

**CONSTITUTION**  
**Ball State University Nursing Alumni Society**

**Article I**  
**Name**

The name of this organization shall be the Ball State University Nursing Alumni Society, a division of the Ball State University Alumni Association, Inc.

**Article II**  
**Purpose**

- Section 1. The purpose of the Society shall be to stimulate the interest of all graduates and former students of Ball State University Department of Nursing, graduates of the Ball Memorial Hospital School of Nursing, and graduates and former students of other divisions of the university who are or have been actively engaged in nursing so that the Society may be able to further the educational, professional, and social interests individually and collectively by:
- a. Developing a wider acquaintance and fellowship between the members of the Society who are working in the field and the faculty of the Department of Nursing.
  - b. Providing a clearing house for the presentation of problems pertaining to nursing and requests for services to the mutual benefit of the faculty and alumni.
  - c. Encouraging a greater devotion and respect for the high standards which the Department of Nursing has established for itself and working toward a more universal recognition of the importance of nursing in the culture of this country.

**Article III**  
**Membership**

- Section 1. Active Membership: Active members of this Society shall be limited to graduates and former students of Ball State University with majors in nursing and graduates of the Ball Memorial Hospital School of Nursing and Home Hospital School of Nursing.
- Section 2. Associate Membership: Associate members shall be individuals contributing to Nursing Alumni Funds through the Ball State University Foundation and/or shall be entitled to participate in all educational, professional, and social undertakings of the Society, but shall not be entitled to vote or hold office.
- a. Honorary membership may be conferred upon persons in recognition of outstanding achievement in or contributions to the field of nursing upon the recommendation of the Executive Board. Honorary members shall be entitled to participate in all educational, professional, and social undertakings of the Society, but shall not be entitled to vote.
  - b. The director and faculty of the Department of Nursing will automatically be affiliate members of the Nursing Alumni Society (unless eligible for active membership) and shall be entitled to participate in all professional and social undertakings of the Society but shall not be entitled to hold office.

**Article IV  
Officers**

Section 1. The officers of this Society shall be President, Vice President, and Secretary, whose duties shall be as follows:

The President shall preside at all meetings and shall be responsible for the general oversight of all the work of the Society. The President shall appoint and shall be an ex-officio member of all committees.

The Vice President shall preside in the absence of the President and assist the President in any other way necessary.

The Secretary shall be responsible for recording and keeping the minutes of all meetings, for correspondence pertaining to the Secretary's duties, for assisting the Alumni Association, and for submitting reports to the Board.

**Article V  
Board of Directors**

Section 1. All affairs of the Society shall be conducted by a Board of Directors consisting of the following:

The officers of the Society: President, Vice President, and Secretary;

The Director of the Ball State University Department of Nursing (no voting privileges);

The Faculty Representative from the Department of Nursing;

A maximum of 12 active members of the Society elected at large;

One member elected at large to serve jointly as a member of the Board and also as a representative of the Nursing Alumni Society on the Alumni Council of the Ball State University Alumni Association;

The immediate Past President (one year).

**Article VI  
Meetings**

Section 1. There shall be an annual meeting held on or near the campus of Ball State University, the exact time to be determined by the Board in conjunction with the Ball State University Alumni Association office.

Section 2. General meetings, other than the annual meeting of the Society, may be called at the discretion of the Board.

**Article VII  
Amendments**

Section 1. This Constitution may be amended at any meeting of the Society according to procedures set forth in the By-Laws.

## **BY-LAWS**

### **Article I Committees and Their Duties**

- Section 1. All committees shall be appointed by the President who shall also be an ex-officio member of all committees.
- Section 2. The Nominating Committee shall meet and, after due consideration, prepare a slate of officers which shall be presented at the annual meeting. This slate shall include nominations for the Vice President, the Secretary, the Alumni Council Representative and the Board members to be elected at large.
- Section 3. The financial committee headed by the Vice President shall present the budget for each calendar year.

### **Article II Elections and Terms of Office**

- Section 1. The office of President will be assumed by the current Vice President. The President and Vice President shall be elected at the annual meeting for terms of two years. The Secretary shall be elected at the annual meeting for a term of one year. The immediate Past President shall fill a one-year term in that capacity.
- Section 2. The at large members of the Board shall be for a term of three years.
- Section 3. One additional member of the Board shall be elected at large for a term of three years. This member shall not only serve as a member of the Board but shall also represent the Nursing Alumni Society on the Alumni Council of the Ball State University Alumni Association.
- Section 4. The President is empowered to fill vacancies of unexpired terms of Board members and/or officers.

### **Article III Meetings of Board and Committees**

- Section 1. The Board shall meet at least every two months at the call of the President or at the request of a majority of the members of the Board.
- Section 2. Committees shall be appointed as needed by the President upon approval of the Board. Committees shall meet at the request of the President or on the call of the Committee Chairman.

### **Article IV Amendments**

- Section 1. These By-Laws may be amended at any meeting of the Society by a majority vote of the active members present provided:
- a. That the amendment or amendments shall have been placed before the members of the Society in writing at least one month before the meeting at which such amendment or amendments are acted upon, or
  - b. That the amendment or amendments shall previous to their adoption have been acted upon favorable by at least a majority of the members of the Board.