the conversion to the Banner ERP. Readers are cautioned that analysis of trends may have been affected by this change. Similarly, 2013-14 may have also been impacted by the change.

University reports include FTE and SCH data for 8 academic colleges.
College reports include FTE and SCH data at the college level.
Department reports include FTE and SCH data at the department level.

Teaching FTE is allocated based on the course home department while non-teaching FTE is allocated based on the instructor's home department.

Full-Time Faculty: includes the official counts of both on and off campus Regular (tenured/tenure-track) and Contract Full-Time faculty as of November 1st of each Fall semester.

TOTAL - All Faculty and GA FTE: Includes all FTE generated by all regular, contract full-time and contract part-time faculty as well as graduate assistants in performing all the different functions reported on the faculty assignment reports.

TOTAL – All Faculty and GA Teaching FTE Only: Only includes all teaching FTE generated by all faculty as well as all graduate assistants. Teaching Support FTE is not included.

TOTAL – Part-Time Faculty FTE: Includes FTE generated by contract part-time faculty.

TOTAL – GA FTE: Includes FTE generated by graduate assistants.

TOTAL – w/o GA FTE: Includes FTE generated by all faculty only and excludes all GA FTE.

TOTAL - Regular Faculty FTE: Includes FTE generated by tenured and tenure-track faculty only.

Externally Funded FTE: Includes FTE for externally funded research and public service activities generated by regular, contract full-time, and contract part-time faculty.

Student Credit Hour Ratio: SCH/ALL FAC AND GA FTE is the ratio of student credit hours per all faculty and GA FTE.
Position Status

Regular: includes tenured and tenure-track faculty and associate deans (starting Fall 2016);
Contract Full-Time: includes full-time contract and full-time semester faculty;
Contract Part-Time: includes contract part-time faculty, administrators teaching classes, and associate deans (Fall 2012 to Fall 2015);
GA & DF: includes Graduate Assistants and Doctoral Fellows;
Other: includes other undergraduate and graduate students and those with no HR records available or non-employees.

Assignments

Teaching – all credit and non-credit hour generating classes taught by the instructor. This also includes online courses.

Teaching Support – an activity that is directly associated with the instruction of BSU students (curriculum development, supervising student teachers, online course development, lab supervisors, etc.)

Research – scholarly activities or creative endeavors undertaken in support of the university mission.

General Fund – scholarly activities funded internally by the University
External Fund – scholarly activities funded by external agencies or foundations

Public Service – activities undertaken for the service of the community at large, usually not involving BSU student participation for credit.

General Fund – service activities funded internally by the University
External Fund – service activities funded by external agencies or foundations

Department-Level Administration – duties carried out in support of the department administration, management of department programs, and other major departmental committees (Department Chair, Assistant or Associate Chair, Program Director, etc.).
**College-Level Administration** – duties carried out in support of college administration, program coordination, and other college non-teaching activities (P&T Committee Member/Chair, Assistant to the Dean for Graduate Programs, Diversity Coordinator, etc.).

**University-Level Administration** – duties performed in support of university-wide initiatives (Director of Women's Studies, Writing Competency Director, University Senate Chair, etc.).

**Other** – advising, paid medical/sick/maternity leave, and various other activities that cannot be included in any of the other categories. Also includes **Special Leave** – paid leave on sabbatical.

For additional questions, please, contact *Office of Institutional Effectiveness* at (765) 285 5974.