# OUTSTANDING JUNIOR FACULTY AWARD

Definition:
The Outstanding Junior Faculty Award is given in recognition of demonstrated composite excellence in teaching, scholarly or creative productivity, and service by a faculty member beginning an academic career, who has been at Ball State University for no more than five years, in a tenure track position no more than five years, and no more than seven full time years in higher education.

The award is given on the basis of cumulative achievement since coming to Ball State University.

Criteria:
Outstanding achievement in teaching, research/creative endeavor, and service.

Nomination Requirements:

**Step I** Nominations may be made by students, faculty, professional personnel, or administrators. Nomination materials should only include the following:

A. This completed sheet
B. One letter of nomination
   It is critical that the nomination letter address the definition of the award including specific documentation of the:
   - number of years at BSU
   - number of years of service in a tenure track position, and
   - number of years in higher education
C. A vita similar to that submitted for departmental promotion and tenure

**Step II** upon the request of the committee:

D. Documentation of teaching effectiveness, including a brief summary of student and peer evaluations, as well as other material deemed appropriate
E. Documentation of the nominee's best scholarly or creative work
F. Documentation of representative service Endeavors
G. **LIMIT 65 ONE-SIDED PAGES** that directly relates to the award being considered
H. A total of no more than eight letters of support:
   - the individual's administrative superior (normally, the department chair) and the dean of the college, addressing the quality of the nominee's overall performance
   - colleagues, students or others at Ball State University
   - persons from outside Ball State University. One letter must be from an external source (e.g., national or international endorsements).

Name of Nominee: _____

School/Department/Office: _____

Nominator(s): _____
Signature(s)

Nomination approved by department chair: _____
Signature

Nomination approved by dean: _____
Signature Date