

Ball State University
Meeting #5
Thursday, January 19, 2006
Location: Student Center Forum Room

Present: Kimbra Baker; Marilyn Folkerth; Sharon Martin; Marcia Deboy; Cheryl Duffy; Kim Hiatt; Marcus Jackman; Dorothy Marvell; Chris Wallen; Darlene Wiggins; Naomi McLaren; Robert Cope; Pat Henman; Debra Sheller; Ellie Palmer; Betsy Williams; Coralee Young; Zach Mickler; Michelle Dipego; Charles Tuite; David Hensley; Donna Perry; Mary Ann Hurt; Sylvia Ewert; Kevin Farrell

Excused Absence: Angel Silvers; Linda Ritchie

Absent: Betty Welch

Alternates Present: Debra Bear; Connie Tyner; Jennifer Lawson; Christy Roe; Lynn Shipley; Vicki Tucker

Guests Present: William McCune, Larry Cistrelli, Angela Greene

- I. **Call to Order – In** President Angel Silvers absence, Vice President Marilyn Folkerth called the meeting to order at 1:15.
- II. **Roll Call –** An attendance sheet was passed around for representatives, alternates, and guests to sign.
- III. **Welcome of Guests –** Vice President Marilyn Folkerth welcomed all guests.
- IV. **Guest Speaker –** Marilyn Folkerth introduced William McCune, Associate VP, Controller of Business Services, who brought with him Larry Cistrelli, Director of Risk Management and Insurance Benefits Program, and Angela Greene, Manager of Benefits and Payroll Administration.

Mr. McCune discussed the current BSU health care situation and introduced 2 new plans and other options that will be going to the Board of Trustees later this month. Those two new plans plus the “traditional” and “PPO” we have had in the past are available to review on the Payroll and Employee Benefit webpage. He did state that the good news was that the rates weren’t going up nearly as much this year, single digit percentages for the first time in a few years. He illustrated in his PowerPoint presentation a 14 year cost comparison, and explained that the average age of a BSU employee on the plan is 48 years old and 34 percent of all participants have at least one chronic health condition and 14 percent have more than one.

A summary of Mr. McCune’s presentation is attached as attachment A.

- V. **Approval of Minutes –** Motion to approve minutes after corrections was made, seconded, and carried.
- VI. **Committee Reports:**
 - A. **Employee Relations –** Chairperson Naomi McLaren reported that a grievance has reached step 3. Committee members have received a copy of the grievance procedures along with the grievance and other documentation to review for the hearing. The hearing will be conducted on Monday, January 23, 2006.

On January 18th, the committee was informed that another grievance has reached step 3. The hearing is currently being scheduled for February. Documentation will be sent to committee members within the next week.

B. Public Relations – Chairperson Kim Hiatt reported that she was working on another *Scan* and that the blood drive was scheduled for February 8 and 9 and she would be contacting council members for volunteers to work. She also reported that we collected 583 toys and 151 total items of coats, hats, gloves, and scarves for the holidays.

C. Elections – Chairperson Sylvia Ewert had nothing to report.

D. Hospitality – Chairperson Kimbra Baker reported that she had attended the first meeting with Marta Stephens regarding the Staff Recognition Dinner on April 20, and that she needed to find seven or eight ushers for that night. She was going to check with her committee first and then might need to ask for volunteers from other council members.

E. Research – Chairperson Ellie Palmer had nothing to report.

F. Salary and Employee Benefits – Chairperson Chris Wallen reported that she received responses to the survey about how many non-dependent children our employees had that would be interested in attending Ball State if there was fee remission. Of the 711 responses, 38.4 percent (273) reported none, 27 percent (192) reported one, 18.1 percent (129) reported two, 5.1 percent (36) reported three, and 2.5 percent (18) reported four or more, with 8.9 percent (63) unsure. She felt that there was a large enough response to warrant further discussion of this item.

G. Special Committees:

i. **A. Jane Morton Award** – Chairperson Marilyn Folkerth reported that the nomination forms had been electronically sent January 18, as well as a packet sent to each department on campus, and that the nominations were to be turned in to her by 5:00 p.m. on Wednesday, February 15, and that her committee would make the selection of the winner on Wednesday, March 1, but not announce until the Staff Recognition Dinner on April 20.

ii. **Employee Activities Committee** – No Report

VII. Old Business:

RFI-15: Ellie Palmer reported that she had found out from Jim Lowe and Kevin Kenyon that the parking garages are not classified as buildings and are not subject to the smoking policy.

VIII. Requests for Information:

RFI-18: I was just asked if Ball State ever looked into more permanent and full time child care for the children of faculty, staff and students. The Child Care Study Center is helpful but very part time and more of a “mother or father’s day out” than an option for full-time care. There is a great need for child care in this area – particularly infant care is difficult to find. Has this or will it be considered?

Response to RFI #18: *Ellie Palmer, Research Comm chair reported that Marta Stephens, WorkLife Coordinator was contacted regarding this RFI. Per Mrs. Stephens, “This question has been researched for years from Vice President Kinghorn’s office, the president’s office and*

Consumer Science department. Other institutions have been contacted. Each time research is done it is found that an on-campus day care facility cannot be supported due to cost of the facility, licensing, salaries, and benefits. In addition, there just isn't enough demand for one. "Mrs. Stephens estimates there may be about 200 families (includes staff & faculty) who may be interested and that approximately 80% of parents with infants want a home center, not a huge facility. Around age 2, parents look for a facility to teach their children. Every spring, Mrs. Stephens sends out an application to licensed day care facilities, private homes, churches that offer day care, and private homes that are not licensed but meet the state day care regulations in a five county area. The list is constantly being updated. Mrs. Stephens also has a list of students wanting to do babysitting which is updated each semester. There is always a disclaimer that no facility or babysitter is recommended or endorsed. The parent is required to check it out. Although, if there are complaints, Mrs. Stephens will remove the facility (or person) from the list. When a parent calls, Marta pulls together a packet of information according to certain criteria such as the child's age and whether the parents want a day care or home facility. With the packet is a handbook of state laws and an interview check list for parents. In addition, a packet of information is given to all new employees. Mrs. Stephens has a full program for families needing day care. In addition, she has a list of elder care facilities. For more information, contact the WorkLife Programs office in UHRS at 285-1187 or visit their web site at www.bsu.edu/hrs/worklife.

RFI-19: Why during breaks are handicapped doors turned off?

Response to RFI #19: *Ellie Palmer, Research Comm chair reported from Larry Markle of Disabled Student Development that the doors should not be turned off during breaks. He understands that the custodians (or whomever opens and closes each building daily) in each building are responsible for turning these on each morning. Residence Hall handicapped doors are not turned off during breaks. Proximity cards are kept active.*

IX. New Business:

There was a complaint voiced about the disability bus service. A person was not picked up behind the Ball Building, and that the bus didn't come in time. This was assigned to the Research Committee to investigate

X. Announcements -- None

XI. Adjournment – Motion was made, seconded, and carried for adjournment. The meeting was adjourned at 2:30 p.m.