AGENDA FOR
UNIVERSITY SENATE

November 29, 2007
4:00 p.m.

David Letterman Communication & Media
Building (CM), Room 125

I. Roll Call
II. Approval of the Minutes of the University Senate, August 30, 2007
III. Announcements
   A. Next Scheduled Meetings
      Senate Agenda Committee – January 14, 2008, 8:00 a.m., AT 202F
      University Senate – January 24, 2008, 4:00 p.m., CM 125
   B. Program Information – Academic Posting 2007-08, Volume XXXIX-5,6,7
      Revised Programs (Enclosure #1)
IV. Committee Reports
   A. Governance and Elections Committee – David Pearson, Chairperson
   B. Faculty Council – Brien Smith, Chairperson
   C. University Council – Adam Stegner, Chairperson
   D. Campus Council – Matthew Walker, Chairperson
V. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #2 – Issues in the Senate System)
VI. Questions Directed to the President
VII. Question and Answer Period
VIII. Unfinished Business
IX. New Business
   A. Proposed Amendments to the Constitution – First Reading (Enclosure #3)
   B. UCC-21 (Enclosure #4)
X. Other Items
XI. Adjournment

/mt
The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initializing the roster located at the entrance to CM 125.


A motion was made and seconded (Zivney/Manuel) to approve the minutes of April 19, 2007. The motion carried, with the addition of T. Zivney to the members present section in the minutes.

A motion was made and seconded (Stegner/Ellis) to reaffirm the Standing Rules of the Senate. Discussion ensued regarding Rule #19 and the footnote as well as Item #23 regarding electronic voting and meetings. The Chairperson of the Senate will form an ad hoc group to write policies and procedures regarding electronic voting and meetings.

The motion carried.

A request was made for the University Senate Office to send out a revised flow chart.

A motion was made and seconded (Kelly/Mills) to approve the student code changes that were approved by the Senate Agenda Committee this summer.

The motion carried.

Juli Eflin and Terry King both reported briefly about the progress of UCC-21, revised core curriculum.

Committee Reports

A. Governance and Elections Committee – David Pearson, Chairperson

David reported that the committee will meet on Friday, September 7. He also reported that the committee approved the appointment of Dean Lavery as the chairperson of the search committee for the dean of the College of Applied Sciences and Technology.

A motion was made and seconded (Popovich/Stegner) to accept the University Senate membership.
The motion carried.

B. Faculty Council – Brien Smith, Chairperson

Brien reported that the council will meet on September 6. There are a number of issues pending under the Faculty Council.

C. University Council – Adam Stegner, 2006-07 Chairperson

Adam reported that the council will meet on September 13 and will hold elections at this first meeting. Elections were postponed until the approval of the additional vice-presidential area, which increased the council membership by three members.

D. Campus Council – Matthew Walker, Chairperson

Matthew reported that the council will meet in three weeks in the Student Center.

8. Report by Chairperson of the Senate – Bruce W. Hozeski

Bruce reported that there may be new chairpersons of committees who do not know what items need to be addressed by their committee. The University Senate Office will forward items on the issues list to the chairperson of the committee for action.

9. Questions Directed to the President

President Gora reported on a gift from the Shafer Foundation that has been designated for the immersive learning experience.

10. Question and Answer Period

There were no questions.

11. Unfinished Business

There was no unfinished business.

12. New Business

There was no new business.

13. Other Items

A. President Gora requested that the department representatives within the University Senate poll their constituents regarding the issue of a smoke-free campus. The Chairperson of the senate asked faculty to go back to their departments/areas and report back to any of the officers of the University Senate. Their replies should be received prior to the next meeting which is September 27. A reminder will be sent from the University Senate office prior to the next meeting.
B. A motion was made and seconded (McClure/Zivney) to have timetables proposed by the Senate Agenda Committee be subject to subsequent acceptance by the University Senate.

Eric Kelly offered a friendly amendment to add this motion into the standing rules of the Senate.

There was a call for the question (Kelly) to close debate. The call for the question carried.

The motion carried.

The meeting adjourned at 4:45 p.m.

September 27, 2007

Bruce W. Hozeski, Chairperson                           Eva Zygmunt-Fillwalk, Secretary

/mt
Program Information – Academic Posting 2007-08, Volume XXXIX-5
Revised Programs:
Interdepartmental Programs
Legal Studies
   Associate in Arts-Legal Assistance
   Major in Legal Studies
College of Applied Sciences and Technology
   Department of Technology
      Major in Manufacturing Engineering Technology
   Department of Military Science
      Minor in Military Science
   School of Physical Education, Sport, and Exercise Science
      Athletic Training Major in Physical Education
Miller College of Business
   Department of Marketing and Management
      Major in Entrepreneurship
College of Communication, Information, and Media
   Interdepartmental
      Minor in Digital Media
   Department of Journalism
      Major in Advertising
      Major in Public Relations
College of Sciences and Humanities
   Department of Anthropology
      Major in Anthropology
   Department of Computer Science
      Major in Computer Science
   Department of English
      License area in English as a Second Language
   Department of Mathematical Sciences
      Major in Actuarial Science
      Minor in Mathematics
   Department of Natural Resources and Environmental Management
      Minor in Environmental Health
   Department of Philosophy and Religious Studies
      Major in Religious Studies
      Minor in Religious Studies
   Department of Physics and Astronomy
      Major in Physics
      Major in Pre-Engineering Preparation
   Department of Physiology and Health Science
      Major in health Science
      Minor in Physiology
      Teaching Major in School Health Education
   Department of Psychological Science
      Teaching Major in Social Studies

Program Information – Academic Posting 2007-08, Volume XXXIX-6
Revised Programs:
   College of Applied Sciences and Technology
      Department of Technology
      Minor in Computer Technology
College of Architecture and Planning
  Department of Landscape Architecture
    Master of Landscape Architecture (MLA)
  Department of Urban Planning
    Master of Urban Design

Miller College of Business
  Department of Marketing and Management
    Major in Marketing
    Minor in Entrepreneurship

College of Communication, Information, and Media
  Department of Journalism
    Master of Arts in Journalism
    Major in Journalism
  Department of Telecommunications
    Major in Telecommunications

College of Fine Arts
  Department of Theatre and Dance
    Minor in Dance

College of Sciences and Humanities
  Interdepartmental Programs
    Teaching Major in Social Studies
  Department of Computer Science
    Minor in Computer Science
  Department of English
    Teaching Major in English/Language Arts
    Senior High, Junior High/Middle School Education Program
  Department of Physiology and Health Science
    Associate in Science-Nuclear Medicine Technology
    Associate in Science-Radiography

Program Information – Academic Posting 2007-08, Volume XXXIX-7
Revised Programs:
  Interdepartmental Programs
    Mathematical Economics
      Major in Mathematical Economics
  Miller College of Business
    Department of Economics
      Major in Economics, Financial Analyst Option
      Major in Economics, Liberal Arts Option
    Department of Information Systems and Operations Management
      Associate in Science-Business Information Technology

College of Sciences and Humanities
  Department of English
    Major in English
  Department of Mathematical Sciences
    Major in Mathematical Sciences
    Teaching Major in Mathematics
    Middle School/Junior High Mathematics License
  Department of Natural Resources and Environmental Management
    Minor in Emergency Management and Homeland Security
    Major in Natural Resources and Environmental Management
  Department of Physiology and Health Science
    Associate in Science-Radiation Therapy
    Major in Respiratory Therapy
ISSUES IN THE SENATE SYSTEM, 2007-08
November 19, 2007

CAMPAUS COUNCIL
Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)
Student Identification process while conducting community surveys – from Agenda Committee 10/15/07 (1/14/08)

FACULTY COUNCIL
Evaluation of Teaching (Teaching Evaluation)
Grade Inflation (Teaching Evaluation)
Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04 (Salary and Benefits)
Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05 (Creative Arts)
1-2-1 Agreement (International Programs) – from University Council 9/15/05
Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05 (Contract Faculty)
Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)
Load credit for directing an undergraduate honors thesis or master’s thesis – from Agenda Committee 8/21/06 (Salary and Benefits)
Revised Student Academic Ethics Policy – from Faculty Council 9/6/07 (Task Force on Student Academic Ethics Policy)
Recommendation #3 from Task Force on Personal Technology and Academic Integrity final report dealing with investigating the purchase of software for plagiarism detection – from Agenda Committee 8/20/07 (Instructional Media Support-10/7/07)
Recommendation #4 from Task Force on Personal Technology and Academic Integrity final report dealing with identifying appropriate means to address the need for a more systematic approach to educating students about academic integrity – from Agenda Committee 8/20/07 (Academic Freedom and Ethics, Student Rights, Ethics and Standards-10/7/07)
Increasing Life Insurance Benefits – from Agenda Committee 8/20/07 (Salary and Benefits-10/7/07)

UNIVERSITY COUNCIL
Retirement Models (Financial and Budgetary Affairs)
Student Senate Resolution SR-03-07, SR-04-07, SR-05-07 – from Agenda Committee 10/15/07 (Master Planning and Facilities – 2/6/08)

GOVERNANCE AND ELECTIONS COMMITTEE
Proposed Amendments to the Constitution

11/19/07
Proposed Amendments to the Constitution – First Reading

**Item #1: Publications and Intellectual Properties Committee**

10.2 Responsibilities – The Publications and Intellectual Properties Committee is responsible for carrying out on a continuing basis the following initiatives and activities:

10.21 To elect a Chairperson and Secretary from its appointed membership by majority vote for a one year term;

10.22 To forward minutes of each committee meeting to the Chairperson of the University Council within a timely manner;

10.23 To develop and review policies concerning University interests in patents and copyrights and to recommend revisions; when appropriate;

10.24 To consider and recommend for possible university financial support the publication, production, promotion, and distribution of original, non-published faculty scholarly and creative works (i.e., e.g., books, monographs, research reports, collections of drawings, computer software, films, videotapes, CDs, and DVDs);

10.25 To initiate and recommend policies and procedures governing submission and consideration of works for the publishing and distribution of faculty manuscripts, computer software, films, videotapes, and other intellectual properties;

10.26 To consider and recommend for possible publishing by the University original non-published faculty manuscripts, either in the Ball State Monograph Series or independently.

10.27 To promote and facilitate the dissemination of faculty manuscripts, computer software, films, videotapes, and other intellectual properties by other publishers and distributors.

10.27 To develop policies and procedures to aid faculty in the development of computer software, films, videotapes, and other intellectual properties to be offered for sale.

10.28 To evaluate the faculty publications program and recommend appropriate revisions and improvements.

10.26 To act in an advisory capacity to those who administer the various institutional programs related to the publication and dissemination of intellectual properties.

Faculty and Professional Personnel Handbook, Page 32-33

**Item #2: Graduate Education Committee**

Revision to responsibilities of Graduate Education Committee:

5.30 To evaluate and approve applicants for membership in the Graduate Faculty Policies.

Faculty and Professional Personnel Handbook, Page 20
Item #3: Creative Arts Committee:

3. Creative Arts Committee

3.1 Membership – The membership of the Creative Arts Committee shall consist of the following:

3.1.1 Voting

3.1.11 Seven members appointed by the Faculty Council, one of whom must be a member of the Faculty Council, one representing each college, for staggered two year terms:

3.1.12 One undergraduate student and one graduate student appointed by the Student Government Association, for one year terms.

3.12 Non-Voting

3.1.12 The Dean of the College of Fine Arts, ex officio, or a designee.

3.1.12 The Director of Academic Research and Sponsored Programs, ex officio, or a designee.

3.2 Responsibilities – The Creative Arts Committee is responsible for carrying out on a continuing basis the following initiatives and activities:

3.2.1 To encourage, strengthen, and foster the creative arts at the University at all levels.

3.2.2 To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.

3.2.3 To initiate and recommend policies and procedures for Creative Arts Grants at the University;

3.2.4 To conduct continuous evaluation of the Creative Arts Program.

Proposed changes:

1. Add “3.12 The Director of Academic Research and Sponsored Programs, ex officio, or a designee.”

   a. Justification – As this committee makes funding and policy recommendations to OARSP and is/has been administered by Academic Research and Sponsored Programs, adding an ex officio from Academic Research and Sponsored Programs provides a direct link between the two. This would provide a similar structure as the other committees administered by Academic Research and Sponsored Programs.

2. Modify 3.2.2 to read “To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.”

   a. Justification -As the responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs, this modification better represents the actual process for funding recommendations.

Item #3: Research Committee

In addition to the proposed modifications listed below, it is unclear why number 11.35 (To review policies dealing with patents and copyrights and to recommend revisions) is included in responsibilities for the research committee. This seems like a more appropriate responsibility assigned to the Patent and Copyright committee.

11. Research Committee

11.1 Membership – The membership of the Research Committee shall consist of the following appointed members:

11.1.1 Voting

11.1.11 Seven faculty, one representing each college, one of whom must be a member of the Faculty Council, appointed by the Faculty Council for staggered two year terms;

11.1.12 Three members appointed by the University Council, one of whom must be a member of the University Council, for staggered two year terms;

11.1.13 One undergraduate and one graduate student selected by the Student Government Association, for one year terms.

11.12 Non-Voting

11.1.21 The Associate Provost for Research and the Dean of the Graduate School, ex officio, or a designee;

11.1.22 The Director of Academic Research and Sponsored Programs, ex officio, or a designee;
11.123 The Chairperson of the Publications and Intellectual Properties Committee, ex officio, or a
designee;
11.124 In addition, the Research Committee, in its evaluation of internal grant proposals, at its
discretion, may include in its deliberations additional, ad hoc, non-voting faculty reviewers
who have been recruited to provide disciplinary balance.

11.2 Responsibilities – The Research Committee is responsible for carrying out on a continuing basis the
following initiatives and activities:
11.31 To encourage, strengthen, and foster research at the University at all levels.
11.32 To solicit and evaluate proposals for research grants and awards, and to recommend to the
Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of
the Graduate School, and the Director of Academic Research and Sponsored Programs those
proposals which merit funding by the University.
11.33 To initiate, recommend, and evaluate policies and procedures for research and research funding at
the University.
11.34 To act in an advisory capacity to those who administer the various institutional research programs.
11.35 To review policies dealing with patents and copyrights and to recommend revisions.

Faculty and Professional Personnel Handbook, Page 33

Proposed changes:
1. **Modify** 11.121 to read “Associate Provost for Research and the Dean of the Graduate School, ex officio, or a
designee;”
   a. **Justification** - The title for the position of Dean of the Graduate School has been changed to
   the Associate Provost for Research and Dean of the Graduate School.
2. **Modify** 11.122 to read “The Director of Academic Research and Sponsored Programs, ex officio, or a designee;”
   a. **Justification** - The responsibilities for the position of Assistant Vice President for Research
   have essentially been divided/reassigned to the Associate Provost for Research and Dean of
   the Graduate School and the Director of Academic Research and Sponsored Programs.
3. **Modify** 11.32 to read “To solicit and evaluate proposals for research grants and awards, and to recommend to
   the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of
   Academic Research and Sponsored Programs those proposals which merit funding by the University.”
   a. **Justification** - As the responsibilities for the position of Assistant Vice President for Research have
   essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate
   School and the Director of Academic Research and Sponsored Programs, this modification better
   represents the actual process for funding recommendations.
4. **Delete/Reassign** 11.35.
   a. **Justification** - It is unclear why this is included in the responsibilities for the Research Committee. This
   responsibility is better aligned with those assigned to the Patent and Copyright Committee. This
   recommendation was also included in the “Recommendations of the Provost’s Task Force for Ball State