OUTSTANDING CREATIVE ENDEAVOR AWARD

Definition:
The Creative Endeavor Award is given in recognition of contributions to the university community in the creative arts. (Any area fundable under a National Endowment for the Arts granting program including dance, design arts, folk arts, inter-arts, literature, media arts, music, opera-musical theater, theater, and visual arts are eligible.)

Criteria:

1. Outstanding cumulative creative and artistic achievement while employed at Ball State University. (Previous achievements may be considered if the nominee is a recent employee.)
2. Unusual single or one-time contribution.

Nomination Requirements:

Step I Nominations may be made by students, faculty, professional personnel, or administrators. Nomination materials must include the following:

A. This completed sheet
B. Current curriculum vitae
C. A letter of nomination addressing performance of creative activity for which the person is nominated, measured against all review criteria outlined below. (Maximum of one single-spaced typed page. Do not use reduced type.)

Step II upon the request of the committee:

D. Appropriate documentation of creative endeavor (photographs, audio or videotape, manuscript, etc., and published reviews).
E. Letters of support from department chair/director and dean addressing overall performance in addition to the achievement for which the person is nominated.
F. Maximum of three additional letters of support from recognized experts in the particular field addressing the specific work or long-term achievement.

Review Criteria:

1. Quality and significance of the endeavor and its place within the larger creative framework.
2. Importance to the university community and effectiveness in communicating the information.
3. Overall job performance
4. Applicant's experience and goals

Name of Nominee: _____

School/Department/Office: _____

Nominator(s): _____
Signature(s)

Nomination approved by department chair: _____
Signature

Nomination approved by dean: _____
Signature Date