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Mission

The Office of Research Integrity ensures research at Ball State University is in compliance with university policies and with applicable provisions of federal, state, and local laws and regulations. The ORI provides guidance to the BSU Research Community for research issues pertaining to:

♦ Conflict of Interest/Conflict of Commitment
♦ Human Subject Participation
♦ Use and Care of Animals
♦ Biosafety
♦ Radiation Safety
♦ Lab Safety
♦ Export Control
♦ Controlled Substances

The Office of Research Integrity also offers a number of services for students, faculty, and researchers, including:

♦ Training and education
♦ Class/group presentations
♦ One-on-one or small group consultations
♦ Technical support for researchers
♦ Online guidance materials
♦ Online resources

Collaborative Institutional Training Initiative (CITI) Reminder

Its fall semester, and that means it’s time to check on your CITI training! CITI is a training program for all researchers or research team members. If you are planning to conduct research for the first time, you need to complete this training before you begin your research. Also, for those who have already completed the training, please remember that the training expires every three years. If it has expired, you must take the CITI refresher course to continue research. For more information, visit our website or call our office at 765-285-5052.
IRB Checklist

Here’s a helpful checklist to help you submit your research to the IRB.

⇒ Complete CITI Training that is appropriate to my research.
⇒ Register on IRBNet, Ball State’s IRB protocol submission platform.
⇒ Review the submission deadlines for IRB submission.
⇒ Complete my application, including all of the required documentation.
⇒ Upload all documents to IRBNet.
⇒ If applicable, Share my project with my advisor and team members.
⇒ I, along with my Faculty advisor (if applicable), sign on my project for IRB Submission.

If you have checked off on each of the above, your project is ready review by the IRB. If you have any questions, feel free to check out our website. There, you will find handbooks and instructions on IRBnet submissions. Also, feel free to call us if you have questions; we will be more than happy to help.

Mentoring in Research

A mentor is someone who is more experienced and takes a special interest in the development of another, particularly a student. Mentors and advisors are not necessarily the same person, but they can be. Many graduate students have very little experience interacting with faculty in the Mentor/Mentee type relationship and end up having unrealistic expectations for their mentor once they choose one. One strategy is to have multiple mentors. It is rare than any one individual will have all the qualities, characteristics, and connections that a student researcher desires in a mentor. By receiving guidance from more than one individual, students can have the benefit of different perspectives and expertise.

Mentors can help mentees in many aspects of professional life that are difficult to learn without practical experience. Mentors are invaluable for issues such as co-authorship, which journals to submit to for publication, and knowing which professors have good connections at other institutions.

www.bsu.edu/researchintegrity
**Graduate Assistant Office Hours**

Have a question regarding the IRB? Need help submitting your protocols? Want to learn more about the review process? Stop by our Graduate Assistant Office hours. Our helpful graduate assistants can answer your questions, and help make sure your research proposal is ready for submission! We are available to answer your questions between 9-11 AM on Mondays, and 2-4 PM on Wednesdays. If these hours do not fit your schedule, send us an email anytime at orihelp@bsu.edu to set up an appointment!

**Meet our new Graduate Assistants!**

**Cole Heady-**

Hello! My name is Cole Heady, and I am a graduate student with the Sociology department! I graduated with a B.S. in Sociology from Ball State, and I am currently pursuing my M.A. in Sociology. I am also pursuing my Institutional Research certification, and plan to work for a research institution after the completion of my degree. My current research interests are educational ethics and establishment of social groups. This is my first year as a graduate student, and I am excited to be working with the wonderful staff here at the Office of Research Integrity.

**Grace Yoder-**

My name is Grace Yoder and I am a first year Masters student in the Clinical Mental Health Counseling Program. I graduated from Anderson University with a B.A. in Psychology. My undergraduate research experience is in the field of Psychology where I studied Correlates of Procrastination and Parent Satisfaction with Services Provided for their Child with Autism Spectrum disorder. I’m looking forward to continuing both my education and research at Ball State.
Education Gateway

Have questions regarding research ethics? Check out the Education gateway on our website. There, you will find handbooks to assist you with navigating both IRBNet and the CITI training website. Also, there are PowerPoint presentations available to help you understand the functions of the IRB. You can also request training sessions for your class through the ORI. As always, if you have any questions, feel free to contact us by phone or e-mail!

Fall 2014 Upcoming IRB Meeting Dates and Deadlines

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Office of Research Integrity Staff

Christopher Mangelli, Director
John Mulcahy, Associate Director
Jennifer Weaver, Administrator
Sandra Currie, Admin. Coordinator
Cole Heady, Graduate Assistant
Grace Yoder, Graduate Assistant

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