HLC Steering Committee Meeting #1 Friday, May 06, 2011 1:30 p.m. AD 321

Attendees: Marilyn Buck, Michael Maggiotto, Rodney Davis, Nancy Cronk, Kay Hodson-

Carlton, David Perkins, Clare Chatot and Bryan Byers

New Business:

• The individuals present received their Criteria assignments (Appendix A).

- The committee will organize the information gathered by criteria (Appendix B)
 - o The final version of the new criteria will be acted on by the Board in February 2012.
- The committee was provided a timeline for the 2013-2014 accreditation visit (Appendix C)
- This steering committee will be increased by VP area representatives and two trustees will be asked to be on the committee.
 - o The current suggested list is for the VP areas are Linda Wiley and/or Alan Hargrave-Student Affairs, Kelly Shrock-University Development, Ted Buck-University Marketing and Communications, Dan Lutz-Unified Technology Support, Bernie Hannon or Randy Sollars-Business Affairs
- All deans are to provide a list of individuals to be considered for the various subcommittees. This list will be sent out to the steering committee. The vice presidents will also be asked for a list of individuals for subcommittees.
- Mike Maggiotto and Marilyn Buck will put together a committee for federal compliance.
- It is important that each area recognize their weaknesses, work to improve them and document that process.
- The committee is encouraged to attend HLC annual meeting in April and regional new criteria meetings this summer and fall. One of the closest is August 4th in Columbus, Ohio. The Provost will pick up the cost of the conferences.
- Bob Appleson is our HLC liaison. He will be moved to campus in the fall.

Next meeting and location TBD