Faculty/Professional – Sick Leave

Twelve days of paid sick leave are provided each fiscal year for those assigned on an academic- or fiscal-year basis. A maximum of 90 days of unused sick leave may be accumulated.

For the fiscal year in which employment begins, sick leave days are available from the effective date of employment. The number is calculated as follows:

- If employed on a fiscal year basis, one day for each month in the fiscal year beginning with the effective date of employment. If employed for less than full-time, the number of hours per sick day is reduced proportionately.

- If employed on an academic year basis, 12 days are provided when employment begins during Fall Semester. Six days are provided when employment begins during Spring Semester. When employment begins after Spring Semester, 12 days are provided effective Fall Semester of the next academic year.

For subsequent years, twelve days are made available at the start of the employment year (fiscal or academic).

Paid sick leave is available to cover your absences during regularly scheduled work days for the following:

- Your illness or injury.
- Care of your family members during their illness, limited to five days in any fiscal year.