

BALL STATE UNIVERSITY CARDINAL FOOTBALL ALLIANCE CONSTITUTION

Article I

The name of this organization shall be the Ball State University Cardinal Football Alliance, a division of the Ball State University Alumni Association.

Article II

Purpose

- Section 1. The purpose of the Alliance shall be to stimulate the interest of all Ball State University football lettermen, so that the Alliance may be able to promote camaraderie and Ball State University football while more fully utilizing the talents of lettermen alumni, by:
- a. Developing a wider acquaintance and fellowship among the members of the Alliance.
 - b. Providing a clearinghouse for the presentation of problems pertaining to education and requests for services to the mutual benefit of the lettermen alumni.
 - c. Creating a networking opportunity, both socially and professionally, for football lettermen
 - d. Establishing an informational base through which specific communication regarding football programming and activities can be disseminated to constituents.
 - e. Enabling football lettermen to identify with the current football program plus provide support on an ongoing basis to Ball State University and the football program.

Article III

Membership

Section 1. Active Membership. Active membership in this Alliance shall be limited to football lettermen of Ball State University. Active membership also requires an annual gift to Ball State University through the Ball State University Foundation to account #412, Cardinal Football Alliance.

Section 2. Associate Membership. Upon the recommendation of the Board of Directors of the Alliance, any individual shall be admitted to associate membership. Associate members shall be entitled to participate in all educational, professional, and social undertakings of the Alliance. Active membership also requires an annual gift to Ball State University through the Ball State University Foundation to account #412, Cardinal Football Alliance.

Section 3. Affiliate Membership. The football coaching staff and assigned members of the Alumni Association staff of Ball State University will automatically be affiliate members of the Alliance and shall be entitled to participate in all professional and social undertakings of the Alliance.

Article IV

Officers

Section 1. The officers of the Cardinal Football Alliance shall be President, Vice President and Secretary-Treasurer, whose duties shall be as follows:

- a. The President shall preside at all meetings and shall be responsible for the general supervision of all the work of the Alliance. The President shall appoint members of committees and shall serve as an ex-officio member of each committee.
- b. The Vice President shall assist the President in any way necessary and shall serve as directed by the President and in his absence.
- c. The Secretary-Treasurer shall be responsible for recording and keeping the minutes of all meetings, for correspondence pertaining to the duties of the office, for authorizing expenditures and keeping necessary financial records, for coordinating activities with the Alumni Association, and for submitting reports to the Board. The Secretary-Treasurer shall be a member of the Alumni Association staff.

Article V

Board

Section 1. All affairs of the Cardinal Football Alliance shall be conducted by a Board of Directors consisting of the following:

- a. The Executive Committee of the Cardinal Football Alliance: President, Vice President, Alumni Council Representative, Past President and the Secretary-Treasurer.
 1. The immediate Past President will serve for one additional year.
 2. One member of the board elected will represent the Cardinal Football Alliance on the Alumni Council of the Ball State University Alumni Association.
 3. Secretary-Treasurer: a member (Alumni Association staff member) appointed by the Executive Director of the Ball State University Alumni Association will coordinate all activities of the Alliance with the Ball State University Alumni Association. The staff member, will assist with distribution of agendas, mailings, and minutes, attend meetings, and events, and act as staff liaison with all other university departments.
- b. Twelve active members of the Cardinal Football Alliance elected at large.
- c. The Ball State Head Football Coach will serve as a member of the Board.
- d. The Executive Director of the Ball State University Alumni Association will serve as a member of the Board.
- e. Members of the Ball State University administrative staff, when so designated by a majority of the Board of Directors, may participate on the Board in an ex-officio capacity. Such members will have no voting rights, but may attend meetings and serve in an advisory capacity.

Section 2. Termination of board members. The incumbent's term shall be concluded when:

- a. The board receives written communication that the member no longer wishes to serve on the board.
- b. The board member has missed two consecutive board meetings without reasonable cause. This termination shall be determined by a majority vote of the Executive Committee.

Article VI

Meetings

Section 1. There shall be at least one annual meeting held on or near the campus of Ball State University, the time to be determined by the Board of Directors of the Cardinal Football Alliance in conjunction with the Ball State University Alumni Association.

- a. The actions taken by the Board of Directors shall be briefly reported at the annual meeting of the Alliance. The President shall provide such other reports as deemed necessary.
- b. A slate of officers for the following year will be presented at the annual meeting.

Section 2. General meetings, other than the annual meeting of the Alliance, may be called at the discretion of the Board of Directors.

Article VII

Amendments

Section 1. This Constitution may be amended at any annual meeting of the Cardinal Football Alliance by a majority vote of the active members present, provided that:

- a. The amendment or amendments shall have been placed before the members of the Cardinal Football Alliance, in writing, at least one month before the meeting at which such amendments are acted upon; or
- b. The amendment or amendments shall, previous to their adoption, have been acted upon favorably by a majority of the members of the Board of Directors.

BYLAWS

Article I

Committees and Their Duties

Section 1. All committees shall be appointed by the President who shall also be an ex-officio member of all committees.

Section 2. The Nominating Committee shall meet and, after due consideration, prepare one slate of officers which shall be presented at the annual meeting. This slate shall include nominations for President, Vice President, Alumni Council Representative and Board of Directors' members to be elected at large.

Article II

Elections and Terms of Office

- Section 1. The office of President will be elected annually by the Board of Directors for a period of two years.
- Section 2. The Vice President will be elected annually by the Board of Directors for a period of two years.
- Section 3. The twelve members of the Board of Directors to be elected at large shall be elected for a term of three years, except those members elected to the Board of Directors the first year shall be nominated and elected as follows:
- a. Four members shall be elected for terms of two years.
 - b. Four members shall be elected for terms of three years.
 - c. Four members shall be elected for terms of four years.
- Section 4. One member of the Board of Directors shall be elected to represent the Cardinal Football Alliance on the Alumni Council of the Ball State University Alumni Association. (three-year appointment)
- Section 5. The Board of Directors is empowered to fill vacancies of unexpired terms of board members and/or officers.
- Section 6. All elected officers and board members shall take office on the January 1 following their election.

Article III

Meetings of Board of Directors and Committees

- Section 1. The Board of Directors shall meet at least once each year at the call of the President or at the request of a majority of the members of the board.
- Section 2. Committees shall be appointed as needed by the President upon approval of the Board of Directors.
- Section 3. Committees shall meet at the request of the President or on the call of the committee chair.

Article IV

Funding

- Section 1. Funding for the Alliance's programs and activities will be provided from the alumni budget and/or gifts from the Alliance's members. The activities of the Alliance are expected to be self-supporting, for the most part, from participants' fees. In lieu of electing a Treasurer, an Alumni Association staff member, will complete necessary procedures to cover all expenses.

Article V

Amendments

- Section 1. These Bylaws may be amended at any annual meeting of the Cardinal Football Alliance by a majority vote of the active members present, provided that:
- a. The amendment or amendments shall have been placed before the members of the Alliance, in writing, at least one month before the meeting, at which such amendment or amendments are acted upon; or
 - b. The amendment or amendments shall have been acted upon favorably, previous to their adoption, by at least a majority of the members of the Board of Directors.