AGENDA FOR UNIVERSITY SENATE

March 24, 2011 4:00 p.m.

Letterman Building (LB) 125

- I. Roll Call
- II. Approval of the minutes of February 17, 2011
- III. Announcements
 - A. Next Scheduled Meetings

Senate Agenda Committee – Monday, April 11, 2011, 8:00 a.m., Letterman Building (LB) 104 University Senate – Thursday, April 21, 2011, 4:00 p.m., Letterman Building (LB) 125

PLEASE NOTE: THE APRIL 21 MEETING IS THE FINAL MEETING OF THE 2010-11 SENATE. AFTER ADJOURNMENT OF THIS MEETING, THERE WILL BE A FIVE MINUTE BREAK AND THE NEW SENATORS WILL BE SEATED FOR THE FIRST MEETING OF 2011-12, AT WHICH TIME THE SENATE ELECTIONS FOR EXECUTIVE COMMITTEE WILL TAKE PLACE.

- B. <u>Program Information Academic Posting 2010-11, Volume XLII-5, 6</u> (Enclosure #1)
- C. Report from Provost's Task Force on Response Rates for Online Evaluations
- IV. Recognition of Deaths Jennifer Landreth, Mary Shannon, Dianna Wolfe
- V. Committee Reports
 - A. Governance and Elections Committee John Ledbetter, Chairperson
 - B. Faculty Council Barry Umansky, Chairperson
 - C. University Council Barbara Wills, Chairperson
 - D. Campus Council Michael Miller, Chairperson
- VI. Report by Chairperson of Senate Eric Kelly (Enclosure #2 Issues in the Senate System)
- VII. Questions Directed to the President
- VIII. Ouestion and Answer Period
- IX. Unfinished Business

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- X. New Business
 - A. Policy on Academic Clemency (Enclosure #3)
 - B. Student Senate Resolution SR-03-10/11 (Enclosure #4)
- XI. Other Items
- XII. Adjournment

MINUTES OF THE SIXTH MEETING OF THE 2010-11 UNIVERSITY SENATE Thursday, February 17, 2011

Members Present: 50 Members Absent: 12

1. The meeting was called to order by the Chairperson of the University Senate, Eric Kelly, at 4:00 p.m.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: C. Ball, R. Bellaver, R. Bremigan, J. Coggeshall, G. Crawley, L. Deckers, R. Dolon, A. Edmonds, J. Fry, J. Green, D. Grosnick, M. Harvey, K. Hall, T. Hendricks, R. Hicks, M. Holtzman, J. Huff, R. Kanu, C. Kapinus, E. Kelly, T. King, A. Leahy, J. Ledbetter, M. Maggiotto, L. Markle, C. Marlow, M. McGrew, B. McRae, M. Miller, J. Mitchell, S. Parkinson, P. Parkison, D. Pearson, K. Pickersgill, J. Popovicova, M. Pyron, S. Rice-Snow, J. Rybarczyk, D. Shawger, G. Stamp, M. Steib, D. Supa, B. Umansky, K. Warren-Gordon, A. Wieseke, J. Yang, J. Zhao, T. Zivney

Substitutes: Jeffrey Clark for D. Marini, Amanda Savasta for B. Wagner

Members Absent: J. Chapman, T. Cummins, J. Gora, M. Guntsche, D. Haber, J. Kim, W. McCune, C. Munchel, T. Richardson, W. Sharp, C. Walker, B. Wills

2. A motion was made and seconded (Supa/Shawger) to approve the minutes of January 20, 2011.

The motion carried.

3. Announcements

Items III. A., B., and C., (next scheduled meetings, Program Information, University Senate Action) were reviewed.

D. Report from Task Force on Online Evaluations (University Senate Agenda, 2/17/11, Enclosure #1)

Brien Smith, Chairperson of the task force, was present at today's meeting. Brien reported that the task force looked at three different areas: review of literature, existing practices at other institutions, and convening of focus groups of faculty and students.

Discussion ensued regarding anonymity on the online evaluations, as well as whether response rates are readily accessible on the websites from the other institutions website. Concern was raised as to whether the research from 2000 might be a data studied from 1999.

A senate member questioned if there might be a problem when the faculty member gave the students too much information, which could skew the student responses one way or another. Brian's opinion is yes, there probably is; however they did not find anything that indicated this might be a problem.

A senate member reminded the other members that numbers are available from only first and second summer session and fall of last year. This was implemented when the university also shifted to online grade submissions by faculty. These were two big changes last year, making it different for everyone. The Provost reported that he has numbers broken down by departments and believes it is a good idea to have Jim Jones from Unified Technology Support attend the next senate meeting. He can provide more information regarding the numbers involved.

Implementing the online evaluation system saves the university \$120,000 yearly.

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A motion was made and seconded (Zivney/Pearson) to accept this report.

The motion carried.

4. There was a moment of silence to recognize the deaths of Irma F. (Traughber) Gale, Elizabeth Jane Glenn, Beulah Murphy, and Robert C. Wolfe

5. <u>Committee Reports</u>

A. Governance and Elections Committee – John Ledbetter, Chairperson

John reported that the committee met and approved the policy regarding Performing Outside Service Activities-Policy on Ghost Employment.

John was recommended to the nominating committee for the vacant Indiana Commission for Higher Education (ICHE) faculty position. He encouraged faculty members to consider running for this position and to contact him should they have interest.

B. Faculty Council - Barry Umansky, Chairperson

Barry reported the Faculty Council met in January and accepted the report from the Special Leave Committee. The University Promotion and Tenure revision concerning the addition of Immersive Learning in the handbook did not advance to the senate. The Contract Faculty representation and the Graduate Faculty policy revisions were approved and are on today's agenda.

C. <u>University Council</u> – No report.

D. Campus Council

Mike reported the Campus Council met on February 10 and continued their discussion on the Cardinal Cash issue as well as Meal Card Reimbursement when on long-term field trips. There was a discussion on inclement weather and the council approved a statement for the senate's consideration on today's agenda. The next meeting is March 17.

- 6. Report by Chairperson of Senate Eric Kelly (University Senate Agenda 9/2/10, Enclosure #3)
 - Online Evaluations can be removed from the GANTT chart.
 - <u>Promotion and Tenure Recommendations from Council of Deans</u>: The Provost reported that colleges and departments have been contacted regarding suggestions concerning the Promotion and Tenure Recommendations. All suggestions will be considered and the Council of Deans will be sending them forward to the University Promotions and Tenure Committee.
 - <u>Timeframe for fall semester grades</u>: The Provost and Nancy Cronk, Registrar, reported that there is some hand labor that needs to be done with the grades, even though they are now submitted electronically. They both feel that the implementation of the Enterprise Resource Planning (ERP) system will alleviate this problem.

7. Questions Directed to the President

The President was not in attendance at today's meeting; there were no questions to the Provost.

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8. Question and Answer Period

A senator reported that the link is broken to the Faculty and Professional Personnel Handbook on the main page of the Ball State website.

9. Unfinished Business

There was no unfinished business.

10. New Business

A. Revision to Faculty and Professional personnel handbook regarding Contract Faculty (University Senate Agenda, 2/17/11, Enclosure #3)

Discussion ensued regarding how this affects departments. It was confirmed that the language regarding departments still stands.

A motion was made and seconded (Pearson/Shawger) to approve. A hand vote was requested.

Yes: 34 No: 8 Abstentions: 2

The motion carried.

The constitutional amendment portion of this revision (not included in today's vote) will be included in the constitutional amendments next fall.

B. Revision of Graduate Faculty Policy (University Senate Agenda, 2/17/11, Enclosure #4)

Deborah Mix, Chairperson of the Graduate Education Committee, was present at today's meeting. There was no discussion.

A motion was made and seconded (Pearson/Edmonds) to approve.

The motion <u>carried</u>.

11. Other Items

A. Inclement Weather

Campus Council (2/10/11)

"The Campus Council requests the University re-evaluate the procedure for cancelling classes."

Michael Miller, Chairperson of the Campus Council, reported that the discussion at the Campus Council meeting revolved around the lack of organization in addressing the inclement weather. There were residence halls on campus that went into lockdown and students could not leave to attend classes.

A motion was made and seconded (Crawley/Umansky) to approve this statement.

The motion carried.

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12. Adjournment

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Carolyn Kapinus, Secretary

/mt

Program Information – Academic Posting 2010-11, Volume XLII-5&6

Volume 5 - Revised Programs

Interdepartmental Programs

Legal Studies

Major in Legal Studies

Women's and Gender Studies

Major in Women's and Gender Studies

Minor in Women's and Gender Studies

College of Applied Sciences and Technology

Department of Family and Consumer Sciences

Major in Family and Consumer Sciences, 64-90 hours

Minor in Interior Design

School of Physical Education, Sport, and Exercise Science

Physical Education Teacher Education-Decision Point Requirements

Miller College of Business

Requirements for Admission

Degree Requirements

Department of Information Systems and Operations Management

Major in Information Systems

Department of Marketing and Management

Major in Entrepreneurship

College of Sciences and Humanities

Department of Computer Science

Minor in Computer Security

Department of English

Regulations for University Core Curriculum

Master of Arts in English (Creative Writing)

Department of Geological Sciences

Minor in Environmental Geology

Department of Modern Languages and Classics

Minor in Chinese

Teachers College

Interdepartmental Programs

Dual Major in Early Childhood and Early Childhood Special Education

Dual Major in Elementary Education-Special Education, Exceptional Needs

Mild Interventions (Early and Middle Childhood)

Department of Educational Psychology

Minor in Psychology of Human Development

Department of Elementary Education

Teaching Major in Elementary Education

Teaching Major in Early Childhood Education (Birth-Grade 3)

Department of Special Education

Teaching Major in Exceptional needs, Early Childhood Special Education

Teaching Major in Exceptional needs, Hearing Impaired/Deaf

Teaching Major in Exceptional Needs, Mild Interventions (All-Grade)

Teaching Major in Exceptional Needs, Severe Interventions

Volume 6-Revised Programs

College of Applied Sciences and Technology

School of Nursing

Admission

Points of Entry into DNP Program

DNP Program Graduation Requirements

Doctorate in Nursing Practice

School of Physical Education, Sport, and Exercise Science

Master of Arts or Master of Science in Physical Education and Sport

Department of Technology

Teaching Major in Technology Education

Miller College of Business

Prerequisite requirements

Master of Business Administration

Department of Information Systems and Operations Management

Major in Operations and Supply Chain Management

College of Sciences and Humanities

Department of Mathematical Sciences

Major in Actuarial Science

Teachers College

Department of Counseling Psychology and Guidance Services

Master of Arts with Dual Major in Social Psychology and Clinical Mental Health

Counseling

Master of Arts in Counseling

Doctor of Philosophy in Counseling Psychology

Department of Educational Psychology

Certificate in Gifted and Talented Education

Department of Educational Studies

Master of Arts in Secondary Education

Doctor of Education in Adult, Higher, and Community Education

Admissions and Credits Committee 1/24/11 University Council 3/3/11 Senate Agenda Committee 3/14/11

A Program of Academic Clemency

Ball State University provides a procedure whereby undergraduate students who were not enrolled at Ball State University for a five-year period may petition the Committee on Admissions and Credits to have grades and credits earned prior to that period removed from the calculation of their accumulative grade-point average. Acceptability of this policy by institutions other than Ball State University will be solely at the discretion of those institutions. Students participating in the program of academic clemency are specifically required to comply with the following provisions:

- 1. The student must not already have an earned degree from Ball State University.
- 2. Students must state that they were not registered in any capacity at Ball State University during a period of at least five years. University records must verify they were not registered in any capacity at Ball State University during a period of at least five years and must be registered for the current term.
- 3. For students who qualify for academic clemency, all previous Ball State University course work with grades of C or above will be counted for credit only. However, students will lose credit for all courses with grades below C. Students will resume their academic program with no accumulative grade point average.
- 4. The student's academic records will be inscribed with the note "Academic Clemency Granted (date)."
- 5. Academic clemency may be used only one time by a Ball State University student.
- 6. Academic clemency is final and irreversible.
- 7. All other academic policies of Ball State University apply.

To be added to the Faculty and Professional Personnel Handbook, Page 225, after Graduate Course Repetition

1 2 3 4	Campus Council 2/10/11 Senate Agenda Committee 3/14/11			University Senate Agenda March 24, 2011 Enclosure #4		
5	Student Senate SR-03-10/11		<u>Status</u>		<u>Date</u>	
6 7 8 9 10			1 st Reading- Agenda 2 nd Reading - Senate B 3 rd Reading - Senate B		01-31-11 02-02-11 02-09-11	
11 12	Author(s):	Jacob Kluth, Diversity/Multicultural Chair, Student Government Association				
13 14 15 16 17	Sponsor(s):	Chris Buck, Student Services Chairman, Student Government Association Kevin Thurman, Safety Chairman, Student Government Association Beau Browning, Senator, Student Government Association Chad Griewank, On-Campus Chairman, Student Government Association				
18 19	<u>Summary:</u> A senate resolution encouraging the inclusion of a preferred Name Option A senate resolution encouraging the inclusion of a preferred name option for classists and student identification cards when a new operating system comes into expressions.					
20 21 22						
23 24	Whereas:	Ball State University has studen	ts that do not identify themselves by their birth names, and;			
25 26 27	Whereas:	The Ball State University learning environment should strive to make every student feel comfortable, and;				
28 29 30	Whereas:	Some students feel uncomfortal and;	mfortable being publically recognized by their birth name,			
31 32 33	Whereas:	Ball State University should all name, and;	ld allow students to be publically recognized by their preferred			
34 35 36	Whereas:	Ball State University is changing and;	Administration to be aware of students' needs in the new			
37 38 39	Whereas:	It is important for University A operating system, and;				
40 41 42	Whereas:	Allowing students a preferred neducation.	name option augments Ba	all State's missio	on to redefine	
42 43 44	Therefore be it Resolved That:					
44 45 46 47 48 49	The Ball State University Student Government Association officially encourages the administration to include a preferred name option for class roster lists and student identification cards when the new operating system comes into effect; in order to increase the comfort level of students in the classroom to ultimately augment the learning experience.					