Ball State University Staff Council
Minutes #3
Thursday, October 15, 2015
Student Center Room 301-2

Members Present:
Chris Caldwell, Bob Cope, Cathy Cunningham, Adam Dungan, Christine Edgeman, Tammy Edwards, Hank Gerhart, Tonya Johnston, Michelle Jones, Mandy Lowe, Heather Melton, Melissa Nagle, Sarah Newell, Leilani Pearce, Angela Pickett, Tonya Price, Kristin Ramsey, Ben Strunck, Cheryl Veatch, Peggy Weis, Angie Zahner

Substitutes: Joel Bozell for Susan Bourne; Kristi Pence for Ranae Burkett; Carol Young for Kathie Nix

Unexcused Absence: Sarah Dixon, Jill Schneider

Excused Absence: Margo Allen, Susan Bourne, Ranae Burkett, Matt Gaither, Kathie Nix, Lori Siefker, Kathy Weaver

Guests: President Paul Ferguson, Bernie Hannon, Marie Williams, Gracie Reiff, Diane Drake, Jane Gadbury, David Kaufman

I. Call to Order – The meeting was called to order at 1:15 p.m. by Hank Gerhart, President of the 2015-16 Staff Council.

II. Speaker – Hank Gerhart introduced President Paul Ferguson. President Ferguson thanked Staff Council for inviting him to speak at the meeting. He thanked the staff for all they do for the University. He reminded everyone that it had been a year since he last spoke to the Council and many things have changed at the University due to the Strategic Plan. The Centennial Commitment developed the 18 by ’18 initiative as well as a new Vision Statement for the University. The University is well into the 18 by ’18 and doing very well. A Deans’ Retreat was held recently with the deans making a commitment to the metrics contained in the Strategic Plan. The University is “coming alive”. Most recently, there have been six (6) major reorganizations across campus. The Ball State University Foundation has reorganized by adding Development and Advancement. A wonderful change coming from Development is a 30% increase in revenue for the University. Strategic Communication and Enrollment Services has refocused on enrollment and communications at the University in their recent reorganization. General Counsel has been consolidated under the direction of Sali Falling. This should help the University to see a cost savings in outside legal services. Government Relations and Community Engagement has been developed to provide statewide strategies and is already putting BSU on the map. Sponsored Programs under the direction of Bob Morris is also following a new path. Internal Audit under the direction of Tom Roberts was also reorganized. President Ferguson stated that the University is already seeing benefits from the reorganizations and is very pleased.

The legislature has been very good to BSU this year in giving us an increase. This is good for the University as an Entrepreneurial University. It also helps us with how we want to manage the university. The Lt. Governor recently approved $1 million for development of BSU across the state. One initiative of the Centennial Commitment was the creation of a President’s Roundtable which met today. Last year President Ferguson visited with 58 department campus wide and he wishes to maintain the connection with faculty made during those visits. Dave Concepcion is chairing the Roundtable which has been convened to help understand issues faculty/staff are facing. This semester the Roundtable will focus on contract faculty. During Spring, staff will begin participating at the Roundtables as the focus will shift at that time. In closing his remarks, President Ferguson stated that in his second year at the University he is very pleased with how the vision has been embraced.
President Ferguson then asked if anyone had any questions. Chris Caldwell asked the following - President Ferguson, I am one of the representatives for Bracken Library where I have been working for the University Libraries for eight and half years. I was also a Ball State University student, both as an undergrad and as a graduate student, before I started working for the university. During those years I have seen a lot of change at Bracken Library. Despite the library’s central location on campus, it wasn’t always the dynamic place it has become today, and it wasn’t anywhere near the top choice for students to be. One would go to the library to study, do research, and maybe use a computer lab that was sort of sidelined from the rest of the library. And if they wanted to bring food or something to drink, they’d have to use a lounge that was also set off from the rest of the library. Today, Bracken is a major hub of activity, with students coming to use the library as a place to socialize, they can grab a bite to eat or a cup of coffee from the Bookmark Café and then take it almost anywhere within the library, and they can also use any computer on any floor in virtually any area of the library. The library has become a much more student friendly place on campus. As an employee, I have seen other changes that have has affected employees as well. Today there are fewer book stacks with print material as print have given way to online databases. Library space has been repurposed, the Technology Store is one example, and the recent addition of the Math Emporium is another. Some units within University Libraries have experienced a decrease in staff in recent years, while other units such as Metadata and Digital Initiatives have seen growth. The Digital Media Repository, a relatively new resource available to students and the public, has allowed its users to browse many of the library’s special collections from their dorm, home, or anywhere they have a computer. In March, Dean Hafner had resigned from University Libraries, and while a search committee has since been created, the position has yet to be filled, and it is my understanding that this position may not even be ready to be advertised until sometime next year. Also, we have been told some months ago to expect the office of the Vice President of Information Technology, Phil Repp, to be relocated within the Bracken Library building by the end of summer or sometime during fall semester. But it has recently been announced that Phil Repp will now be serving as Interim Dean of the College of Architecture and Planning. Many of these changes I have mentioned have been beneficial to both students and employees alike and these changes have brought new energy and purpose to the libraries. But there are some changes that some employees feel have brought a sense of uncertainty or a feeling that the department may be a low priority to the university. Some are not sure what will be of University Libraries five, ten, or even one year from now. President Ferguson, could you share with the staff of University Libraries how our department fits within your vision for Ball State University? What role will University Libraries play in the University’s vision and what changes can we expect in the years to come?

President Ferguson stated that the University’s commitment to the Library is very strong. Phil Repp is a strong leader and firm in his beliefs which should relieve staff concerns and stress about changes. While Phil Repp will be leading the College of Architecture and Planning in the interim period while they are going through significant struggles, he will also be a strong leader when his office relocates to the Library. The Library is a hub of activity on campus. Long-term Library leadership will be chosen soon.

Michelle Jones asked about the newly approved College of Health. She asked if there are plans in place to discuss with staff how things will be carried out at the new college. Rumors are circulating as to whom will be Dean, Associate Deans, etc. and what that will mean for current staff. Where do these changes leave departments with the possibility of promotions to Associate Deans positions, etc. When will job positions be rewritten to accommodate changes for different responsibilities? Staff is concerned about job security and “unknowns”. Will staff be included in conversations to address these questions?

President Ferguson stated that ways are being reviewed to best update staff. The College of Health Task Force has been meeting for approximately one and a half years and there is a Task Force Report that is available as a public document to review the planning for the College. Recently, the Board of Trustees approved implementation of the new College. Discussions are currently taking place as to which departments will populate the new college. Staff should be included in these talks. President Ferguson stated that no dean announcement has been made at this time. Individual departments will go to the new College of Health as a whole and not be broken up. Any uncertainty on the part of staff will be addressed. President Ferguson stated he will ask Dean Whaley to communicate with everyone
President Ferguson then asked Bernie Hannon if he wanted to add anything to this question. Dr. Hannon stated that we are currently in new waters so to speak in forming a new college and questions are being answered as they develop. There is no desire or plan at this time to reduce staff when populating the new college.

Melissa Nagle then asked President Ferguson if the plans are still calling for Lafollette to come down? President Ferguson stated this question is tied to the five year plan and not easy to answer at this time. BSU’s budget is in good shape, but enrollment challenges exist. At a recent Board of Trustee’s Retreat it was discussed how the Enrollment Management five year plan may affect housing. Right now, it can’t be said if there is a yes or no answer. President Ferguson hopes to have a better idea as early as December.

Tamara Edwards then asked if the budget is in such good shape, will staff see salary increases? President Ferguson reiterated that the BSU budget is in good shape compared to that of peer institutions. We are always looking for new revenue to increase our budget and we aren’t there quite yet. Investment needs must be met for increases in revenue. Enrollment ties directly to any increases that staff may see. Bernie Hannon stated that as a public university we suffer from state cuts. The desire of all is to keep tuition affordable for students to attend. This balance comes from both taxpayers and tuition costs. 70% of our university budget is spent on people – faculty, staff. Balancing resources is quite challenging with enrollment numbers down.

There were no further questions for President Ferguson and he again thanked the Council for the opportunity to visit and speak.

III. Roll Call – Angie Zahner called the roll of representatives and substitutes. Roll call showed 21 representatives present, 3 substitutes, 2 unexcused absences, 7 excused absences and 7 guests. A quorum was constituted for the meeting.

IV. Approval of Minutes - A motion was made and seconded (M. Nagle/M. Jones) to approve the Minutes of September 17, 2015. The motion carried.

V. Committee Reports
a. Employee Relations – Adam Dungan. No report
b. Public Relations – Michelle Jones. Michelle stated that she is now updating the Staff Council website and asked that she be alerted if anything needs changed.
c. Elections – Chris Caldwell. Chris introduced Ben Strunck who replaces Tammy Rhoades. Chris also discussed why an updated roster was sent to everyone recently. Chris had been asked by a member for an updated listing so he shared with the entire group. Chris noted that individual changes will be requested in February when he updates the roster.
d. Hospitality – Cathy Cunningham. No report.
e. Research – Christine Edgeman. No report.
g. Angels for Life – Tonya Johnston. Tonya reminded everyone of the upcoming Angels for Life blood drive on November 18 and 19.
h. Special Committees
i. Public Safety – Hank Gerhart. Hank stated the committee will have their first meeting either late October or early November. If you see any safety issues on campus prior to the meeting, please let him know.
VI. Old Business.

a. **RFI #15 2012/13** - Many Employees would like to see the policy changed where we can only use “5” of our sick days per yr. for taking care of family members. Since there is no surrounding this issue, it is clearly an HR policy that could be changed. Many employees have multiple children, aging parents, & spouses, etc. and if an employee has accrued several hundred hours of sick leave, why can’t we use say “10” days a year. We don’t want to use unpaid FML.

   **Response:** Marie Williams distributed a handout (attached) which relates directly to this RFI. She shared the good news of a proposal that will be submitted to the Board of Trustees for their approval. The President’s Cabinet has already endorsed the changes. Marie spoke of President Ferguson’s quality of work life for employees and this change will enforce his stance. The handout also shows a proposed addition for adoption or foster placement of a child to our sick leave policy. Marie stated that Staff Council is the first governance group on campus to see the proposed policy. She will be meeting with Senate, University Council, etc. to seek their approval before proceeding to the Board of Trustees.

   Cathy Cunningham stated these were exciting changes for Ball State.

   Hank Gerhart stated this RFI will be tabled until it has progressed through proper channels.

b. **RFI #17 2014-2015** - Recently the salary levels of Ball State University Faculty have been discussed very openly in the Ball State Daily news. The study said Ball State placed 14th out of 35 Indiana colleges and universities for average amount paid to full professors as well as 11th for the average salary of associate professors and 13th for assistant professors. A plan has already been put in place to correct this problem according to Terry King. This was published in the BSU Daily News on 9/10/14. 4 Ball State strategies to close the salary gap: "First, we increased the general salary pool for faculty by 3.5% in 2012-13 and 3% last year and this year. We have made these increases a priority, funding them largely through reallocations of existing budget lines and finding efficiencies across the campus." "Second, we have made increases for full and associate professor pay increments that faculty receive when they are promoted to those ranks. These raises are on top of the increases to the general salary pool I just mentioned. We are in the second of a three-year plan to raise associate professor salary increments from $2,500 to $4,000. Full professor increments will rise from $3,700 to $6,000." "Third, for the past 3 years, a higher percentage of discretionary merit pay has been allocated to the faculty, totaling $150,000 in the 2014-15 academic year alone." "Fourth, and finally, the university has budgeted for the second consecutive year additional funds for strategic mid-year salary increases for targeted tenured and tenure track faculty. Like last year, the process for determining these additional increases to the base will take place this fall semester and they will be effective October 1. This will be a two-pronged increase, including an across the board increase for associate and full professors and additional strategic increases for approximately 100 of the University's most meritorious and productive faculty." Quotes provided by Provost and Vice President for Academic Affairs, Terry King Many of the Departments on Ball State University campus use The Chronicle of Higher Education to create and base the salaries of new faculty. When is the University going to look at the salary base for Staff (Staff Classification System and Salary Ranges)? If the Faculty are placed 14th out of 35 then it is highly likely that it is that way for staff as well. The staff ranking may be even lower. If the salary classification were updated to meet just the median salary of what The Chronicle of Higher Education has suggested then there would be an increase in moral and consequently an increase in production and job retention. I have attached copies of the reports I have referenced to this memo. It is time the administration takes a good long looks at the staff at BSU. They would find the staff are a valuable part of the University environment and the foundation required for the administration, faculty, and professional staff to perform their duties. Most of the staff jobs require additional education after high school with many requiring an Associate's Degree or a Bachelor's Degree.
It is also time for the staff contribution to this university to be acknowledged by giving the staff (a much lower paid portion of the University) the same percentage raise that the faculty receive. Low morale is another item talked about on campus often but it isn’t recognized that staff morale is negatively impacted by the perception of being less valued than other categories on campus because our yearly raises are a smaller percentage than faculty are awarded. Often the raises staff are given are eaten up by the higher insurance premiums we’re asked to pay every year and the parking passes we are required to buy to park on campus. One cannot survive without the other. Please look at comparable pay increases (the faculty vs the staff) at review time as well as bringing the pride back of working at BSU. Ball State University is the largest employer in Muncie but we are quickly becoming the most overworked and under paid employees in Muncie IN especially when compared to our equivalent counterparts at other Universities.


Copies of the Chronicle of Higher Education referenced, THE CHRONICLE OF HIGHER EDUCATION Administration April 21, 2014 New Survey Documents Pay of Hourly Workers on Campuses By Benjamin Mueller Electrician supervisors and firefighters had the highest median salaries among hourly workers on college campuses in 2013-14, and food servers and custodians had the lowest, according to a report being released this week. Conducted by the College and University Professional Association for Human Resources, the survey is the group's first attempt to gather information on nonexempt staff members in higher education, workers who are paid an hourly rate and are eligible for overtime pay. Those employees are a vital but overlooked part of a campus work force, said the association's president, Andy Brantley. "Campus leaders frequently struggle to attract and retain the talent needed for nonexempt positions, the employees who truly make the campus run," Mr. Brantley wrote in an email. "This survey data will provide much-needed information regarding salaries of these positions." The report reflects the salaries of 177,165 nonexempt staff in 118 positions at 807 public and private colleges and universities. The association released median salary data for university administrators, faculty members, and professional staff members earlier this spring. As expected, Mr. Brantley said, the hourly positions on campuses that require training beyond a high-school diploma paid workers best. Those included firefighters, police officers, paralegals, and electrician supervisors, whose median salary of $54,828 was the surveys highest. Positions that are often filled by workers who have not graduated from high school, like food servers and custodians, had lower salaries, Mr. Brantley said. Food servers, who were paid a median salary of $24,213, earned the lowest pay. Mr. Brantley said the survey would give colleges and universities the first reliable salary data on some positions, like research and lab assistants, that exist only on college campuses. "Research assistants and lab assistants are an important part of the teaching and learning for many of our campuses," he wrote. The association's survey showed that those assistants typically earned $35,000 to $40,000 in 2013-14. Additional supporting Documents will be present at the Staff Council Meeting.

Response: Marie Williams stated this was slated to be discussed at an earlier meeting but asked that it be tabled until our November meeting where she and Vice President Bernie Hannon will discuss in detail. More data is currently being reviewed.

Tabled until November 2015.

c.  **RFI #1 2015-2016** - Why does Staff Council only represent Full Time Staff? With the increase of part time staff that is being hired in all departments it would only make sense to represent them as well. These folks support the University but lack a group to represent them within the University.

Response: 9/15/15 – Christine Edgeman has submitted the RFI to HR for clarification. Marie Williams added she will speak with Hank prior to our upcoming meeting.
d. RFI #3 2015-2016 - In regard to a previous RFI regarding the Student Affairs dress code, I would like to provide more information in hopes of a more specific response. The department was told that it was Dr. Bales' policy (not the department head) for Student Affairs that no capris or jeans were ever to be worn. We never saw a written policy and despite the supposed policy, employees who were seemingly favorites were permitted to wear articles of clothing that did not adhere to the dress code. In addition, in an effort to boost an already low morale in the department, we decided to participate in the homecoming activities. However, when the director was asked about employees purchasing the homecoming t-shirts that are sold each year, the response was incredibly dismissive and unsupportive. We were also told that we would be "in trouble" if Dr. Bales came to the department and witnessed us wearing t-shirts. When a department wishes to show their support by participating in homecoming activities along with being willing to buy the University approved t-shirts, we were both shocked and confused by the response. Obviously, there is some confusion with what is permitted and what is not in terms of the dress code and precisely who is determining the dress code. Could Dr. Bales please issue a statement regarding what is and is not permitted in regard to the dress code for Student Affairs if it is indeed coming from her, and not the department head? Specifically, if leggings, ankle pants, and short, SHORT skirts and dresses are permitted, can we please be permitted to wear capris? Are jeans permitted on a pre-determined "casual Friday" or is denim completely out of the question? Are we permitted to wear Ball State homecoming t-shirts? PLEASE clarify the dress code in writing so that we can all be on the same page.

Response: 9/15/15 – Christine Edgeman stated the RFI has been revisited and submitted to Dr. Kay Bales for additional clarification.

e. RFI #4 2015-2016 - Recently the department that I work for (Dining) instituted a policy change in which staff are required to take a one hour lunch break. While this hour long lunch break has been practice throughout the university our department has not followed this policy until it begins this school year. My concern with this policy is that on weekends there is only one supervisor in the building for most of the day. Since this is an unpaid break, and we are allowed to leave the work area, I don't see how it is fair that the weekend staff are required to stay in the work area while we are on our break. Upper management and chefs do not work weekends so they have the luxury of being able to do what they want on their breaks. I would like clarification on how management would propose we take our breaks on weekends. I might add that in the past when the breaks were 30 minutes, we still had to stay in the work area for our breaks. This doesn't seem fair for those who work weekends to be required to essentially work on their unpaid break.

Please add this to the previous comment I made about the hour break policy: When this policy was announced my supervisor just told me that we are supposed to stay in the office and the dining room during
my break. When I questioned her she said that was just how it was going to be. That is why I wrote the first comment.

Response: 9/16/15 – Ranae Burkett was unable to attend the meeting. However, a response was received by Ranae from Gracie Reiff after our Agenda Committee meeting. The response will be discussed at the November meeting.

f. RFI #6 2015-2016 - I pay to park in a restricted parking lot, which costs a lot of money. I got the 2015-2016 sticker and information last week, as did a lot of people in my department. Someone in my department who also pays to park in the same restricted lot noticed when she was looking through her information (red slip of paper) that we can no longer park in a yellow lot, only our restricted lot and green lots. My red slip of paper says I can park in yellow lots, so which paper is correct? If it is indeed true that we can no longer park in yellow lots, this is simply ridiculous!!! I pay $344 per year to park and I can only park in my red lot or a green lot? If my lot is full I should be able to park in a yellow lot! I pay a lot more than people who pay for yellow lot parking, but they only pay $65 per year and get more parking lot options than I do because they can park in any yellow lot! I’m sure Parking Services will give the same old tired excuses that they give us every year to justify ripping us off for more than the year before, but this is even more frustrating than usual. If people who pay for red lots can’t park in yellow lots anymore, then this needs to be changed!

After the reading it was discussed to send this RFI back to the Research Committee for additional clarification.

Bob Cope asked about the reference to “Departmental Permits” and what that has to do with this particular RFI. He also stated that there is a lot more convenient parking than red lots in his area, therefore people do park in areas other than the red which they have paid for.

Kathy Weaver stated that she pays for a red permit and is surprised that yellow is not permitted as back-up parking for red lots.

Peggy Weis asked the question “why buy a red permit which is more expensive to turn around and park in yellow lots. This doesn’t make sense”.

Jill Schneider stated that dining services is short-staffed at this time. She also clarified that a red permit holder has received a ticket from parking in a yellow lot.

It was discussed that the term “reasonable” in Nancy’s response above needs to be clarified as well as the use of yellow lots as back-up for red lots. Christine will seek clarification prior to our next meeting.
VII.  New Business

a.  RFI #8 2015-2016.  With the construction of a designated smoking area in the R-2 parking lot, announced campus-wide in an email from Kay Bales, Vice President for Student Affairs, on August 14, 2015 at 10:17 AM, Ball State University broke a promise that it made to its staff and students to be a model of tobacco-free wellness. Located in three former parking spots in the R-2 Red Lot, the chain-link fence enclosure dominates a busy pedestrian crosswalk which is the principle ingress and egress to the lot, for dozens of people who park there and also for large numbers of pedestrians who walk the sidewalk (the "cowpath") that conveniently links the central part of the campus to the more northern areas. Everyone who comes and goes from the Quad to the R-2 lot and further via this popular walkway must now pass through a cloud of cigarette smoke and lingering odors, as well as through disruptive noise and irresponsible behavior, dodging "standing" vehicles, and across the litter of spilled food, wrappers, and cigarette stubs. The health implications are obvious. Since the area's construction around four weeks ago, use of the area has grown from an occasional one or two people to a fairly consistent crowd of ten or more persons. I have observed up to 23 persons smoking inside the fence at one time, including students with guitars and other musical instruments. The number grows exponentially each day, as word of it travels, and it will be filled beyond capacity as the word of it continues. Condoning smoking through the provision of a smoking area shouts a clear message that Ball State does not value its policy-abiding employees and allows a small group of congregants along a narrow roadway to determine policy change which adversely affects the majority. Rather than subjecting us to the morbid health detriments of tobacco smoke, a campaign to inform those who caused the initial public safety concerns and who were not acting as good neighbors about their alternatives should have been developed and enforced for instance, smoking cessation and pedestrian safety education, warnings, and escalated consequences such as ticketing for loitering, littering or public nuisance, and consequences to their education such as withholding class registration, diplomas or other privileges. These efforts could have addressed the root of the problem and encouraged positive behavior changes. The existence of the Ball State smoking area constitutes devaluation of the Red Lot privileges. The enclosure was built immediately following the distribution of parking stickers for the 2015-16 year. Permits were purchased last spring with the full expectation that the premium priced lot would have the same privileges as last year, and of any other red lot car to park in a smoke free, relatively safe and nicely maintained parking lot. Instead, the cars parked there fill with toxic smoke odors during the day and the irresponsible behaviors of individuals who could not behave appropriately off campus have been invited into this lot. It is no longer worth the $344 for the privilege of parking in this location when, for the same price or less, there is cleaner...
and safer parking available. I also do not agree with the special policy to allow smoking at BSU football tailgating, and I choose not to be a spectator at BSU football because of it. However, I cannot afford to elect not to work. Ball State made a commitment to improving health, but when the hard decisions were presented the commitment was abandoned. Their action put staff and students in harm’s way. This is a poor example of leadership and the decision should be revisited. Here are some of the questions that need to be addressed: 1. First, because the smoking enclosure violates one of our best campus policies, is any way that it can be removed? If it cannot be fully removed, is there any way to investigate having it replaced somewhere distant from premium priced parking and a major point of pedestrian traffic? 2. Ball State University should no longer be entitled to designate itself as a tobacco-free campus so long as the enclosure exists, and should not use the phrase â€œtobacco freeâ€‌ (tobacco-free) in any advertising or promotions. All door decals stating that the university is tobacco-free should be removed. 3. If this area remains in place, Parking Services should reduce the price of R-2 permits immediately. Requests for reassignment to different locations should be expedited for R-2 permit holders to other parking areas of the permit holdersâ€™ choice. If it happens that the alternate parking choice is in a less expensive area, then the difference should be refunded. It is unfair to ask R-2 permit holders to accommodate this adverse activity and it is also unfair to ask them to pay for the maintenance and other costs associated with it. Thank you for hearing my concerns.

Response: 10/8/15: An email containing the highlighted portion above was sent to Dr. Bales regarding the policy. We are awaiting a response.

b. RFI #9 2015-2016. A while back the university adopted a "smoke free campus" policy & this past summer (due to complaints from nearby residents) erected a "cage area" in the corner of the R2 lot by the cow path for the people wishing to smoke. First of all, this area is university property and because of that I would not consider us a "smoke free campus" any longer. Secondly, the area within the "cage" and all around outside of the cage is filthy. There are cigarettes on the ground everywhere, sidewalk chalk drawings, people sitting/laying on blankets, etc. I think the university would be much better off going back to allowing people to smoke but having the areas where smoking is not permitted (ex.: so many feet within an entrance to a building, etc.) posted. There has to be a better way than this. Could this please be discussed to possibly come up with a better solution?

Response: 10/8/15: An email was sent to Jim Lowe regarding maintenance of the area. We are awaiting a response.

VIII. Announcements

a. Next meeting will be Thursday, November 19, 2015 in the Student Center Room 301.

   a) Angels for Life blood drive dates: November 18 and 19
b) **Buy One Get One Free (BOGO) Ball State Faculty, Staff and Alumni:**
Buy one regular adult ticket and get one free to all Emens Presents at Pruis Hall Series Events. Present a valid BSU ID at the Emens box office to claim.

**Emens Presents at Pruis Hall Series**

Emens Auditorium programs a series of talented musical artists at Pruis Hall in a series called "Emens Presents at Pruis." The following events are featured in this series for the 2015-2016 season. Tickets are available at the Emens box office, all Ticketmaster outlets, and charge-by-phone at 800-745-3000 or online at [www.ticketmaster.com](http://www.ticketmaster.com). Click each show title below for more information on the event including ticket prices. If you have any questions, please call the Emens box office at 765-285-1539.

- **Comedy Ventriloquist: Lynn Trefzger** – October 29 | 7:30 p.m.
- **Pine Leaf Boys** – November 5 | 7:30 p.m.
- **Frank Vignola and Vinny Raniolo** - January 21 | 7:30 p.m.
- **Eric Bibb String Band** - February 9 | 7:30 p.m.
- **Altan** - March 1 | 7:30 p.m.
- **18South** – March 31 | 7:30 p.m.
- **Carrie Newcomer** – April 12 | 7:30 p.m.
- **The Waifs** – April 28 | 7:30 p.m.

*For a full list of Emens Auditorium upcoming events, visit our website at [www.bsu.edu/emens](http://www.bsu.edu/emens).*

IX. Adjournment

The meeting adjourned at 2:00 p.m. (M. Nagle/A. Dungan).

Respectfully submitted,

Angie Zahner, Secretary