

DOUBLE-NUMBERED TAUGHT/WITH COURSES²²

1. Ball State University offers graduate programs that provide advanced education and training in several fields. In order to maintain the integrity and promote the quality of these advanced programs, certain distinctions are made between them and the University's undergraduate programs. Because of these distinctions, certain graduate classes are inappropriate for undergraduate enrollment due to their emphasis upon research and prior educational experiences. The purpose of this policy is to help determine those courses which can and cannot be double numbered.
2. It is recognized that some double-numbered courses are educationally desirable and may be conveniently taught as taught/with classes--e.g., certain courses in the sciences which, by universal practice, serve both undergraduate and graduate degree programs; music ensembles, art studio courses, and certain foundation courses. These courses must be identified and approved by the appropriate college dean and the Dean of the Graduate School.
3. Double-numbered courses which exist purely to meet minimum class sizes or staffing problems diminish the quality of graduate education and should be eliminated or reduced in number in an orderly fashion by such means as: 1) a reduction in the total number of courses offered; 2) offering courses less often; or 3) by changes in the curriculum.
4. The following regulatory devices are intended to provide a degree of uniformity in purpose and control over reduction of double-numbered courses:
 - 4.1 Departments shall provide to the Graduate Education Committee for its review data supporting how they use taught/with courses for credit toward graduate degrees. Continued use of such courses will be subject to approval by the Graduate Education Committee.
 - 4.2 When taught/with courses are offered, faculty must differentiate between graduate and undergraduate students by such means as: 1) differences in course requirements, 2) standards of grading, 3) separate weekly seminars, 4) independent research papers, and 5) individual conferences.
 - 4.3 It is recognized that the use of graduate-only courses will necessitate the offering of some classes with low enrollment. This need should be met by eliminating minimum class sizes

University Senate, Nov. 13, 1997

BOT (Information) Dec. 19, 1997