1. The meeting was called to order by the Chair of the University Senate, Kourtland Koch, at 4:04 p.m. 
   Roll Call was taken by initialing the roster located at the entrance to LB 125.


   Substitutions were noted.

   A motion was made and seconded to approve the minutes of November 3, 2017.
   The motion carried.

2. Chairperson Koch thanked the representative from Unified Technology Support, Chase Thorpe, for running the console.

3. Announcements
   Items I. A. (Next Scheduled Meetings), I. B. (Notice of Change in Department/Office Name, Enclosure #1) were reviewed by the Senate membership.

4. Recognition of Deaths
   There was a moment of silence to recognize the deaths of Howard L. “Howie” Snider, Dr. Paul R. Errington, and Dr. Robert J. (Bob) Morris.

5. Committee Reports
   A. Governance and Elections Committee – No report.
   B. Faculty Council – No report.
   C. University Council – Continuing work with Business Affairs on telecommuting. The next meeting is scheduled for February 2.
   D. Campus Council – No report. The committee’s new Chair, Kathy Berryhill, introduced herself.
   E. Student Government Association – Took the lead in a sexual assault summit at IUPUI, sharing resources for combating campus sexual assault with other attending Indiana universities. During the summit, the SGA also touched base with other university representatives about encouraging their universities to publicly support the two hate crimes bills currently in the Indiana General Assembly. The SGA President expressed his gratitude for the governance system at Ball State, which allows the student body a voice in the university. SGA elections will take place the last two weeks of February.

6. Report by Chairperson of Senate – Kourtland Koch – GANTT chart (Enclosure #1) - Issues in the Senate System
   - Telecommuting – Discussion is ongoing with Salary & Benefits and Business Affairs on this issue.
   - Bias incident report – Tabled until Faculty Council receives the student body’s report revisions.
   - Responsible Conduct of Research – The appropriate committees are reviewing the current status of this policy.
   - ROA – No update.
   - Review of Senate System Structure – An ad hoc committee has been charged with reviewing the current university governance structure and proposing a new university governance structure to the University Senate. The target date for this proposal is July 2018.
   - Titles and Promotions for Contract Faculty – An ad hoc committee is working through the logistics of offering promotions to full-time contract faculty.
7. Questions Directed to the Interim President

Terry King, Interim President, introduced the new Vice-President for Marketing and Communications, Kathy Wolf, and invited VP Hannon to discuss parental leave. VP Hannon discussed three potential changes to employee benefits that are in process, pending the Board of Trustees’ approval:

- Elimination of same-sex domestic partner benefits, in light of the Supreme Court’s marriage equality ruling
- Enhancing the Employee Assistance Program (EAP) so that employees are eligible for 6 free counseling visits per year
- Paid Family Leave Program: In addition to current employee benefits, this program would allow six weeks of paid leave for either parent following the birth or adoption of a child. Discussions are also underway about expanding employee sick time from 10 to 60 days to care for a sick family member, consistent with FMLA laws.

During follow-up questioning, VP Hannon clarified that these proposals should be finalized to move forward in the appropriate committees by July 1, 2017, and thanked the Gender Equity Task Force for its work on these proposals.

Interim President King reported that he appeared before the Indiana House Ways and Means Committee on January 18, 2017. He summarized the university’s current requests:

- The Commission of Higher education has recommended an increase in Ball State’s operating costs for 6.2 million dollars.
- An inflationary increase for the Indiana Academy for Mathematics, Sciences, and the Humanities
- 5 million dollars to build more interactive learning spaces on campus
- Capital request for the second phase of the Cooper replacement

Interim President King stressed the importance of the Titles for Contract Faculty policy, which rewards high-performing contract faculty.

8. Question and Answer Period

Interim President King discussed potential promotion benchmarks and funding for the Titles for Contract Faculty policy.

9. Unfinished Business

There was no unfinished business.

10. New Business

A. Change to Academic Technology Committee Responsibilities (Enclosure #3)

A motion was made and seconded to approve a change to the academic technology committee’s responsibilities with respect to the election of the chairperson.

Motion carried

11. Other Items

A. Synopsis of the three current leave programs (pregnancy leave, maternity leave, and child care leave)

Discussion was omitted, following VP Hannon’s explanation of the proposed Paid Family Leave Program.

The new undersecretary was introduced, and thanks were expressed to Ashley for her service as undersecretary.

12. Adjournment

A motion was made and seconded to adjourn at 4:38 p.m.

Motion carried

Respectfully Submitted,

Rachel Kraus, Secretary

/mw