# Ball State University Staff Council Meeting #2 Thursday, October 20, 2011 Student Center, Room 301-2

## Members Present:

Brenda Ayers, Rhonda Clark, Kay Collins, Cathy Cunningham, Marilyn Davis, John DeVoss, Bradley Johnston, David Kaufman, Lisa Kaufman, Sarah Kreps, Andrea Lievertz, Sarah McKillip, Kate Murray, Angela Pickett, Teresa Rector, Andrea Sadler, Lee Anne Shore, Loretta Smith, Melanie Turner, Angela Zahner

Alternates Present: Susan Adair, Eric Hunter

**Guests Present**: Judy Burke

Excused Absences: Susan Calvin, Amanda Collins, Kimberlee Fogle, Bartley Hainz, Kathleen Harrold,

Ted Workman

I. & II. Call to Order-Welcome Guests. President Loretta Smith called the meeting to order at 1:15 p.m.

# III. Introduction of Guest Speaker

Kate Murray introduced Jenni Marsh from the Ball State Women's Club.

Jenni shared the following information regarding the Ball State Women's Club:

- Start in 1925 with a mission to build friendships and community and to fund scholarships for non-traditional students
- Have several interest groups listed on flyer distributed to all members of the council
- Current fundraiser is a coupon book for Carson's for \$5. One hundred percent of profit goes directly for ball state students. The coupon book includes special deals for the community that is only available to those who purchase the coupon book. Please contact Jenni at <a href="mailto:jlmarsh@bsu.edu">jlmarsh@bsu.edu</a> if you are interested in purchasing a coupon book.
- IV. **Roll Call** M. Turner called the roll of representatives and alternates. Roll called showed 20 representatives present, two alternates present, six excused absences, and five unexcused absences.

## V. Approval of Minutes from September 15, 2011

A motion was made and seconded (Zahner/Cunningham) to approve the minutes.

The motion carried.

### VI. Committee Reports

- a. **Employee Relations** B. Hainz no report.
- b. **Public Relations** No report. The wrap-up report from the Back to School Store for the school supply drive is attached to today's agenda.
- c. **Elections** L. Shore no report.
- d. Hospitality A. Zahner

The Staff Council Holiday Luncheon is scheduled for December 15 at The Retreat. There are three options to choose from for lunch and the cost is \$8.95+tax. Reservations must be sent to Angie by December 1.

Discussion ensued regarding the holiday project. We adopted a family through the Salvation Army last year by providing gifts. Members of the Hospitality Committee went out and purchased items from cash donated for the gifts and had enough money left to provide a Christmas dinner for the family. Angie has contacted the Salvation Army and there is a tremendous need in the community this year. Other ideas discussed were Project Angel Tree, adopt a nursing home, or work with other campus organizations. All of these would cover a large number of people but not a specific family.

A motion was made and seconded (Murray/McKillip) to adopt a family through the Salvation Army. They could not guarantee it, but will try to provide a family in need with Ball State ties.

The motion carried.

- e. **Research** E. Buchanan no report.
- f. Salary and Employee Benefits D. Kaufman no report.
- g. **Angels for Life** C. Cunningham. Cathy reported the committee has met and will be meeting again on Monday. The next blood drive is November 8 & 9. They are shooting for 123 people each day to donate blood. Andrea Sadler passed around a sign-up sheet to work the registration table during the blood drive.
- h. Special Committees
  - 1. **A. Jane Morton Award** No report.
  - 2. **Public Safety** No report.

#### VII. Unfinished Business

A. Follow-Up to RFI #35-2009/2010 – Weekend parking situation for library employees with restricted pass for Emens garage. After discussion in June, referred back to Research Committee for creation of a small task force to try to work out a resolution with Parking Services.

**Response:** The letters received over the summer from staff, professional personnel, and faculty have been delivered to the Parking Subcommittee for consideration at their first meeting on October 31.

## VIII. Request for Information/Policy Change

a. RFI #1 - 2011-2012 – I would like to know why employees have to pay a technology fee when they sign up for classes. I know the system has been revamped and I understand students paying for the service but it was my understanding that employees would receive their continued education at no cost. (This was one of the benefits given to employees) The fee for an employee who is registered for 6 credit hours (2 classes) which is the most they are allowed to take per semester is \$105.00. This fee has to be paid every semester by the employee and they cannot take more than 6 credit hours at a time. I don't feel like that is right for an employee to pay for this fee. Students receive scholarships, grants, and financial aide that help with their costs. Employees are trying to better themselves and this should be one of the benefits they receive.

**Response:** Eric is working on this issue and will report next month.

#### IX. New Business

There was no new business.

## X. Announcements

- a. Flu shots are available at no cost at the Quick Clinic for those with high or low deductible insurance. Those insured through the high deductible HSA may take their Medco card to a provider facility (such as Walgreens) for free flu shots.
- b. Open Enrollment for Voluntary Benefits is November 7-18. There is a benefits fair November 15-16 from 9am 5pm in Student Center (Cardinal Hall). Voluntary benefits include vision (VSP), MetLife, (additional life insurance). Allstate is taking over the accident and critical illness coverage. Benefits continue if you already have one of these voluntary benefits, except for the accident and critical care coverage, in which you need to re-enroll.

The November meeting of the council is on November 17 in the Planetarium in Cooper Science Building.

## XI. Adjournment

A motion was made and seconded (Hunter/Zahner) to adjourn. The meeting adjourned at 1:40p.m.

Respectfully submitted,

Melanie Turner Secretary, Staff Council