The meeting was called to order at 4:00 p.m., by the Chairperson of the University Senate, David Pearson. Roll Call was taken by initializing the roster located at the entrance to LB 125.


Substitutes: Mark Myring for J. Ledbetter, Brian Meekin for C. Munchel, Richard Fluegeman for S. Rice-Snow, David Roof for T. Richardson


A motion was made and seconded (Steib/Thurman) to approve the minutes of April 19, 2012.

The motion carried.

2. **Announcements**

The chair announced there will be at least one guest at every senate meeting. Communication is the key for everyone to know what is happening on campus. In discussions this summer, the biggest concern was the Enterprise Resource Planning project (ERP). Phil Repp, Vice President for Information Technology, is willing to come to every meeting to update us on the progress of the project.

A. Vice President Repp reported the project began eighteen months ago. There are approximately eighteen more months to go before everything is in place. The software integration takes a great amount of time. He also reported the following information:

- Super Administrators are being located all over campus. These are people who are willing to help with answers to complex questions.
- There was a question regarding Degree Works and replacement of the DAPR. He responded that Degree Works will be going up in late October. The new DAPR will look very similar to what we have now, but will offer many more options. The terminology is the same as the DAPR. The DAPR will stay live for quite a while yet, because of graduate check-out. It is currently undecided if it will be available for course registration for spring, 2013.
- Please send questions prior to the senate meetings if you have them. They can be directed to him or the chair of the senate.

B. The chair introduced Zachary Hartley, and Sue Weller, who informed the senate of the new application for smart phones that tracks the campus shuttle buses. There is a text messaging system on the app, so students can look for a message if there is a delay for some reason. This is in real time.

A question was asked as to whether it could tie in to the MITS system? MITS has their own free app for students right now. It would require tying the system together on 110 MITS buses. Funds are not available to do that at the present time.
4. Reaffirmation of Standing Rules (University Senate Agenda, 8/30/12, Enclosure #1)
   The chair offered a revision of following Roberts Rules of Order which would resolve questions, decrease the number of standing rules, and allow the senate the option to make amendments.

   A motion was made and seconded to accept the revision to the Standing Rules.

   The motion carried.

   Barry Umansky, Parliamentarian, and Ralph Bremigan, Vice Chair and Chair of the Governance and Elections Committee, will look at the Standing Rules, make revisions where necessary, and bring them back to the senate for approval.

   A motion was made and seconded (Shawger/Bellaver) to reaffirm the standing rules, as revised.

   The motion carried.

5. The subject of conserving paper was reviewed as well as polling the membership regarding their request to receive hard copies of the agenda materials. Agenda materials will be produced only once.

6. Ralph Bremigan, vice chair of the senate, reviewed the flow chart and committees under each council’s purview.

   New items of business for the governance system’s consideration should be directed to the Senate Agenda Committee, via Melanie Turner (Undersecretary) or Dave Pearson (Chair). The Agenda Committee meets once a month and they decide the routing of business should take prior to coming to the Senate for review. Revisions to the constitution almost always are routed to the Governance and Elections Committee.

7. Agenda Items E. (Next scheduled meetings), F. (Schedule of all meetings in the senate system), G. (Notice of change in office/department name), and H. (Board of Trustees action) were reviewed.

8. There was a moment of silence to recognize the deaths of Mildred Eberle, Thomas Foster, Betty Lou Guemple, Sarah (Sally) Hewitt, Kathleen Keil, Robert Korsgaard, Margaret Lehr, Robert E. Linson, Bradford Meyerdierks, Richard Smierciak, Jean Wenger Scherr, Rosamond Bayne Wetmore, and Harold Zimmack.

9. Committee Reports

   A. Governance and Elections Committee – Ralph Bremigan, Chairperson

      Ralph report the committee met today and had the chair of the Professional Education Committee attend to update the committee on its progress with revising the membership and responsibilities. They also reviewed and discussed the amendment regarding term limits for councils and committees.

   B. Faculty Council – Kip Shawger, Chairperson. The council will meet on September 6.
   C. University Council – Katie Slabaugh, Chairperson. The council will meet on September 13.
   D. Campus Council – Kevin Thurman, Chairperson. The council meets on September 20.
   E. Student Senate – Chris Wilkey, President, Student Government Association. Chris reported the Student Senate met yesterday. They are working on filling the student seats on the councils and committees.
   F. NCAA/MAC Annual Report (University Senate Agenda, 8/30/12, Enclosure #3)
Jim Ruebel was unable to attend today’s meeting. Any questions regarding the report may be forwarded to the Senate Office for inclusion on the next senate agenda.

10. Report by Chairperson of Senate – Dave Pearson (University Senate Agenda 8/30/12, Enclosure #4)

The chairperson reviewed the dispensation of the three constitutional amendments waiting for faculty/professional personnel approval. All three will be sent at the same time to all departments and units under each vice president.

11. Questions Directed to the President

The President reported the following:

- Funding for initiatives will be coming from several sources. The money from the salary increase she did not take is also going towards the initiatives. There is significant funding coming from efficiencies upon the implementation of the Enterprise Resource Planning (ERP) system. There are reductions of budgets in other areas that are going towards funding of the initiatives.
- The freshman class is slightly smaller; however, admission standards were raised.
- She is excited about the first football game of the season. The Women’s soccer team is off to a great start as well as Women’s Volleyball. She offered her congratulations to Bill Scholl, Athletic Director, who will be attending next month’s senate meeting. Coach Lembo will be attending a senate meeting next spring.
- She reminded the senate about the reception at her house on September 5, from 5:30-7:00p.m.
- The latest issue of The Alumnus was distributed to every faculty member. Julie Stroh is the new director of Alumni Programs and Don Park has retired as interim director. The publication represents many different areas of the university very well. They upgraded and reduced the budget by producing the in-print publication four times a year.

The President responded to the following questions from the members of the senate:

- **With the implementation of the Enterprise Resource Planning system, will there be a reduction in staff?**

  The President responded that she believes there will be after streamlining the new system. Vice President Repp will be contacted regarding this question.

- **The pedestrian crossings on University Avenue at the Student Center is proving to be a problem with people trying to cross the street.**

  The President responded that the streets belong to the city of Muncie. She will take a look to see if there has been any reporting of problems within the police department.

At this time, Provost King discussed and answered questions concerning the following:

- Workplace satisfaction was an issue under the strategic plan. There will be a workplace satisfaction survey, in conjunction with a university climate survey sent to the faculty. Staff will also be sent a similar survey.

- **Is the principal concern over diversity intolerance?**

  This was proposed by the University Diversity Committee. There is not necessarily a problem, but they wanted to have a baseline in addition to identifying workplace satisfaction.
13. Unfinished Business

A. Reorganization and combining of Instructional Media Support and Information Technology Committees into one committee under Faculty Council, to be called Academic Technology Committee – Second reading (University Senate Agenda, 8/30/12, Enclosure #5). If passed by faculty and professional personnel, this amendment will go into effect next fall, 2013.

There was no discussion and a motion was made and seconded to approve the amendment.

   The motion carried.

14. New Business

A. Membership of Councils/Committees in University Governance system (University Senate Agenda, 8/30/12, Enclosure #6)

   A motion was made and seconded (Shawger/Murray) to approve the membership.

   The motion carried.

15. Other Items

   There were no other items.

The meeting adjourned at 5:05 p.m.

September 27, 2012

________________________________________   _________________________________
David Pearson, Chairperson                      Amy Harden, Secretary

/mt