

HLC Steering Committee  
Meeting # 17  
Tuesday, August 28, 2012  
4:00 p.m. Student Center, Room 303

Attendees: Marilyn Buck, Ted Buck, Bryan Byers, Clare Chatot, Nancy Cronk, Rodney Davis, Bernie Hannon, Alan Hargrave, Kay Hodson-Carlton, Chip Jagers, Leisa Julian, William Knight, Michael Maggiotto, David Perkins, Barb Phillips and Greg Wright

Not in Attendance: Dan Lutz, and Hollis Hughes

---

---

The notes for April 24 were approved without correction.

Days Left until the HLC visit **405**

Announcement:

- Marilyn Buck announced the date for the Higher Learning Commission will be October 7-9, 2013. This was the university's first choice for the date of the visit. The HLC committee will arrive Sunday, October 6 but the only individuals to be involved on Sunday will be Marilyn Buck, Michael Maggiotto, and possibly Bill Knight. This is when the HLC committee will look at the tentative schedule and tell us what changes they want. The public feedback will need to take place between the end of October and April 1.
- The actual report will be no more than 200 pages. This will include an example or two to tell the story and links to fill in that story.

New Business:

- Ted Buck presented the revised completion schedule for the committee's approval.
  - Edited draft reports back to committees for review by **9/17**
  - Committee feedback/revisions due by **9/28**
  - Final revised drafts back to committees for review by **10/8**
  - Final committee approvals of reports by **10/15**
  - Draft report posted online by **10/22**
  - Feedback period begins **10/24** (immediately after fall break)
- The committee had no objections to this schedule.
- Ted Buck will return the drafts to the committee by 9/17 with comments geared to clarify issues and get all the drafts in one voice.
- The final draft of the report will be posted for public review and comments. Just as the public did not have access to the file room of documents in the old system of reporting; this report will not include all of the links that the HLC committee will have access to.

Some of the documents linked will have confidential University information. Further discussion of links will take place when the reviews come back to the committee.

- Ted Buck also talked about the communication of the HLC visit will begin to ramp up.
- The purpose of the HLC visit is to show that what we said about the University is really true. We are who we say we are. Did we meet or not meet the criteria?
- Marilyn Buck will send Ted the introductory chapter to include in the report. This chapter will address concerns from the previous HLC visit.
- The Federal Compliance section is not part of the 200 page report but will be submitted as an appendix. Bill Knight said that he has seen this submitted both as part of the report and as an appendix. Some thought this section is not part of the public review and others thought that it typically was but was not understood by many readers.
- There was some discussion of when to stop including new policies. Marilyn Buck said things are always evolving in a good university. Some items may be included in the discussions with the HLC committee but not make it in the report because of the timing. The Think 15 initiative will be one of those that may not make it in the report. Alan Hargrave said there were changes to Title IX.
- The public review on the website will have a form to respond with comments. The website and/or public meeting will be announced through the newspaper and radio.
- Marilyn Buck and Michael Maggiotto still need to meet with groups of employees on campus to talk about accreditation. They will continue to accept appointments with these groups. It is important the entire University to understand the Mission of the University so when the HLC committee asks they will have the answers.
- Marilyn Buck urged the Accreditation Committee to keep October 7 through October 9, 2013 free so they will be available to answer questions presented by the HLC committee.

## **2012-2017 Mission Statement**

### **Mission**

As a public research university, we focus on students and high-quality, relevant educational outcomes. Disciplinary knowledge is integrated with application. We do this in a manner that fundamentally changes students, researchers, and our external partners, who look to the university for guidance. We transform information into knowledge, knowledge into judgment, and judgment into action that addresses complex problems.

The meeting adjourned at 4:52 p.m.  
Next Meeting: Tuesday, September 11, 2012  
Student Center, Room 303