BID DOCUMENT REQUEST FORM

DATE__________________________

PROJECT
TITLE____________________________________________________________________

VENDOR INFORMATION:

COMPANY_______________________________________________________________

WEB ADDRESS___________________________________________________________

STREET ADDRESS________________________________________________________

P.O. BOX______________ Zip (__________)

CITY________________________________ State____________ Zip__________________

CONTACT PERSON________________________ EMAIL________________________

TELEPHONE: area code (______)_________________ FAX: area code (______)________

BUSINESS INFORMATION:

BUSINESS TYPE: _________________ Prime Contractor, Sub-contractor, Materials Supplier

MINORITY STATUS: ________________ Women Owned, Disadvantaged Enterprise, Minority Business Enterprise, Veteran Owned

BID DOCUMENTS: AVAILABLE IN CD ONLY

____ Pick Up     Date: ______________ Time: __________________

____ Mail       FedEx Acct# ______________________ Ground____  2nd Day____ Standard Overnight____

UPS Acct# ______________________ Ground____  2nd Day____ Next Day Air Saver____

Please provide Account number if you want CD sent FedEx or UPS to your Company. (FedEx or UPS will send ground if not specified.)

Visit our web site at www.bsu.edu/purchasing to view plan holder list, bid results and updates.

Fax this form to 765-285-5505. Direct questions on Bid Request Form to 765-285-1532