AGENDA FOR UNIVERSITY SENATE

September 3, 2009 4:00 p.m.

Letterman Building (LB) 125

- I. Roll Call
- II. Approval of the minutes of April 23, 2009
- III. Announcements
 - A. Reaffirmation of Standing Rules (Enclosure #1)
 - B. In an effort to conserve paper, and approved by the University Senate on 9/4/08, the Undersecretary will poll the membership at the sign-in table regarding receiving electronic agenda materials ONLY. Hard copies of agenda materials will continue to be produced only once. Please take responsibility for bringing all appropriate materials with you to each meeting.
 - C. <u>Next Scheduled Meetings</u>

Senate Agenda Committee – Monday, September 21, 2009 (AT 202F) University Senate – Thursday, October 1, 2009, LB (Letterman Building), Rm. 125

- D. Schedule of Meetings in University Governance system (Enclosure #2)
- E. <u>Program Information Academic Posting</u> 2008-09, Volume XL-10

Revised Programs

College of Applied Sciences and Technology

School of Physical Education, Sport, and Exercise Science

Master of Arts or Master of Science in Physical Education and Sport

Teachers College

Department of Elementary Education

Master of Arts in Education in Elementary Education

Program Information – Academic Posting 2008-09, Volume XL-11

Revised Programs

Miller College of Business

Department of Accounting

Major in Accounting

College of Communication, Information, and Media

Department of Journalism, Baccalaureate Degrees

Major in Advertising

Major in Journalism

Major in Public Relations

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Department of Telecommunications

Major in Telecommunications

Minor in Telecommunications

College of Fine Arts

School of Music

Major in Music Performance: Guitar, B.M.

Department of Theatre and Dance

Minor in Theatre

College of Sciences and Humanities

Department of Speech Pathology and Audiology Master of Arts in Speech-Language Pathology

Doctor of Audiology (AuD)

- F. Honorary Degree (Enclosure #3)
- G. Board of Trustees Action

Approved by Board of Trustees, 7/24/09:

1. Student Organizations and Activities Disciplinary Procedures

Approved by President; does not require Board approval:

- 1. Commencement
- 2. Results of Constitutional Amendment
- 3. Revision of Handbook-Field Trips
- 4. Revision to Graduate Faculty Policy
- 5. Revision to Student Code-Smoking
- 6. Editorial Revision of Grade Appeals Policy
- 7. Revision to Student Code, Academic Ethics Policy
- IV. <u>Recognition of Deaths</u> Karl Benkeser, Elizabeth Shelton Caylor, Fred Ehnes, Thad Godish, Ethel Himelick, John Hoelzer, Russ Johnson, Thomas Lesh, Ebert Miller, Josephine Richardson, Robert Seitz, Martha Wickham, Charles Wise
- V. <u>Committee Reports</u>
 - A. Governance and Elections Committee John Ledbetter, Chairperson
 - B. Faculty Council Barry Umansky, Chairperson
 - C. University Council Laura Helms, Chairperson
 - D. Campus Council Matthew Whitlock, Chairperson
- VI. Report by Chairperson of Senate Brien Smith (Enclosure #4 Issues in the Senate System)
- VII. Questions Directed to the President
- VIII. Question and Answer Period
- IX. Unfinished Business

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- X. New Business
 - A. Membership of Councils/Committees in University Governance system (Enclosure #5)
- XI. Other Items
 - A. H1N1 Virus Update Kay Bales, Vice President for Student Affairs and Dean of Students
- XII. Adjournment

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STANDING RULES FOR CONDUCTING SENATE BUSINESS

- 1. A member of the faculty or a student who is not a senator may initiate an agenda item by having a senator sponsor that item.
- 2. A member of the faculty or a student who is not a senator may initiate an agenda item by presenting the item to the Agenda Committee.
- 3. Senators may submit new agenda items in writing to the Agenda Committee.
- 4. The Senate will be called to order on the hour with sessions limited to one hour and twenty minutes.
- 5. Roll will be taken by the members initialing a roster.
- 6. Senators will be seated in a designated section of the room. Special areas of the chamber will be reserved for the seating of visitors.
- 7. The distribution of the minutes by mail will substitute for the reading of the minutes.
- 8. Announcements must be limited to Senate business and must be cleared through the Chair.
- 9. Scheduled meetings will include, following committee reports, a question-and-answer period not to exceed ten minutes in length, during which senators may request information from other persons present on matters of concern to the University community as a whole. The Chair shall rule out of order questions that are personal, departmental, or collegiate in scope or that do not pertain to University affairs.
- 10. The first time they speak at a meeting, senators will stand and identify themselves when addressing the Chair or the Senate.
- 11. Senators may, as a prerogative, address the Senate from the lectern.
- 12. Senate committees and councils must send minutes, reports, and recommendations to the Agenda Committee.
- 13. Committee reports should be brief (no longer than five minutes), official statements of the <u>conclusions</u> formally adopted within the reporting body.
 - The final statement should be a motion to accept the report of the committee. If action, other than accepting the report, is required by the University Senate, the proposed motion should be presented in writing to the Agenda Committee to be placed on the University Senate Agenda.
- 14. Proposals must be framed as resolutions or as motions. A lengthy resolution or motion should be submitted in writing prior to the call to order of the meeting.
- 15. All motions will be put on the floor for debate by a Senator first stating their name followed by a second with a Senator stating their name.
- 16. When a motion appears on the Senate agenda, the chair of the sponsoring committee, or a representative, or the person sponsoring the motion must be present in the Senate to present the motion.

- 17. When a lengthy resolution or motion is being perfected, the Chair may request that an amendment be considered "in principle" if in the Chair's judgment this will expedite debate. If the principle is adopted, an editor or editorial committee appointed by the Chair shall draft appropriate language for ratification by the Senate at its next meeting.
- 18. A Senator may interrupt debate on an agenda action item by "move to return motion to committee or refer to another committee for matters of clarification". This will require an immediate second, a debate and a simple majority vote of the body of the Senate. A majority vote will send the item back to the appropriate committee for further work or clarification. If the motion fails, debate will continue on the original motion followed by a vote of the body.
- 19. Voting will be by voice vote unless there is a request for a division of the house or for a written ballot.
- 20. Voting procedures shall be "of the members present and voting" as defined in Robert's Rules of Order. In this process, "yes" and "no" votes are counted, while abstentions are not counted in the total. Unless defined differently by the standing rules of the Senate or Robert's Rules of Order, motions pass by a simple majority of the votes cast. Voting by proxy is disallowed in this process.
- 21. The Chairperson will appoint a parliamentarian for the Senate. The appointee may be a member of the Senate or from outside the body. An appointee from the body of the Senate will retain all privileges of a Senator, while an appointee from outside the body will have no voice or voting rights. It will be the responsibility of the parliamentarian to keep the Senate acting within the Standing Rules of the Senate and to interpret other issues by using Robert's Rules of Order.
- 22. Any items remaining on the Agenda in the last meeting of the Spring will automatically be carried over to the Fall Agenda.
- 23. The Senate Agenda Committee will be empowered to act for the Senate during the summer on emergency items, pending acceptance by the Senate in the fall.
- 24. Timetables proposed by the Senate Agenda Committee will be subject to subsequent acceptance by the University Senate at their next meeting.
- 25. The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically.

9/4/08

University Senate Agenda September 3, 2009 Enclosure #2

University Governance Schedule of Meetings 2009-10

August, 2009		January, 2010	
24	Senate Agenda Committee	11	Senate Agenda Committee
		14	Governance and Elections
September		21	University Senate
3	Governance and Elections	28	Faculty Council
	University Senate		•
10	Faculty Council	<u>February</u>	
17	University Council	4	Governance and Elections
21	Senate Agenda Committee		University Council
24	Campus Council	8	Senate Agenda Committee
	•	11	Campus Council
<u>October</u>		18	University Senate
1	Governance and Elections	25	Faculty Council
	University Senate		•
8	Faculty Council	<u>March</u>	
15	University Council	4	Governance and Elections
19	Senate Agenda Committee		University Council
22	Campus Council	15	Senate Agenda Committee
29	University Senate	18	Campus Council
		25	Governance and Elections
<u>November</u>			University Senate
5	Governance and Elections		
	Faculty Council	<u>April</u>	
12	University Council	1	Faculty Council
19	Campus Council	8	Governance and Elections
23	Senate Agenda Committee		University Council
		12	Senate Agenda Committee
<u>December</u>		15	Campus Council
3	Governance and Elections	22	University Senate
	University Senate		
10	Faculty Council		

ALL SENATE AND COUNCIL MEETINGS - THURSDAYS, 4:00 P.M.

University Senate, Faculty Council, University Council: Letterman Communication and Media Bldg.,Rm.125 Campus Council: 4:00 p.m., SC 303

Senate Agenda Committee: Mondays, 8:00 a.m., AT 202F (CAST Dean's Conference Room) Governance and Elections Committee: Thursdays, 8:10 a.m., BL 301

University Senate Agenda September 3, 2009 Enclosure #3

NOTIFICATION OF ACTION BY THE BALL STATE UNIVERSITY BOARD OF TRUSTEES

Date of Board Meeting May 14, 2009 Item No. 5

Distributed to: Dr. Brien Smith Ms. Turner

Ms. Arrington Ms. Hofmann

Subject: Honorary Degree

Provost King recommended the awarding of an honorary doctorate to astronaut and veterinarian Richard Linnehan at the December 2009 commencement.

RICHARD LINNEHAN, DVM.

Nominee for the Honorary Doctor of Science

Provost King, with the support of the Graduate Education Executive committee, recommends the awarding of an honorary Doctor of Science. Dr. Linnehan merits recognition for his list of impressive professional national and international achievements, his dedication to improving the lives of both humans and animals, and for his association with Ball State faculty and students.

Best known for being a NASA astronaut with the Johnson Space Center, Dr. Linnehan is a veteran of four space flights, most recently the Endeavor's March 2008 mission. He has spent almost 60 days in space and made almost 1000 orbits of Earth. Besides accomplishing the stated technical objectives of each mission, including space walks and equipment repair, Dr. Linnehan has participated in a variety of life science research studies during those missions.

Dr. Linnehan holds a number of degrees and honorary degrees for his efforts. Most notably, he holds a Doctor of Veterinary Medicine from The Ohio State University. He has been awarded the Navy Group Achievement Award, Navy Commendation Medal, NASA Outstanding Leadership Medal, and the American Veterinary Medical Association President's Award

Dr. Linnehan has been an advocate for the Human Performance Laboratory and Ball State University. Their collaboration has resulted in valuable knowledge for the health and well-being of persons involved in space exploration. He has also been to campus as a guest lecturer, researcher, and teacher.

Dr. Linnehan is recommended for honorary degree for his professional dedication to expanding our knowledge as few will ever have the opportunity to do.

The following action was recommended:

THAT APPROVAL BE GRANTED TO AWARD AN HONORARY DOCTOR OF SCIENCE DEGREE TO DR. ROBERT LINNEHAN AT THE DECEMBER 2009 COMMENCEMENT.

On motion by Mr. Momper, seconded by Mr. Hall, the recommendation was approved.

From: Anita Kelsey

Recording Secretary Board of Trustees