

**AGENDA FOR
UNIVERSITY SENATE MEETING**

**October 26, 2006
4:00 p.m.
BB 109**

I. Roll Call

II. Approval of the minutes of September 28, 2006

III. Announcements

A. Next Scheduled Meetings

Senate Agenda Committee – November 20, 2006, 8:00 a.m., AT 202F
University Senate – November 30, 2006, 4:00 p.m., BB 109

B. Board of Trustees Action

Approved by President, requires Board of Trustees Approval

1. Fee remission for professional personnel and other employees

Approved by President, does not require Board of Trustees Approval

1. Withdrawal Policy

C. Program Information – Academic Posting 2006-07 Volume XXXVIII-2
Revised Programs:

College of Applied Sciences and Technology

School of Nursing

Master of Science (MS) in Nursing

School of Physical Education, Sport, and Exercise Science

Master of Arts or Master of Science in Exercise Science

College of Architecture and Planning

Department of Architecture

Major in Architecture

Miller College of Business

Department of Accounting

Master of Science in Accounting

Department of Information Systems and Operations Management

Master of Arts in Education (MAE)

College of Sciences and Humanities

Department of Biology

Preveterinary-Preoptometry-Pre dental Hygiene-

Prephysician's Assistant-Prechiropractic

Department of Physiology and Health Science
Major in Environmental Health
Minor in Physiology
Department of Social Work
Major in Social Work, B.S.W., 69 hours

- D. Application deadline for Special Leave Committee report to Provost's Office
- E. Procedure for recognition of deaths at University Senate meetings

IV. Committee Reports

- A. Governance and Elections Committee – Ione DeOllos, Chairperson
- B. Faculty Council – Mark Popovich, Chairperson
- C. University Council – Adam Stegner, Chairperson
- D. Campus Council – Matthew Walker, Chairperson

V. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #1 – Issues in the Senate System)

VI. Questions Directed to the President

VII. Question and Answer Period

VIII. Unfinished Business

IX. New Business

- A. Addition of birthing center as approved services under Ball State health insurance plans

Motion approved by Salary and Benefits Committee 9/21/06, Faculty Council 10/5/06, and Senate Agenda Committee 10/16/06:

“Ball State health insurance plans will cover childbirth (birthing and delivery) services provided by Certified Nurse Midwives in free-standing state licensed birthing centers. State licensed birthing centers will be included among the insurance plans’ approved Provider Facilities.”

- B. Addition of new faculty award

Motion approved by Instructional Media Support Committee 9/27/06 and Senate Agenda Committee 10/16/06:

“Add a “Teaching with Technology” award to come from the Provost’s Office.” (For fall awards)

X. Other Items

XI. Adjournment

MINUTES OF THE THIRD MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, September 28, 2006

Members Present: 64

Members Absent: 5

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to BB 109.

Members Present: B. Adams, N. Ahmed, R. Blount, J. Cecil, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, M. Faroh, J. Gora, K. Gorman, F. Groom, D. Hahn, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, T. King, N. Kingsbury, M. Lacy, J. Ledbetter, C. Lehnertz, A. Lisec, J. Manuel, J. McClure, W. McCune, M. McGrew, J. MeKean, S. Meier, B. Messner, B. Mills, H. Mortimer, W. Mucherah, G. Murray, K. Neumann, J. Olesen, C. Payne, D. Pearson, R. Rarick, J. Rybarczyk, R. Shackelford, R. Spangler, P. Spengler, R. Stankewitz, A. Stegner, F. Suppe, B. Umansky, C. Updike, J. Vann, M. Walker, G. Watson, A. Wieseke, E. White, T. White, E. Whittern, B. Wills, E. Wolner, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Don Merten for P. Wohlt

Members Absent: D. Haber, E. Kelly, M. Popovich, G. Reid, W. Sharp

2. Announcements

A motion was made and seconded (Messner/Walker) to approve the minutes of August 31, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – October 16, 2006, 8:00 a.m., AT 202F
University Senate – October 26, 2006, 4:00 p.m., BB 109

- B. Board of Trustees Action

Approved by President, does not require Board of Trustees Approval

2. Removal of class schedule, sex code, and place of birth from student directory information
3. Phase-out of the Department of Library Services
4. Editorial Changes to Constitution
5. Athletics Report to the Senate
6. Report of Financial and Budgetary Affairs Committee
7. Revision of Student Code
8. Addition of new criteria for Outstanding Teaching Awards

- C. Program Information – Academic Posting 2005-06, Volume XXXVII-8

Revised Programs:

College of Applied Sciences and Technology
Fisher Institute for Wellness and Gerontology
Master of Arts in Applied Gerontology
College of Communication, Information, and Media
Department of Journalism
Master of Arts in Journalism

D. Task Force to review Student Academic Ethics Policy

Bruce reported that the policy has not been reviewed for several years. The Provost has requested that a task force review the policy. The members of the task force include Susan Clark, Jim Connolly, Gary Crawley, Laura Helms, and Linda Martin. They are charged to review the document and make necessary revisions and send it through the governance system, via the agenda committee.

3. Terry King, Provost and Vice President for Academic Affairs, recognized the deaths of Lawrence A. Lucas, Lilian Phillips, and Juanita J. Smith. (Attachment #1)

4. Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the ad hoc committee will meet next Wednesday, October 4, to discuss representation on the University Senate and the University Council. The Committee is reviewing language for electronic voting to be placed in the faculty and professional personnel handbook.

B. Faculty Council – Ione DeOllos, Secretary

Ione reported that the Council will meet next Thursday, October 5. The Withdrawal Policy is on today's agenda for review.

C. University Council - Adam Stegner, Chairperson

Adam reported that the Council met on September 14. There was no significant business other than discussion regarding the proportionality on the Salary and Benefits Committee.

D. Campus Council – Matthew Walker, Chairperson

Matthew reported that the Council met last week, and approved the Beneficence Pledge.

E. University Core Curriculum Task Force II – Juli Eflin, Chairperson
UCC Task Force-II Report (Enclosure #1)

The University Senate received the report of Task Force II. The Chairperson of the Senate offered his appreciation on behalf of the Senate for their work these past three years.

The Chairperson of the Senate went on to explain that Robert's Rules of Order states we are to receive the document. He stressed the need for the correct process to be followed. Full, fair, and open discussion will be welcomed through the decision-making process. The document will be sent to the University Core Curriculum Subcommittee (UCC Subcommittee) for discussion and action, via the Undergraduate Education Committee (UEC). A copy of the directive will be sent to the Chairperson of the Faculty Council. The subcommittee will discuss, amend, approve, or defeat the report. It will be sent to the UEC if it receives approval by the UCC Subcommittee. The UEC will also take action on the document. If it is accepted, it will be forwarded to the Faculty Council and finally to the Senate Agenda Committee and University Senate. The Senate will vote to accept the report at that time. He reminded the members that the Senate can accept, reject, or send it back to the committee for more action. The Senate cannot amend anything on the Senate floor.

In all steps of the process, the members of the Task Force will be asked to serve as resource persons for the groups.

An ideal timetable would have it go through the UEC in time to be on the Faculty Council Agenda for their meeting on November 2. If approved at the Faculty Council meeting, it will be forwarded to the Senate Agenda Committee for inclusion on the Senate Agenda for November 30. This will enable the President to include it on the Board of Trustees agenda for their meeting on December 15. The University Community and departments will have all of spring semester to work on their courses to fit the new core curriculum. It was noted that this timeline will have us at five years of working on a new core curriculum.

The Chairperson of the Senate clarified the minority report that was sent to all senators and submitted to the Task Force. According to Robert's Rules of Order, the minority report can only come from the original committee. The Task Force would have to submit it as a minority report with their report. The Task Force did not include it in their report. This does not mean, however, that the ideas submitted in the minority report cannot be discussed.

5. Report by Chairperson of the Senate – Bruce W. Hozeski (Enclosure #2 – Issues in the Senate System)

The Chairperson added that there is a need to look at patent and copyright documents and policies. This will be sent to the appropriate committee for review.

The Senate Agenda Committee will continue to work on the issue of communicating Senate actions to the University Community.

6. Questions Directed to the President

President Gora commented that since the last meeting of the University Senate, they have been able to work with the library regarding obtaining the web of science database. The on-line holdings have increased to 10,000 journals.

A senator asked a question regarding faculty resources, particularly if the new core curriculum is accepted by the faculty. The President responded that the administration will find the resources to support the core curriculum. The Board of Trustees will address the issue. It is her hope that the faculty will focus on what is in the best interest of the students and what is the best curriculum that will benefit the student population in the twenty-first century.

7. Question and Answer Period

There were no questions.

8. Unfinished Business

There was no unfinished business.

9. New Business

A. Withdrawal Policy – approved by Faculty Council 9/7/06 (Enclosure #3)

A motion was made and seconded (Pearson/Lisec) to adopt this policy.

Discussion ensued, and the motion carried.

The President stated that she would make every effort in adopting this policy by Spring Semester, 2007.

10. Other Items

1. Discussion ensued regarding the submission of a minority report to the University Senate. The minority report, as well as any other concerns regarding the core curriculum, should be forwarded to the UCC Subcommittee. The Parliamentarian of the Senate, Dave Pearson, reminded the body that any action this body takes is a formal action. Any document that the body accepted, even for forwarding, would become an official document of the Senate, and could not be changed. Robert's Rules of Order specifically states that the reports cannot be changed or voted on until they come back for the final vote.

Senator McClure requested a point of clarification stating that the letter from Dr. Keil says that he does not think the Task Force met the charge given to them by the University Senate.

Further discussion ensued regarding the responsibility of the UCC Subcommittee. The Subcommittee can make changes and recommendations.

11. Adjournment

A motion was made and seconded (Walker/Mills) to adjourn.

The meeting adjourned at 4:50 p.m.

October 26, 2006

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt

The members of the University Senate recognize with regret the deaths of:

Lawrence A. Lucas, Professor Emeritus of Curriculum and Associate Director Emeritus of the Office of Research, who retired in 1988 after 21 years of service. His many other duties at Ball State University included director of External Funding and Credit Contracts Management for the School of Continuing Education, program development specialist for the Office of Research, and coordinator of the Ball State program at Fort Benjamin Harrison. In addition to assisting faculty with numerous research proposals, he spent hundreds of hours working with students in research design, data analysis, and the preparation of research reports. He also published a number of articles, such as “Employment Trends for Indiana Public School Curriculum Workers,” Parts I and II, and “Games and the Learning Process in the Classroom.” Active in the community, Dr. Lawrence was president of the Grace Lutheran Church congregation, co-founder of the Humpback Barn Poetry Festival, and a member of the Delaware County Council on the Aging and the Aged and the Delaware County Historical Alliance.

M. Lilian Phillips, Associate Professor Emerita of Music, who retired in 1982 after 24 years of service. Miss Phillips was founder and director of the Ball State University Harp Ensemble and a principal harpist with the Muncie Symphony Orchestra. During her first year at the university, she organized the Mid-West Harp Festival, which drew 85 harpists. Fifteen states were represented in the group who came to learn from Carlos Salzedo, a harp virtuoso with whom Professor Phillips had studied at the Curtis Institute in Philadelphia. In 1965 the Ball State Harp Ensemble performed at the New York World’s Fair and in 1976 traveled to Washington, D.C., to perform in concert for the Bicentennial Parade of American Music in the Kennedy Center for the Performing Arts. Professor Phillips was a member of the American Harp Society, World Harp Congress, Pi Kappa Lambda National Honor Society in Music, Delta Omicron, Music Educators National Conference, and the Indiana Music Educators Association. In the community, she served on the boards of the Muncie Symphony Orchestra and Action for Animals.

Juanita J. Smith, Special Collections Librarian Emerita and Associate Professor Emerita of Library Service, who retired in 1983 after 34 years of service. Professor Smith’s life was connected with Ball State from the time she was an undergraduate. After earning a bachelor’s degree from Ball State Teachers College, she taught in Indianapolis, but shortly returned to campus as a secretary. In 1949, she was hired as an assistant in cataloging in Library Technical Services and then completed an advanced degree in library science. During her career at the university, she performed additional duties as associate editor of the *Steinbeck Quarterly* and the *Steinbeck Monograph*, and she contributed articles to those publications. Professor Smith was a member of the American Library Association, the Society of American Archivists, and the League of Women Voters. After retirement, she continued to use her professional expertise by cataloging books for the Delaware County Historical Alliance Resource Center and by selecting books for shut-ins for the Muncie Public Library.

Please let the minutes of the Senate record our regret of their loss and our appreciation of the contributions they made to Ball State University.

ISSUES IN THE SENATE SYSTEM, 2006-07
October 26, 2006

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Load Issue regarding class size (Salary and Benefits)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

Representation of Student Affairs areas on University Senate

10/17/06