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Ball State University

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Staff Council Activity & News

SCAN--Special Recognition Issue

Angels for Life

Staff Council would like to thank everyone that has donated blood and/or volunteered their time to make this year's Angels for Life blood drives a huge success. We would like to especially thank Kim Hiatt for the dedication and heart that she puts into coordinating these events, soliciting donations for give-aways, and for inspiring others to volunteer their efforts. The numbers speak for themselves:

- September 4th & 5th: 406 donors registered, for a total of 315 units of blood
- October 31st & November 1st: 244 donors registered, for a total of 186 units of blood
- January 8th, 9th, & 10th: 262 donors registered, for a total of 185 units of blood.

The next blood drive is scheduled for March 26th and 27th, from 9:00 a.m. until 4:00 p.m., at Pruis Hall. In order to be eligible to donate, you should:

1. Follow regular eating patterns prior to donating
2. Pass a brief mini-physical and medical history review
3. Weigh at least 110 lbs
4. Be at least 17 years of age...bring a picture ID!
5. NOT have gotten a tattoo in the last 12 months

While taking some medications may prevent you from donating, many are acceptable, especially if you have been off of them for a prescribed amount of time. For more information about eligibility, check out http://www.indianablood.org/donating.cfm.

Remember, even if you can not donate blood, you can still donate your time! Volunteer to greet donors at the Welcome Desk—*your smile can really help make the difference in a donor's experience*.

Performance Evaluations

Congratulations! You've made it through another annual performance evaluation...so now what? Instead of just filing away your evaluation until next year, create a plan of action to start working on those goals! Put your goals someplace that you can see them so that each day is an opportunity to really move forward. If your goals include tasks that need to be completed, give yourself a reasonable timeframe so that you are not rushed to satisfy them all at this time next year.

Inside this issue:

A. Jane Morton Award Nominees	2
Staff Personnel Recognition & Retirement Award Program	3
Spring Cleaning Safety Tips	4
Planetarium Program	4
Scanning the Horizon	4

6 Nominated to Receive the
2008 A. Jane Morton Award

The A. Jane Morton Award for Excellence in Staff Performance is given to a person selected from regular full-time staff personnel who has been a university employee for at least five years. The award recognizes a continual demonstration of outstanding efforts of staff service to all segments of the university community. The recipient of the award receives a framed and engraved "Between the Buildings...is the Life" print, a monetary award of $1,000.00, a complimentary ticket to the Staff Recognition and Retirement Dinner, and a book of nomination and support letters. The award will be presented at the Staff Recognition and Retirement Dinner on April 17th, 2008. Nominees for this year are:

Susan Bourne, Administrative Coordinator
Department of Mathematical Sciences
22 Years of Service to BSU
Nominated by John Emert

Rhonda Clark, First Sergeant
Department of Public Safety
17 Years of Service to BSU
Nominated by Gene Burton

Charles Scofield, Facilities Assignment Coordinator
Student Center Operating
19 Years of Service to BSU
Nominated by Joan Phipps

Dan Taylor, Periodical/Reserves Assistant
University Libraries
37 Years of Service to BSU
Nominated by Kathleen Pickens-French

Carol Terry, Executive Secretary
Ball State University Foundation
12 Years of Service to BSU
Nominated by Dave Bahlmann

Sharon Woodruff, Commencement Coordinator
Office of Registration and Academic Progress
38 Years of Service to BSU
Nominated by Nancy Cronk

A. Jane Morton

Quick Technology Tip!

Take a few hours out of your normal work day to learn cool techie stuff like how to edit your own video, the basics of videoconferencing, how to create brochures in Publisher, or even just how to "Spring Clean" your PC! Classes are offered at a variety of times to meet your scheduling needs and can last from 1 to 3 hours, depending on the topic. Check out www.bsu.edu/techtrain for a complete list of classes and schedules!

Did you know….

The A. Jane Morton Award was initiated by the Office of Academic Research in 1979, the year following A. Jane's death, as a memorial to the twenty-five years of exemplary service that she provided to the university community. In addition to being dedicated to her job responsibilities, she was active in her church and many Ball State organizations. The first presentation of the award occurred in 1980—since then, twenty-seven staff persons have received the award "for best emulating her expectations of excellence through service."

2008 Staff Personnel Recognition & Retirement Award Program

Cardinal Hall – L. A. Pittenger Student Center — Doors open at 6:00 PM
Thursday, April 17, 2008 — Dinner at 6:30 PM

Tickets $13.50 at the cashiers' windows in the Office of Bursar and Loan Administration, Lucina Hall. On sale from 3/17 – 3/28

25 - Michael J. Baker Sr.
15 - Betty J. Ballard-Hill
17 - Kathleen R. Barrett ***Retiree***
20 - Nannette Bell
10 - Susan E. Blair
15 - Melody D. Blair
15 - Carol C. Block
20 - Susette L. Bokelman
20 - Sue E. Bonneau
15 - Michael A. Brand
26 - Kathleen L. Branham ***Retiree***
17 - Sherry Brownlee ***Retiree***
20 - Robin L. Carter
25 - Janie D. Carter ***Retiree***
10 - Amy L. Clevenger
30 - Jerry W. Cole
30 - Danny Cox
25 - Beth Davis
15 - John W. Decker
15 - Cindy S. Dillingham
20 - Barbara A. Dorton
20 - Sandy K. Duncan
10 - Brian M. Eckstein
10 - Judy K. Evans
24 - Judith E. Falls ***Retiree***
20 - Linda J. Faughnder
25 - Patricia A. Fife
15 - Krista L. Flynn
10 - Kim K. Fogle
10 - Carlos Garcia
10 - Barbara S. Gudger
10 - Kimberly A. Hall
10 - Martha L. Haney
20 - John Beck Hannaford
15 - Harriette A. Harra
20 - Sharon Y. Harris
25 - Carolyn Hartley ***Retiree***
21 – Patience Hensley ***Retiree***
38 - Beverly S. Hildreth ***Retiree***
15 - Dixie L. Howard
20 - Max Hunt
28 - Virginia Jennings ***Retiree***
10 - Janet R. Johns
20 - Lisa R. Johnson
40 - Risa L. Jones
10 - Charles D. Kain
20 - Sheila R. Kamens
30 - Shirley S. Kelley
25 - Denise W. Kinney
15 - Jeff R. Koenker
20 - Marty M. Kuhns
15 - Michael W. Kutis
15 - Karin Kwiatkowski
10 - Stephanie L. Lantz
15 - Cathy L. Lennon
25 - Glenda J. Long
20 - Peggie D. Love
15 - Candace J. Manship
10 - Gerald A. Mason Jr.
30 - Kathryn A. Maul
25 - Roger A. Mauller
20 - Keith A. McCool
21 - Madeane McFarland ***Retiree***
10 - Michele L. Mentis
10 - Maria A. Metzing
10 - Beverly S. Missicano
10 - Marlene D. Mitchell
20 - Robert E. Mittendorf
20 - Rose M. Monroe
26 - Tamera K. Montgomery ***Retiree***
30 - Marjorie L. Morgan ***Retiree***
10 - Julie K. Nelson
15 - Nola A. Nichols
15 - Nancy M. Osborn
15 - Dianne M. Parish
25 - Denise L. Perkins
19 - Janet Puckett ***Retiree***
20 - Ann Pyle
26 - Sandra K. Pyle ***Retiree***
10 - Angela N. Rapp
20 - Sunny S. Reed
35 - Bill Reed
31 - Sonja Rees ***Retiree***
15 - Dawn Rench
30 - Jerri Richardson
10 - Pamela A. Robbins
16 - Sue E. Rooney ***Retiree***
10 - Kristi L. Royal
20 - Tracy L. Scott
10 - Jeffrey L. Seitz
26 - Charlotte Shawler ***Retiree***
30 - Frederick D. Shears
10 - Debbie J. Sheller
10 - Cheryl O. Shull
30 - Susan E. Slaven
20 - Rhonda L. Small
10 - Robert D. Smiley
10 - Brenda S. Smith
15 - Melanie K. Smith
20 - Karen S. Stout
15 - Eric D. Strauch
20 - Karen R. Strouse
27 - Alvin E. Tank ***Retiree***
10 - Delana R. Ulmer
20 - Helen A. Ulrich
30 - Betty J. Welch
10 - Allen C. White
15 - Trenda M. Whiteman
20 - Pat Whitenack
10 - Mike Williams
25 - Elizabeth A. Woodgett
20 - Janet Yadon
25 - Coralee Young

For more information,
please visit www.bsu.edu/hrs/worklife/recognition or contact
Marta Stephens, Coordinator, WorkLife Programs, UHRS mstephen@bsu.edu.
285-1187

Next Meeting

March 20th
1:15 p.m.
Arena Lounge

http://www.bsu.edu/staffcouncil

Ball State Staff Council

provide, formulate, participate

Journey into Space!

March 21st-22nd

7:30 p.m.

Do something different!

Learn more about the Grand Canyon of Mars and the rings of Pluto and Saturn during this special program at the Planetarium, located in the Cooper Science Complex (CP 90). As long as the weather cooperates, you will even be able to check out the night sky up close from the rooftop observatory, following the program!

Spring Cleaning SAFELY!

Spring is just around the corner.—it is almost time to hang the birdfeeders back up outside, to celebrate the first perennials poking their heads through your gardens, and for many of us, it is time to think about doing some "Spring Cleaning". Here are some throwaway tips to keep your family and the environment a little bit safer this year.

Household Batteries: Do NOT belong in the trash! Collection bins for household batteries are located at BSU's Wagoner Hall, Muncie City Hall, and both the downtown and Memorial Drive Muncie Post Offices. Helpful Hint: if you are dropping off Lithium or "button-type" batteries, please put a piece of tape over the terminals (ends) first. Otherwise, batteries with a little bit of life left in them can heat up while waiting to be picked up.

Medications: Did you know that throwing away or flushing old prescriptions can contaminate the water supply? Mark your calendars: The Community Center for Vital Aging (CCVA) is sponsoring a "Drug Drop-Off" May 16th and 17th in order to help you dispose of unneeded medications. To maintain your privacy, you can black out your name and contact information, but do NOT black out the name of the drug! The CCVA is located in the Cornerstone Center for the Arts in downtown Muncie—call 289-4541 for more information.

If you absolutely cannot make it to the CCVA, The Office of National Drug Control Policy recommends that you take unused, unwanted, or expired prescription drugs out of their original containers, then mix them with used coffee grounds (or kitty litter!), put the mixture into a childproof container, and then make this the last thing that you take out to the curb. This will help keep children, pets, and neighborhood animals from accidentally consuming your medications.

Household Hazardous Waste (HHW): Unwanted household products with labels like "flammable", "toxic", "reactive", etc. are considered HHW. This includes most household cleaners, glues or fixatives, pesticides and herbicides (like ant or roach spray and insect or weed killer), paints and stains, polish and paint removers, and automotive waste (like motor oil and antifreeze). East Central Recycling accepts HHW during their regular business hours at 701 E. Centennial Avenue in Muncie.

Old Electronics: East Central Recycling will also accept your old computers, monitors, telephones, TV's, fax machines, VCR's, radios, etc. Call 282-1900 for fee information.

Scanning the Horizon….we want to hear from YOU!

Have you used any Ball State resources to get you closer to your goals or to enhance your life?

If so, we would love for you to share a little bit about your experience so that others can be motivated by your example! Drop me a quick email that just states what program, event, or facility you visited, and be sure to include a brief description of your experience. It does not have to be long, just about 25-30 words will do fine! Please send all correspondence to Kathleen Pickens-French at kepickens@bsu.edu .