AGENDA FOR
UNIVERSITY SENATE MEETING

January 25, 2007
4:00 p.m.
AJ 175

(PLEASE NOTE ROOM CHANGE)

Approval of the minutes of November 30, 2006

I. Announcements

A. Next Scheduled Meetings

Senate Agenda Committee – February 12, 2007, 8:00 a.m., AT 202F
University Senate – February 22, 2007, 4:00 p.m., AJ 175

B. Board of Trustees Action

Approved by Board of Trustees 12/15/06
1. Graduate Educational Assistance Program
2. Addition of free-standing birthing centers under BSU healthcare plan

C. Program Information – Academic Posting 2006-07 Volume XXXVIII-4
Revised Programs:

College of Applied Sciences and Technology
School of Physical Education, Sport, and Exercise Science
  Master of Arts or Master of Science in Physical Education
College of Sciences and Humanities
  Department of Anthropology
    Master of Arts in Anthropology
  Department of Physiology and Health Science
    Master of Arts in Health Science
    Master of Science in Health Science
  Department of Political Science
    Master of Arts in Political Science
    Master of Public Administration (MPA)
  Department of Speech Pathology and Audiology
    Doctor of Audiology (AuD)

Academic Posting 2006-07 Volume XXXVIII-5

College of Applied Sciences and Technology
  Department of Family and Consumer Sciences
    Master of Science in Family and Consumer Sciences
  Department of Technology
    Master of Arts in Technology Education
    Master of Arts in Career and Technical Education
College of Communication, Information, and Media
   Department of Telecommunications
   Master of Arts in Telecommunications
College of Sciences and Humanities
   Department of English
   Master of Arts in English (Rhetoric and Composition)
   Doctor of Philosophy in English
Teachers College
   Department of Educational Studies
   Master of Arts in Executive Development for Public Service

D. Update on progress of Task Force on Student Academic Ethics Policy

E. Establishment of a due date for Senate action items to be returned to Agenda Committee.

II. In Memoriam – M. John Eiden, Louis E. Ingelhart

III. Committee Reports
   A. Governance and Elections Committee – Ione DeOllos, Chairperson
   B. Faculty Council – Mark Popovich, Chairperson
   C. University Council – Adam Stegner, Chairperson
   D. Campus Council – Matthew Walker, Chairperson

IV. Report by Chairperson of Senate – Bruce W. Hozeski
   (Enclosure #1 – Issues in the Senate System)

V. Questions Directed to the President

VI. Question and Answer Period

VII. Unfinished Business
   A. Proposed Amendments to the Constitution – Second Reading
      (1/7/07 Senate Agenda, Enclosure #2)

VIII. New Business
   A. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC.

IX. Other Items

X. Adjournment

/mt
The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to BB 109.


Substitutes:  Kyle Ellis for M. Lacy, Paul Gestwicki for M. McGrew, Marilyn Ryan for A. Wieseke, Don Merten for P. Wohlt


Announcements

A motion was made and seconded (Popovich/Watson) to approve the minutes of October 26, 2006.

Motion carried.

Next Scheduled Meetings

Senate Agenda Committee – January 8, 2007, 8:00 a.m., AT 202F

University Senate – January 25, 2007, 4:00 p.m., AJ 175 (NOTE ROOM CHANGE)

Program Information – Academic Posting 2006-07 Volume XXXVIII-3

Revised Programs:

Miller College of Business
    Master of Business Administration
    Business Essentials Certificate

College of Sciences and Humanities
    Department of Computer Science
        Master of Science in Computer Science
        Minor in Computer Science
    Department of History
        Master of Arts in History
    Department of Physiology and Health Science
        Master of Arts in Physiology
        Master of Science in Physiology
    Department of Psychological Science
        Master of Arts in Clinical Psychology

Teachers College
    Department of Educational Studies
        Master of Arts in Student Affairs Administration in Higher Education
C. Communication to Campus Community regarding senate actions

The Chairperson informed the members of the Senate that there has been discussion at the Senate Agenda Committee regarding communicating senate actions to the departments and colleges. Beginning with this academic year, communication regarding senate actions will be sent electronically. This information will be sent after action has been taken by the President Gora or the Board of Trustees. This will allow the departments the opportunity to distribute the information to the faculty and staff in their department.

D. UCC-21 Report

Juli Eflin, Chairperson of UCC Task Force-II, reported that the subcommittee has been meeting every Wednesday from 8:30-10:00 a.m. in NQ 112. They are considering the entire document and also suggested changes that have been submitted. It is unlikely that they will be finished by the end of this semester, but should conclude early during the spring semester.

3. In Memoriam - Helen J. Berry, Janet Ross, Mary Elizabeth Wood

4. Committee/Council Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the committee has met and has two items on today’s agenda – the constitutional changes regarding membership and the electronic voting statement to be included in the Standing Rules of the Senate.

B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the next meeting of the Council has been cancelled. The next meeting will be February 1, 2007.

C. University Council – Adam Stegner, Chairperson

Adam reported that the Council has met to receive committee reports. There were no items of new business.

D. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council met and received committee reports. They are working on the issues in the senate system.

5. Report by Chairperson of Senate – Bruce W. Hozeski (Senate Agenda, 11/30/06, Enclosure #1)

6. Questions Directed to the President

Bruce reported that the President is out of town but wanted him to report that since the last meeting of the Senate, she has been in Washington, D.C., meeting with alumni and donors as well as potential Ball State students. While in Washington, she met with representatives from the Chronicle of Higher Education regarding publicity of Ball State, Inside Higher Education, a new organization that posts job searches and has media information, and US News and World Report.

She also wanted to report that the Indianapolis Center officially opened yesterday, as stated in the newspaper.
7. **Question and Answer Period**

   There were no questions.

8. **Unfinished Business**

   There was no unfinished business.

9. **New Business**

   **A. Pre-requisite class tracking**

   Motion approved by Instructional Media Support Committee 10/11/06, Faculty Council 11/2/06, and Senate Agenda Committee 11/20/06:

   “Resources should be earmarked for University Computing Services to implement a process to resolve the pre-requisite class tracking issues of the registration system.”

   A motion was made and seconded (Popovich/DeOllos) to place this item on the floor for discussion.

   Discussion ensued.

   The motion **carried**.

   **B. Proposed Amendments to the Constitution – First Reading** (Senate Agenda 11/30/06, Enclosure #2)

   This is the first reading and submitted for informational purposes only. No discussion or vote will take place until the second reading, which will be January 25, 2007.

   **C. Electronic Voting Procedure**

   Statement approved by the Governance and Elections Committee 11/7/06 and Senate Agenda Committee 11/20/06:

   “The elected officers of the Senate and Senate committees may conduct official business, which includes voting, electronically. However, any member may object to this process. The objection will automatically cause a face-to-face meeting to replace the virtual meeting.”

   **To be added to the Standing Rules of the Senate**

   A motion was made and seconded (Pearson/Stegner) to place this item on the floor for discussion.

   Several “friendly amendments” that were in the spirit of the motion were discussed.

   A motion was made and seconded (Walker/Watson) to return this item to the Governance and Elections Committee for further work.

   Motion **carried**, with abstentions.
Mark Popovich, Chairperson of the Faculty Council, stated that he hopes that the Senate and other councils and committees will be able to vote electronically, especially with procedures that are being implemented in case of a pandemic on campus.

10. **Other Items**

1. A senator inquired about the grade inflation study. Bruce reported that the Teaching Evaluation Committee has this issue. He will check with the chairperson of that committee on its progress.

2. Senators were requested to pass on to committee chairpersons that the Senate needs reports from the committees regarding their activities. There are several issues that have been on the issues list for well over a year. A suggestion to alleviate this problem would be to set a deadline when action should be taken and reported back to the Senate. No action was taken on this suggestion.

11. **Adjournment**

A motion was made and seconded (Adams/Stegner) to adjourn.

Motion carried.

The meeting adjourned at 4:55 p.m.

January 25, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mlt
CAMPUS COUNCIL
Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL
Evaluation of Teaching (Teaching Evaluation)
Grade Inflation (Teaching Evaluation)
Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04 (Salary and Benefits)
Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05 (Creative Arts)
1-2-1 Agreement (International Programs) – from University Council 9/15/05
Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05 (Contract Faculty)
Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)
Load credit for directing an undergraduate honors thesis or master’s thesis – from Agenda Committee 8/21/06 (Salary and Benefits)
Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)
Ten-month pay system and summer insurance payments (Salary and Benefits)

UNIVERSITY COUNCIL
Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE
Representation of Student Affairs areas on University Senate
Electronic Voting Procedures

1/8/07
Amendments to the Constitution
SECOND READING

Proposed amendment to Senate membership:

II Membership

1. Membership in the University Senate shall consist of the following elected and ex officio representatives:
   1.1 By virtue of their offices the President of the University, the Provost and Vice President for Academic Affairs, the chairpersons of the three councils of the University Senate, and one academic dean selected annually by all such deans to represent them;
   1.2 A total of forty-nine regular faculty representatives, one elected from each department for staggered two-year terms;
   1.3 A total of two contract faculty elected for staggered two-year terms by and from the full-time contract faculty with a minimum of three years of full-time, continual service to the university;
   1.4 A total of five professional personnel representatives, one each elected by and from the professional personnel areas, for staggered two-year terms. The electorate in each unit shall be the professional personnel on tenure, tenure-track, or continuing contracts. For purposes of participation in the governance system, faculty with primary assignment in one of the professional areas shall be defined as professional personnel.
   1.5 By virtue of their offices the President of the Student Government Association; the President of the Student Senate, the President Pro Tempore of the Student Senate, one graduate student elected by the graduate student body at large, and six undergraduate students elected by the student body at large for one-year terms. In the case of vacancies the President of the Student Government Association shall appoint students to best represent the diverse student population at Ball State University.

2. At no time shall the total membership of the University Senate exceed seventy representatives. Needed adjustments will be made whenever changes occur in the number of units.

3. No person except students may serve more than three consecutive full terms as an elected member of the Senate.

4. All elections of faculty and professional personnel representatives to the University Senate will be conducted by the units which they represent under the supervision of the Governance and Elections Committee. Student representatives will be appointed by the Student Government Association. Appointments shall be made and elections shall be held by 15 March each year for Senators to be seated in the fall.

5. Ex officio and elected members of the Senate have full voting rights in University Senate and on University Senate standing committees. Any member of the University Senate who is unable to attend one or more of its sessions may designate an alternate from the same unit for such meetings. The alternate must register with the Secretary of the Senate before the start of the meeting to be eligible to participate and vote.

6. Resignations from the Senate must be submitted in writing to the Secretary of the Senate and contain a specific date of effectiveness.

7. If an elected senator is unable to discharge his or her obligations, the electorate of the unit concerned may by majority vote request the Governance and Elections Committee to declare the seat vacant.
When a faculty or professional personnel position is vacated in the Senate, a replacement will be elected to complete the original term through the same process used for electing the vacating representative. The person chosen as a replacement will be eligible for later election to another full term. When a student position is vacated in the Senate, a replacement will be appointed by the President of the Student Government Association.

The University Senate reserves the right to determine the eligibility of its members in accordance with this Constitution.

Student members must meet eligibility requirements in accordance with the bylaws of the Student Government Association.

**Proposed amendment to University Council membership:**

**University Council**

1. **Membership**
   The membership of the University Council shall consist of the following:
   1.1 **Voting**
      1.11 The five six elected professional personnel members of the University senate, for staggered two year terms;
      1.12 Ten Twelve additional professional personnel, two each elected by and from the professional personnel in Academic Affairs, Business Affairs, Information Technology, Marketing, Communication, and Enrollment Management, and University Advancement, and Student Affairs and Dean of Students, for staggered two year terms;
      1.13 Seven faculty, one appointed from each college, by Faculty Council, for staggered two year terms;
      1.14 Five students appointed by Student Government Association, for one year terms.
   1.2 **Non-Voting**
      1.21 The Provost and Vice President for Academic Affairs, ex officio, or a designee;
      1.22 The Vice President for Business Affairs, ex officio, or a designee;
      1.23 The Vice President for Information Technology, ex officio, or a designee;
      1.24 The Vice President for Enrollment, Marketing, and Communications, ex officio, or a designee;
      1.25 The Vice President for University Advancement, ex officio, or a designee;
      1.26 The Vice President for Student Affairs and Dean of Students, ex officio, or a designee;
      1.27 The Chairperson of the Faculty Council, ex officio, or a designee;
      1.28 The Chairperson of the Campus Council, ex officio, or a designee.
      1.29 The Dean of the Division of Student Affairs, ex officio, or a designee.
Proposed amendment to Salary and Benefits Committee membership:

9. Salary and Benefits Committee 27
   9.1 Membership – The membership of the Salary and Benefits Committee shall consist of the following:
       9.11 Voting
           2.111 Seven members selected by and from the membership of the Faculty Council, one representing each college, for staggered two year terms;
           2.112 One Professional Personnel member appointed by the University Council, for a one year term; Six members selected by and from the membership of the University Council, one representing each professional area, for staggered two year terms;
           2.113 One member appointed by and from the University Council’s Financial and Budgetary Affairs Committee, for a one year term.
       9.12 Non-Voting
           9.121 The Provost and Vice President for Academic Affairs, ex officio, or a designee.
           9.122 The Vice President for Business Affairs, ex officio, or a designee.