BID DOCUMENT REQUEST FORM

DATE___________________________
PROJECT
TITLE_________________________________________________________________

VENDOR INFORMATION:

COMPANY______________________________________________________________

STREET ADDRESS________________________________________________________
P.O. BOX___________Zip (__________)
CITY______________________________________________State___________Zip____________________
CONTACT PERSON__________________________________________________________EMAIL_______________________________

TELEPHONE: area code (______)____________________ FAX: area code (______)____________________

BUSINESS INFORMATION:

BUSINESS TYPE: ______________________ Prime Contractor, Sub-contractor, Materials Supplier

MINORITY STATUS:_______________Women Owned, Disadvantaged Enterprise, Minority Business Enterprise, Veteran Owned

BID DOCUMENTS: AVAILABLE IN CD ONLY

_____Pick Up Date: __________________ Time: __________________
_____Mail FedEx Acct# __________________________ Ground_____ 2nd Day_____ Standard Overnight____

UPS Acct# __________________________ Ground_____ 2nd Day_____ Next Day Air Saver____

Please provide Account number if you want CD sent FedEx or UPS to your Company. (FedEx or UPS will send ground if not specified.) If nothing checked-CD will be mailed thru regular USPS mail.

Visit our web site at www.bsu.edu/purchasing to view plan holder list, bid results and updates.

Fax or email this form. Direct questions on Bid Request Form to 765-285-1532