

Fall Final Exam Schedule				
	Tuesday, Cell A1	Wednesday, Cell B1	Thursday, Cell C1	Friday, Cell D1
7:30-9:30 am	OPEN	2 cr hr course @8, TR* 3 cr hr course @8, TR 4 cr hr course @8*	2 cr hr course @ 8, MWF, MW, or WF* 3 cr hr course @8, MWF 5 cr hr course @8	2 cr hr course @9* 3 cr hr course @9, MWF 4 cr hr course @9
9:45-11:45 am	Cell F2 2 cr hr course @11, TR* 3 cr hr course @11, TR 4 cr hr course @11	Cell G2 2 cr hr course @10* 3 cr hr course @10, MWF 4 cr hr course @10* 5 cr hr course @10*	Cell H2 2 cr hr course @11, MWF, MW, or WF* 3 cr hr course @11, MWF 5 cr hr course @11	Cell I2 2 cr hr course @9:30 3 cr hr course @9:30, TR 4 cr hr course @9:30*
12:00-2:00 pm	Cell F3 2 cr hr course @ 12:30* 2 cr hr course @1, TR* 3 cr hr course @12:30, TR 4 cr hr course @12:30	Cell G3 2 cr hr course @ 12* 3 cr hr course @12, MWF 4 cr hr course @12* 5 cr hr course @12*	Cell H3 2 cr hr course @2, TR* 3 cr hr course @2, TR 4 cr hr course @2*	Cell I3 2 cr hr course @ 1, MWF, MW, or WF 3 cr hr course @1, MWF 4 cr hr course @1*
2:15-4:15 pm	Cell F4 2 cr hr course @3:30, TR 3 cr hr course @3:30, TR 4 cr hr course @3:30*	Cell G4 2 cr hr course @3* 3 cr hr course @3, MWF 4 cr hr course @3*	Cell H4 2 cr hr course @ 2, MWF, MW, or WF 3 cr hr course @2, MWF 5 cr hr course @2	Cell I4 2 cr hr course @4* 3 cr hr course @4, MWF 4 cr hr course @4
4:30-6:30 pm	Cell F5 2 cr hr course @5, TR 3 cr hr course @5, TR 4 cr hr course @5*	Cell G5 2 cr hr course @5, MWF, MW, or WF* 3 cr hr course @5, MWF 5 cr hr course @5	Cell H5 OPEN	Cell I5 OPEN
7:00-9:00 pm	Cell F6 6:30 T or TR course 8 TR course*	Cell G6 6:30 W course 8 MW course*	Cell H6 6:30 R course	Cell I6 OPEN

*Courses that must reschedule in cases where exam times conflict

NOTE: Monday evening classes (6:30 pm M or MW; 8:00 pm MW) will hold exams on the Monday of finals week during the regular class period. Monday evening classes will compensate for lost instructional minutes by meeting according to the following schedule:

One-credit classes: 6:30-7:25 pm

Two-credit classes: 6:30-8:20 pm

Three-credit classes: 6:30-9:30 pm (including one 15 min. break)

Four-credit classes: 6:30-10:15 pm (including one 10 min. break)

FINAL EXAMINATION GUIDELINES

1. Each class must meet during the Final Examination Period (a.k.a. "Finals Week") unless the department chairperson has agreed
2. Summer school final examinations are to be administered on the last regularly scheduled class meeting day.
3. No final examination (the last examination of the term) shall be given before the start of the designated Final Examination Period.
4. Examinations administered during the designated Final Examination Period must be given on the day and at the time listed on the syllabus.
5. Finals administered electronically, through Inquisit, are subject to items 3 and 4 above. However, these finals may additionally be administered during the designated Final Examination Period.
6. No student will be required to take more than two final examinations in one day. If a student has difficulties resolving such a conflict, they should contact the director for academic systems.
7. Requests for group final examinations must be submitted to and approved by the director for academic systems, Office of Academic Systems.
8. If a conflict arises between a group examination time and a regularly scheduled examination time, the regularly scheduled examination time takes precedence.
9. The open time slots are reserved primarily for necessary 1-credit-hour-course final examinations, for make-up examinations, for courses meeting fewer than 15 weeks, and for courses meeting fewer than 15 weeks.
10. Courses meeting fewer than 15 weeks must arrange for an early final examination or use one of the open time slots.
11. With the exception of group and open time slot examinations, all final examinations are to be administered in the room in which the course meets.
12. Examinations will begin and end promptly within the scheduled time period.

in writing that such a meeting is not necessary.

d except with written permission of the department or school chairperson and the college dean.

ne official Final Examination Schedule, unless written permission is obtained in advance from the director of academic systems
be offered at other times or over a range of time during the Final Examination Period. The time and day for an examination ar
flict, the provost and vice president for academic affairs or designee shall make the necessary adjustments. Contact the prov
mic Systems, at least seven weeks before publication of the Schedule of Classes.

ination takes precedence.

· arranged classes' examinations, and for time and day conflicts. Time and day conflicts are to be adjusted in the fall semeste

h the course is regularly scheduled. Exceptions may be granted and conflicts resolved by the director of academic systems.

is, Office of Academic Systems.

re determined by the first non-lab contact of the week listed on the course master schedule.

ost's office at 765-285-1333 or in the administration building room 106.

r by the course whose department abbreviation is nearest the beginning of the alphabet and in the spring semester by the co

urse whose department abbreviation is nearest the end of the alphabet. Other uses of these time slots must be approved by

the director of academic systems, Office of Academic Systems.