AGENDA FOR
UNIVERSITY SENATE MEETING

(Meeting #2, 2013-14)

August 29, 2013
4:00 p.m.
BB (Burkhardt Building), 109
PLEASE NOTE ROOM FOR FALL, 2013

Approval of senate minutes of April 25, 2013

I. Announcements
   A. Reaffirmation of Standing Rules (Enclosure #1)
   B. In an effort to conserve paper, and approved by the University Senate on 9/4/08, the Undersecretary will poll the membership regarding receiving electronic agenda materials ONLY. Hard copies of agenda materials will continue to be produced only once. Please take responsibility for bringing all appropriate materials with you to each meeting.
   C. Higher Learning Commission Preparation/Discussion – M. Buck, M. Maggiotto, W. Knight
   D. Overview of Senate System – Ralph Bremigan, Vice Chair of University Senate
   E. Next Scheduled Meetings
      Senate Agenda Committee – Monday, September 16, 2013 (LB 104)
      University Senate – Thursday, September 26, 2013, Burkhardt Bldg. (BB), Rm. 109
   F. Schedule of Meetings in University Governance System (Enclosure #2)
   G. Notice of Change in Office/Department Name
      1. Current Name: School of Extended Education
         Proposed Name: Division of Online and Distance Education
      2. Current Name: Applied Archaeology Laboratories
         Proposed Name: Applied Anthropology Laboratories
      3. Current Name: Department of Art
         Proposed Name: School of Art
   H. Fisher Institute for Wellness and Gerontology/School of Physical Education, Sport, and Exercise Science (SPESES) – Provost King
   I. Program Information – Academic Posting 2012-13, Volume XLIV-8, 9 (Enclosure #3)
   J. Results of Constitutional Amendments (Enclosure #4)
      1) Term Limits for Councils/Committees
      2) Start Date for Executive Committee of Senate

III. Council/Committee/Student Senate Reports
A. Governance and Elections Committee – Ralph Bremigan, Chairperson
B. Faculty Council – Kip Shawger, Chairperson
C. University Council – Michael Gillilan, Chairperson
D. Campus Council – Kevin Thurman, Chairperson
E. Student Senate – Alyssa France, President Pro Tempore, Student Government Association

IV. Report by Chairperson of Senate – David Pearson (Enclosure #5 - Issues in the Senate System)

V. Questions Directed to the President

VI. Question and Answer Period

VII. Unfinished Business

VIII. New Business

IX. Other Items

X. Adjournment

/mt
1. The meeting was called to order by the chairperson of the University Senate, Dave Pearson, at 5:05 p.m. Roll Call was taken by initialing the roster located at the entrance to LB 125.


Substitutes: Heather Closson for C. Griewank, Carla Earhart for A. Harden, Michael Hawkins for J. Jemiolo, Rachel Kraus for L. Pellerin, Giang Tran for M. Randolph, Chris Wilkey for B. Weaver


2. Dave Pearson, chairperson of the 2012-13 senate, yielded the floor to Kip Shawger, Chair of the Faculty Council, who presided over the meeting for the purpose of conducting elections.

3. New Business

A. Elections – Senate Officers

A list of nominees for the election of Senate officers and Agenda Committee was presented. (University Senate Agenda, 4/25/13, Enclosure #1)

Members received biographical sketch information for each nominee on today’s ballot.

A motion was made and seconded to elect the Chairperson, Vice Chairperson, and Secretary by acclamation.

The motion carried.

The following were elected by acclamation:

Chair: David Pearson
Vice Chair: Ralph Bremigan
Secretary: Amy Harden

B. Elections – Committees

University Senate Agenda Committee – TWO POSITIONS

Nominees: Elizabeth Agnew (Philosophy and Religious Studies)
Joyce Huff (Department of English)
Chris Munchel (Office of Admissions)
Darren Wheeler (Political Science)
The floor was opened for additional nominations for Agenda Committee. There were no nominations from the floor. A motion was made and seconded to close nominations.

The motion carried.

Having majority vote, Elizabeth Agnew and Darren Wheeler were elected to serve a two year term, ending in 2015.

The meeting adjourned at 5:20 p.m.

David Pearson, Chairperson
Amy Harden, Secretary

/mt
STANDING RULES FOR CONDUCTING SENATE BUSINESS

1. A member of the faculty or a student who is not a senator may initiate an agenda item by having a senator sponsor that item or by presenting the item to the Agenda Committee.

2. Senators may submit new agenda items in writing to the Agenda Committee.

3. The Senate will be called to order on the hour with sessions limited to one hour and twenty minutes.

4. Roll will be taken by the members initialing a roster.

5. Senators will be seated in a designated section of the room. Special areas of the chamber will be reserved for the seating of visitors.

6. The distribution of the minutes by mail will substitute for the reading of the minutes.

7. Announcements must be limited to Senate business and must be cleared through the Chair.

8. Scheduled meetings will include, following committee reports, a question-and-answer period not to exceed ten minutes in length, during which senators may request information from other persons present on matters of concern to the University community as a whole. The Chair shall rule out of order questions that are personal, departmental, or collegiate in scope or that do not pertain to University affairs.

9. The first time they speak at a meeting, senators will stand and identify themselves when addressing the Chair or the Senate.

10. Senators may, as a prerogative, address the Senate from the lectern.

11. Senate committees and councils must send minutes, reports, and recommendations to the Agenda Committee.

12. Committee reports should be brief (no longer than five minutes), official statements of the conclusions formally adopted within the reporting body.

13. Proposals must be framed as resolutions or as motions. A lengthy resolution or motion should be submitted in writing prior to the call to order of the meeting.

14. All motions will be put on the floor for debate by a Senator first stating their name followed by a second with a Senator stating their name.

15. When a motion appears on the Senate agenda, the chair of the sponsoring committee, or a representative, or the person sponsoring the motion must be present in the Senate to present the motion.

16. The Senate may move to return a motion to committee, amend, or refer to another committee for matters of clarification. This will require an immediate second, a debate and a simple majority vote of the body of
the Senate. A majority vote will send the item back to the appropriate committee for further work or clarification. If the motion fails, debate will continue on the original motion followed by a vote of the body.

17. Voting will be by voice vote unless there is a request for a division of the house or for a written ballot.

18. Voting procedures shall be “of the members present and voting” as defined in Robert’s Rules of Order. In this process, “yes” and “no” votes are counted, while abstentions are not counted in the total. Unless defined differently by the standing rules of the Senate or Robert’s Rules of Order, motions pass by a simple majority of the votes cast. Voting by proxy is disallowed in this process.

19. The Chairperson will appoint a parliamentarian for the Senate. The appointee may be a member of the Senate or from outside the body. An appointee from the body of the Senate will retain all privileges of a Senator, while an appointee from outside the body will have no voice or voting rights. It will be the responsibility of the parliamentarian to keep the Senate acting within the Standing Rules of the Senate and to interpret other issues by using Robert’s Rules of Order.

20. Any items remaining on the Agenda in the last meeting of the Spring will automatically be carried over to the Fall Agenda.

21. The Senate Agenda Committee will be empowered to act for the Senate during the summer on emergency items, pending acceptance by the Senate in the fall.

22. Timetables proposed by the Senate Agenda Committee will be subject to subsequent acceptance by the University Senate at their next meeting.

23. The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.

8/19/13
University Governance
Schedule of Meetings
2013-14

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**ALL SENATE AND COUNCIL MEETINGS – THURSDAYS, 4:00 P.M.**

- **University Senate, Faculty Council, University Council:** Fall: Burkhart Bldg. (BB) 109 Spring: Letterman Bldg. (LB) 125
- **Campus Council:** Student Center (SC) 310
- **Senate Agenda Committee:** Mondays, 2:00 p.m., Letterman Building (LB), Room 104
- Governance and Elections Committee: Thursdays, 8:10 a.m., Bracken Library (BL), Rm. 301

7/8/13
ACADEMIC POSTINGS

Program Information – Academic Posting 2012-13, Volume XLIV-8

Revised Programs

Miller College of Business
  - Department of Finance and Insurance
    - Major in Finance
    - Major in Risk Management and Insurance
  - Depart of Information Systems and Operations Management
    - Major in Logistics and Supply Chain Management

College of Sciences and Humanities
  - Department of Chemistry
    - Associate in Science – Chemical Technology
  - Department of Criminal Justice and Criminology
    - Associate in Arts – Criminal Justice and Criminology
  - Department of Modern Languages and Classics
    - Major in Spanish
    - Minor in Spanish
    - Teaching Major in Foreign Language: Spanish

Program Information – Academic Posting 2012-13, Volume XLIV-9

Revised Programs

College of Architecture and Planning
  - Department of Landscape Architecture
    - Major in Landscape Architecture

College of Sciences and Humanities
  - Department of Physics and Astronomy
    - Major in Pre-Engineering Preparation
UNIVERSITY SENATE AMENDMENT – VOTING RESULTS – April 30, 2013
PROPOSED REVISION TO THE CONSTITUTION
Amendment #1 - Term Limits for Councils/Committees in Senate System

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Total "Yes" votes  
Total "No" votes  
Total Present and Voting  

2/3 of Total Present and Voting  

Amendment PASSED

UNIVERSITY SENATE AMENDMENT – VOTING RESULTS – April 30, 2013
PROPOSED REVISION TO THE CONSTITUTION
Amendment #2 - Start Date for University Senate Executive Committee

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College of Sciences and Humanities | Yes | No | Abstain | Total |
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Teachers College | Yes | No | Abstain | Total |
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### Total Vote Results

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- **Total "Yes" votes**: 845
- **Total "No" votes**: 9
- **Total Present and Voting**: 854

\[
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Amendment **PASSED**
## Issues in the Senate System 2013-14

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