NOTICE TO BIDDERS

A. Sealed bids to provide all equipment, labor, and material to complete a Ball State University Public Works project titled: **Dr. Don Shondell Practice Center** will be received by Ryan Odle, Senior Project Manager, Messer/Powers JV & June Sanders Senior Purchasing Agent, Ball State University at **L.A. Pittenger Student Center Ball Room**, 2001 University Ave, Muncie, IN until **2:00 P.M. EDT, Thursday, May 11, 2017**. Bids will then be opened and read aloud.

B. Bidding documents are on file and may be examined at the following locations or on their website:

   BSU Facilities Planning & Management Office  
   3401 N. Tillotson Ave  
   Muncie, In 47306  
   [www.bsu.edu/facilities](http://www.bsu.edu/facilities)

   Messer Construction  
   2445 N. Meridian St  
   Indianapolis, In 46208

C. **Scope of Work to include, but not limited to:** Construction of a new Volleyball and Basketball practice facility with connection to the north elevation of the Worthen Arena facility. Major scopes of work include Earthwork and Utilities, Concrete, Masonry, Steel, Roofing, Wood Flooring, MEP, as well as other interior and exterior finishes. Each bid category is described in specification section 002413. Construction is expected to begin 6/1/17 with an overall duration of 12 months.

D. **Pre-bid meeting:** **Tuesday, April 25, 2017, at 10:00 A.M. EDT at Worthen Arena Lounge (across from Ticket office).** [http://www.bsu.edu/map/](http://www.bsu.edu/map/)

E. **Bid Documents,** which include project manual, drawings, specifications, bid forms and other related documents may be obtained from the following:

   a. **CD Format** - June Sanders, Senior Purchasing Agent or Purchasing Services, Service & Stores Building, 3401 N. Tillotson Avenue, Muncie IN 47306, Tel: (765) 285-1532, Fax:(765) 285-1756.

   b. **Electronic Format** – Online viewing and downloading via Messer Construction’s ISQFT website. A link will be provided by contacting Ryan Odle with Messer at 317-576-9250 or at rodle@messer.com.

F. Sealed Bids shall be properly executed, submitted on completed Bid Form (Specification Section 004100 – 5 Pages), and contain all attachments as described within the referenced Bid Form specification.

G. Per IC 5-32 a prequalification will be required for this project. All information required to be provided by bidders is detailed on the Bid Form found in the project specification. Prequalification may be submitted separately, prior to the bid date/time, to Ryan Odle at rodle@messer.com or may be contained within the sealed bid.

H. The Bid and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope marked SEALED BID. The envelope shall be addressed to Ball State University Purchasing Services regarding Dr. Shondell Practice Center identified with the Bidder’s name and address. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope marked “SEALED BID ENCLOSED” on the face thereof. Mailing address for sealed bids is as follows:

   Ball State University, Purchasing Services  
   3401 N. Tillotson Ave  
   Muncie, IN 47306

I. The contractor awarded the work may be required to furnish an acceptable surety bond in the full amount of the contract.

J. Messer/Powers JV and Ball State University reserve the right to reject any bids or all bids, to make any combination thereof, to waive any informality therein, and to return any unopened bids received after the time fixed herein.

K. Bids received after the designated time for closing will be returned unopened. Bids may be withdrawn prior to the designated time, but no bids shall be withdrawn for a period of sixty (60) days thereafter.

Messer Powers JV  
Ryan Odle  
Senior Project Manager  
rodle@messer.com  
317-576-9250