Form P-2 **Current Date**

BALL STATE UNIVERSITY
PERSONNEL INFORMATION

This information is requested for files in the Office of the Provost and Vice President for Academic Affairs and University Human Resource Services. Please provide complete information.

I. PERSONAL INFORMATION

A. Name (in full) (Dr. ◯ Mr. ◯ Mrs. ◯ Ms. ◯ Miss ◯)

_____
Last First Middle

B. Ethnicity: Are you Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race)? **Please check <u>one</u> of the following responses.**

Yes ◯ No ◯

C. Race: Please indicate if you are from one or more of the following races. **Please check <u>all</u> that apply.**

_____ American Indian or Alaska Native. A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

_____ Asian. A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

_____ Black or African American. A person having origins in any of the black racial groups of Africa.

_____ Native Hawaiian or other Pacific Islander. A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

_____ White. A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

_____ Race unknown

II. EMERGENCY INFORMATION (Person to notify in case of emergency)

Contact:_____

Address:_____

City/State/ZIP:_____

Relationship:_____

Contact's Phone Number:_____ Extension:_____

III. HOW DID YOU FIRST LEARN OF THIS POSITION?

Ball State University Website Friend, ◯ Relative, ◯ Co-Worker ◯

Newspaper – Name of publication_____

Magazine – Name of publication_____

Other website – Name of website_____

Please list where you saw the printed ad that contained instructions for applying:_____

_____

(Please complete other side of this form.

IV. YOUR DEPARTMENT_____

V. SPECIAL EVENTS Occasionally requests are made for lists of persons who might be interested in special events or special topics at the university based on race or gender. Would you like your name to be provided if such a list is requested? Please check Yes or No.

YES ⦿ **NO** ○

VI. EDUCATIONAL AND PROFESSIONAL INFORMATION

Please attach your most recent vita/resume, which must include, but is not limited to, information about the following:

a) All postsecondary education and earned degrees
School(s) in which degrees were earned
Dates degrees were completed
Areas of specialization for degrees

b) Professional work experience

c) Publications, research grants, creative endeavors, etc.

d) Memberships in professional and service organizations

PLEASE RETURN COMPLETED FORM TO:

University Human Resource Services
AD 350
Ball State University
Muncie, IN 47306

_____ _____
(Signature) **(Date)**

Rev: 1/2012