BALL STATE UNIVERSITY EDUCATION REDEFINED

TOBACCO-FREE AFFIDAVIT 2012

Over the past several years the University has promoted the value and importance of a healthy lifestyle through both our benefits and our Working Well programs. Effective July 1, 2012, we are continuing this initiative by providing an annual tobacco-free premium discount to employees who certify that they and any of their dependents who are enrolled in a Ball State University health plan, are "tobacco-free." A Tobacco-Free Affidavit must be completed and returned to the Office of Payroll & Employee Benefits prior to **Friday, June 22, 2012**, to receive the full 2012-2013 reduction.

As an alternative to completing the affidavit, the employee and/or their dependents who are tobacco-users may successfully complete a University approved smoking cessation program to receive the premium discount. For information regarding approved programs, please contact Working Well at 765-285-9355 or workingwell@bsu.edu.

Employee/Policyholder Name:	**BSU ID #:**

Please check the appropriate box:

☐ I certify that I and/or and all of my dependents enrolled in a Ball State health plan have been tobacco-free for the past six months, therefore making me eligible for the tobacco-free premium discount.

☐ I certify that I and/or my dependents have completed an approved tobacco-cessation program and are tobacco-free, therefore making me eligible for the tobacco-free premium discount. (Attach documentation of program completion.)

☐ I decline to respond to the Tobacco-Free Affidavit, therefore I am not eligible for the tobacco-free premium discount.

By signing below, I hereby certify that the above information is complete and true. I am making this affirmation in order to receive the 2012-2013 tobacco-free premium discount.

- I understand that tobacco includes any form of tobacco products that are smoked (e.g., cigarettes, cigars, pipes, electronic cigarettes), applied to the gums (e.g., dipping, chewing tobacco, or snuff), and/or inhaled.
- I understand that if I, and/or any of my enrolled dependents, begin use of tobacco products I am no longer eligible for the premium discount and must report this change to the Payroll & Employee Benefits Office.
- I understand that I, and/or any of my enrolled dependents, may be subject to testing for nicotine at any time during the 2012-2013 Plan Year. Refusal to submit to testing for nicotine will result in the removal of the Tobacco-Free Premium Discount.
- I understand that if I (the employee) and/or my enrolled dependents use tobacco products and do not notify the University, or if I falsify my "tobacco-free" status on this affidavit, I may face penalties including retroactive collection of additional premiums, cancellation of my health coverage, and disciplinary action, up to and including termination.

_____ _____

Employee Signature Date

Return this completed form to the Payroll & Employee Benefits Office by **Friday, June 22, 2012**

Office of Payroll & Employee Benefits
Ball State University
2000 West University Avenue
Muncie, IN 47306

Fax: 765-285-6612
Email: peb@bsu.edu
Interoffice: AD029

*Note: If it is unreasonably difficult due to a medical condition for you or your enrolled dependents to cease using tobacco products, please contact the Payroll & Employee Benefits Office at 765-285-8461 or peb@bsu.edu, and we will work with you to develop another way for you to qualify for the premium discount.

Annual premiums effective July 1, 2012	Low Deductible	Low Deductible (Tobacco-Free)	Wellness Plan	Wellness Plan (Tobacco-Free)	HSA Qualified	HSA Qualified (Tobacco-Free)
Employee Only	$3,360	$2,760	$1,681	$1,081	$1,107	$507
Employee + Children	$5,843	$5,243	$2,654	$2,054	$1,562	$962
Family	$7,763	$7,163	$3,406	$2,806	$1,915	$1,315

If you and/or your enrolled dependent(s) complete an approved tobacco cessation program by one of the dates below, your tobacco-free premium discount will be applied on or after the listed discount date:

- Successfully complete approved cessation program by **September 1, 2012**, and qualify for the premium discount beginning October 1, 2012.
- Successfully complete cessation program by **December 1, 2012**, and qualify for the premium discount beginning January 1, 2013.
- Successfully complete cessation program by **March 1, 2013**, and qualify for the premium discount beginning April 1, 2013.

The above schedule also applies to employees who simply fail to return their completed and signed affidavits before the original June 22, 2012, deadline, and/or employees who certify that they and/or their enrolled dependent(s) have been tobacco-free for six months as of the stated date (those who ceased using tobacco products on their own for a six month period in lieu of completing an approved cessation program).

Please refer to the Tobacco-Free Premium Discount Frequently Asked Questions (FAQs), available on the Payroll & Employee Benefits website at www.bsu.edu/benefits for additional information.