# MINUTES OF THE SECOND MEETING OF THE 2006-07 UNIVERSITY SENATE Thursday, August 31, 2006

Members Present: 65 Members Absent: 3

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll call was taken by initialing the roster located at the entrance to BB 109. New members introduced themselves to the members of the University Senate.

Members Present: B. Adams, N. Ahmed, R. Blount, J. Cecil, G. Crawley, L. Deckers. I. DeOllos, J. Eflin, J. Gora, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski,

- R. Huffman, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, E. Kelly, T. King, N. Kingsbury, M. Lacy,
- J. Ledbetter, C. Lehnertz, A. Lisec, J. Manuel, J. McClure, J. McKean, S. Meier, B. Messner, B. Mills,
- H. Mortimer, W. Mucherah, G. Murray, K. Neumann, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid,
- J. Rybarczyk, R. Shackelford, W. Sharp, R. Spangler, R. Stankewitz, A. Stegner, F. Suppe, B. Umansky,
- J. Vann, M. Walker, G. Watson, A. Wieseke, E. White, T. White, E. Whittern, B. Wills, P. Wohlt, E. Wolner,
- T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Gary Dodson for J. Olesen

Members Absent: W. McCune, M. McGrew, P. Spengler

#### 2. Announcements

A. A motion was made and seconded (Popovich/Stegner) to approve the Standing Rules of the University Senate (Senate Agenda 8/31/06, Enclosure #1)

Motion carried.

It was requested that committees not wait until the end of the year to send in minutes for that year. Minutes should be sent electronically to Melanie Turner, Undersecretary to the University Senate, so that they may be forwarded in a timely manner to the appropriate executive committee officers.

- B. In an effort to conserve paper, we will continue to produce enclosures to the agenda only once. Please take responsibility for bringing all appropriate materials with you to each meeting.
- C. Next Scheduled Meetings

Senate Agenda Committee – September 18, 2006, 8:00 a.m., AT 202F University Senate – September 28, 2006, 4:00 p.m., BB 109

The Chairperson of the Senate announced that there will be a meeting for all council and committee chairpersons on Tuesday, September 19, at 4:00 p.m. in BB 109 to review procedures and answer any questions.

- D. Schedule of University Senate and Faculty Council Meetings (Senate Agenda 8/31/06, Enclosure #2)
- E. Board of Trustees Action

# Approved by Board of Trustees 5/5/06

1. Doctoral Program Admission Requirements

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#### Approved by Board of Trustees 6/29/06

2. Change in name of the Department of Industry and Technology to Department of Technology

# Approved by President does not require Board of Trustees Approval

- 1. Mercury Resolution
- 2. University Calendar
- 3. Policies for School of Extended Education Courses
- F. Program Information Academic Posting 2005-06, Volume XXXVII-8 Revised and New Programs:

College of Communication, Information, and Media
Department of Telecommunications
Major in Telecommunications
College of Sciences and Humanities
Department of Computer Science
Minor in Computer Science
Major in Computer Science
Minor in Computer Science
Minor in Computer Science
Minor in Computer Applications
Minor in Web Technology

# G. Center for School Innovation (CSI)

The Center for School Innovation (CSI), a collaborative operation among the College of Architecture and Planning, the Center for Energy Education/Research/Service (CERES), the Miller College of Business, and Teachers College, will focus on school development activities, entrepreneurial school leadership, and brokered services requested from schools. A School Design Studio will be established to provide a creative environment for addressing school development needs, ranging from planning facility renovation to designing innovative curricula. A summer institute, with accompanying activities throughout the year, will enable participants to secure a Certificate in Entrepreneurial Education Leadership. Associated with CSI, but not within its operation, will be a master's degree option in entrepreneurial education leadership, capturing essential theories, concepts, knowledge, and skills from the three colleges. In addition, requests for assistance will be brokered through CSI to faculty or other centers and institutes on campus where expertise exists to address particular needs.

# H. Ball State University Confidentiality Agreement

The Chairperson of the Senate reported that this new law was effective 7/1/06. Questions were raised by the faculty of the university regarding who signs this document. The form that was distributed was a template used by another University. The corrected version is on Ball State's University Compliance website.

# I. Non-Senate committee appointments

- 1. University Review Board
  - Replace Robbie Bacon with Brian Tomlinson

# 2. <u>University Patent and Copyright Committee</u>

- Replace Jody Britten (no longer at the university) with Gail Ring for remaining term
- Reappoint Keith Kothman for second term
- Appoint Darlene Lynch for Kay Hodson-Carlton (term has expired)

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#### Additional Announcement:

J. Special Leave Committee deadlines

The Chairperson of the Senate explained that the handbook lists specific dates regarding submission of special leave applications to the department chairs as well as to the dean of the college. The deadline for submitting special leave applications to the department chairperson is the fourth Monday of October, which is October 23. The deadline for submission to the dean of the college is Fall Break. It was proposed that this date be moved to Wednesday, November 1, for submission to the respective dean of the college, and Wednesday, November 8, to the chairperson of the Special Leave Committee. The packet to the chairperson of the Special Leave Committee shall include eleven copies of the comments and recommendations of the College Dean, along with applications and departmental comments.

- 3. Terry King, Provost and Vice President for Academic Affairs, recognized the deaths of Kenneth L. Joy, Linda D. Keys, Jack D. Riegle, Coranell "Corky" Rossow, and Shelby Dean Smith.

  (Attachment #1)
- 4. Committee Reports
  - a. Governance and Elections Committee Ione DeOllos, Chairperson
    - 1. A motion was made and seconded (Kelly/Popovich) to approve the distributed list of senate committee membership (Senate Agenda 8/31/06, Enclosure #3)

Motion carried.

2. Governance and Elections Ad Hoc Committee – editorial changes to Constitution (Senate Agenda 8/31/06, Enclosure #4)

Ione reviewed the constitutional changes that were approved as editorial by the ad hoc committee. There will be other changes that will need a constitutional amendment and will be submitted for approval by the Senate soon.

Discussion ensued regarding the deletion of the professional personnel from the Special Leave Committee. Bruce Hozeski explained that there used to be professional personnel on campus who had faculty rank. There is now only one.

Discussion ensued regarding the University Grade Appeals committee and the faculty appointment issue. Ione responded that this was an editorial change to clarify the term "designated." There are other issues regarding the policy of the committee which will be submitted for review as an amendment.

Discussion ensued regarding the responsibilities of the committees and if they were working under the new responsibilities that were approved by the Faculty and Professional Personnel in May, 2004. Bruce responded that they are working under the old responsibilities; however, he hopes to have this resolved by the end of the Fall semester.

Discussion ensued regarding the membership change on the Publications and Intellectual Properties Committee. Bruce reported that he will ask the Senate Agenda Committee to request the Publications and Intellectual Properties review their current policies. The rationale for the membership change is due to the fact that the University is no longer involved in monograph publishing. Since this particular

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responsibility was dropped from committee responsibilities, the office of University Communications no longer needs to be represented. It was requested that the rationale be corrected on the list of editorial changes to reflect the appropriate subject.

It was requested that the rationale be corrected on the list of editorial changes to reflect the appropriate subject. (Attachment #2)

A motion was made and seconded to approve these changes.

Motion carried.

3. Reorganization of Office of Diversity Policy Institute, Center for Peace and Conflict Studies, Office of Teaching and Learning Advancement

Ione read a letter from then Acting Provost, Deborah Balogh, regarding this issue.

b. Faculty Council – Mark Popovich, Chairperson

Mark reported that the first meeting of the Faculty Council is Thursday, September 7. There is one item of new business on the agenda regarding changes in withdrawal policies.

c. University Council – Adam Stegner Chairperson

Adam reported that the Council will meet on Thursday, September 14.

d. Campus Council - Matthew Walker, Chairperson

Matt reported that the Council will meet on Thursday, September 21.

e. University Core Curriculum Task Force II – Juli Eflin, Chairperson

Juli reported that the committee will meet on Friday, September 8 and have an additional date scheduled to meet, if necessary. The task force will have a report for the Senate for their September 28 meeting as well as guidelines for departments and the Undergraduate Education Committee regarding the types of courses that are needed for each part of the new core. The goal is to have it ready for the Board of Trustees on December 15, 2006. This will allow the departments the entire spring semester to develop core courses.

- 5. Report by Chairperson of the Senate Bruce W. Hozeski (Senate Agenda 8/31/06, Enclosure #5)
- 6. Questions Directed to the President

President Gora reported that there will be an increase of \$200,000 per annum to the library budget for the purchase of books.

She reported that the Indianapolis Center is almost ready to open and looks forward to receiving ideas from all departments. These ideas should be submitted through the Provost's Office.

With regard to enrollment statistics, the academic scores are slightly higher for the incoming freshman class as with previous classes. There is an increase of just under 300 students in the freshman class; the total enrollment is actually down. The freshman classes of 2004 and 2005 were 300 students smaller than the freshman class of 2003. We are down approximately 400 students on campus at the upper level.

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A Senator inquired whether there has been any effort to make the Web of Science/Web of Knowledge database available to Ball State faculty and if a buying consortium was in the process with other universities. The senator believes that this buying consortium would bring the quality of the electronic library at Ball State up to par with both Purdue and Indiana Universities at a much lesser expense. The President suggested that he direct his particular questions to O'Neal Smitherman, Vice President for Information Technology and copy her for follow-up.

A Senator inquired regarding immersion experiences and if there would be adjustments made for compensation. President Gora responded that she realizes this is a more intensive learning experience and is in the process of seeking new funds. Another Senator replied that the issue has come up several times and may be premature. He believes that the key question we all have to ask is what is best for the students and for the core curriculum in the future. He believes there will be some changes as we work through the process.

A Senator suggested that all Senators review the comments on the core curriculum website regarding dual systems.

A Senator inquired as to the leadership of the Admissions Office. The President responded that it is a personnel issue and could not elaborate.

A Senator wanted to pass on a positive comment regarding the new Bethel Street entrance to campus.

The President reported that the light sculpture will be installed in Sursa Hall in late September and the new pipe organ will be dedicated in October. She urged Senators to attend the first football game of the season against Eastern Michigan.

# 7. Question and Answer Period

A Senator reported that some faculty members are being kicked off Blackboard, BSU @ Work, etc. After several phone calls, it was resolved by the Help Desk. Provost King reported that this is a serious issue and the situation will be reviewed.

#### 8. Unfinished Business

There was no unfinished business.

# 9. New Business

There was no new business.

#### 10. Other Items

Bruce reported that one of the items of business for the Agenda Committee is the communication to departments and the campus community regarding the actions by the Senate. The Senators are elected by their departments, professional personnel areas, or the SGA. It is their responsibility to take it to their constituents. The Agenda Committee will continue their work on better communication throughout the campus community.

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A motion was made and seconded (Umansky/Stegner) to adjou	rn.
The motion <u>carried</u> , and the meeting was adjourned at 5:15 p.m.	
<u>September 28, 2006</u>	
Bruce W. Hozeski, Chairperson	Rebecca Adams, Secretary
/mt	

University Senate Minutes August 31, 2006 Attachment #1

The members of the University Senate recognize with regret the deaths of:

Kenneth L. Joy, Professor Emeritus of Psychology—Educational Psychology, who retired from Ball State University in 1995 after 28 years of service. Dr. Joy played a vital role in every stage of the planning, developing, and continuing operation of the School Psychometry and School Psychology programs in the Department of Educational Psychology. Working virtually hundreds of hours beyond his regular load, he helped develop quality graduate programs at the master's, specialist's, and doctoral degree levels, and he served also as department chairperson and director of the Ball State Practicum Clinic. His professional writing covered a wide range of topics, from anxious children and their special problems, to college students' attitudes toward professional education, to personality characteristics of various athletic groups. Further, Dr. Joy's private practice involved both therapy and extensive work with the legal system. He was a jury consultant, an expert witness, and an ongoing psychological consultant for the Delaware County Jail. Also, he was actively involved with both the Red Cross and other private agencies that provide support for those in crisis.

Linda D. Keys, Associate Professor of Urban Planning, who died on August 3, 2006. In her 19 years at the university, Dr. Keys served for seven years as Associate Director of the Office of Academic Research and Sponsored Programs. In this role, she addressed the needs of those who were beginning their grant-writing efforts by developing an extensive workshop curriculum. She was an excellent mentor, particularly for women and minority faculty, to whom she devoted many hours in advising, editing, and preparing proposals for submission. In the academic field of urban planning, she was also excellent. She was instrumental in an early Building Better Communities project in Shelbyville, and several of her classes undertook projects in other cities. She also worked with former Lieutenant Governor Kernan as he met with local government leaders around the state, becoming one of Ball State's most effective representatives to the Indiana public. Dr. Keys served on many civic boards as well and as a consultant to Muncie urban planning projects. She was the president of the Board of Directors of Motivate our Minds (MOMs) and Principal of The Keys Group, a multi-disciplinary policy and planning consulting firm.

Jack D. Riegle, Professor Emeritus of Educational Administration and Supervision, who retired in 1992. Before coming to Ball State, he was a junior high teacher, an elementary principal, a middle school principal, and a superintendent, all in Michigan. In the early 1960's, he became known as a pioneer in the middle school movement, and his doctoral thesis is currently used as a resource reference on middle school education. In 1970 Dr. Riegle began his career at Ball State University, where he was a dynamic teacher, highly regarded by graduate students in educational administration for his practical but challenging teaching style. Later, he became his department's chairperson as well as Executive Secretary of the East Central Indiana School Study Council. In the latter capacity he provided important public service, and under his leadership, the Council grew from 16 to 30 members. Recognized as a professional with talent and enthusiasm, he was in demand as a speaker and as a writer. Dr. Riegle was a life member of the Association of Middle School Educators, Phi Delta Kappa, and the Retired Teachers of Delaware County.

Coranell ("Corky") Rossow, Assistant Professor Emerita of Physical Education, who served Ball State University for 21 years. In her department she taught tennis, tumbling, and folk dance and supervised student teaching. She also coached the Ball State Women's Gymnastics team from 1970 to 1973 and simultaneously served on numerous local and national scholastic athletics committees and in other supervisor and program coordinator roles at the university. After a trip to the former USSR in the late 1970s, she published several papers in national journals on Soviet Union-style gymnastics training and the organizational and administrative structure of the Soviet Union's physical education system. She also accumulated honors, including honorary directorships for three MAC championships, selection as a delegate to three Association for Intercollegiate Athletics for Women conventions, and selection as a member of its Rules and Standards National Committee. In 1980, Ms. Rossow was named Women's Intercollegiate Athletic Director, Ball State's first woman Athletic Director after the passing of Title IX.

Shelby Dean Smith, Professor Emeritus of Mathematics Education, Burris Laboratory School, who retired in 1987 with 31 years of service. At Burris School, Dr. Smith created units for the Senior Applied Mathematics course, including instruction in the purchase of automobiles, federal and state income taxes, local voting analyses, and the application of percentages. In 1980 he devised a coherent syllabus for a high school course in computer programming by consulting with personnel in Research Computing and visiting computer facilities in Denver. He also published approaches to the development of competency programs for Indiana schools. Active in service roles, Dr. Smith was a member of the Burris Athletic Committee, chairman of its Promotion and Tenure committee, and chairman of two self-study reports for North Central accreditation. On the university level, he chaired at least seven doctoral committees, served on University Senate, and chaired the Credential and Elections Committee. Twice he served as Presider for the National Council of Teachers of Mathematics. Dr. Smith also taught mathematics in the university's Department of Mathematical Sciences.

Please let the minutes of the Senate record our regret of their loss and our appreciation of the contributions they made to Ball State University.

# Editorial Changes to Constitution Approved by Governance and Elections Ad Hoc Committee July 17, 2006

#### 1. University Human Resource Services Representative on Special Leave Committee

<u>Rationale</u>: Change to remove the professional personnel because there are no longer any professional personnel who apply for sabbaticals.

Motion by D. Pearson/L. Markle to drop from membership Section 10.112.

Motion carried.

# 2. Publications and Intellectual Properties Committee

Deletion of executive director of University Communications, and revision of committee responsibilities.

Rationale: The University is no longer prints monographs; therefore, an ex officio representative from the Office of University Communications is no longer necessary.

Motion by O. Smitherman/D. Pearson to delete executive director of University Communications position from ex officio membership.

Motion carried.

#### Note:

With the changing climate with regard to copyright and institutional relationships to business and other operations/publications, the responsibilities deserve greater discussion and analysis. It was suggested that a task force be formed from the Senate Agenda Committee to review the responsibilities of the Publications and Intellectual Properties Committee during the academic year, 2006-07.

3. University Grade Appeals Committee - Appointment of committee and placement on organizational chart.

Question: Are the faculty elected or appointed to this committee?

It was suggested that the wording be changed to: "elected by and from the faculty of each college" to be less ambiguous.

Motion by M. Popovich/D. Pearson to accept the changes.

Motion carried.

Question: Where does it go on the organizational chart?

Motion by D. Pearson/B. Umansky to add as a standing committee under the Faculty Council.

Motion <u>carried</u>.