CREDITS + HIGH SCHOOL

Academic Advising

Ball State University

North Quad 339

(765) 285-1161

www.bsu.edu/advising



Alternative Credit Options

The most common ways that students can earn alternative credit for University Core Curriculum (UCC) courses are through dual credit courses taken while in high school, Advanced Placement (AP) credit, IB credit, CLEP examinations, and military credit. Other ways to earn credit include: transferring credit, departmental exams, placement exams, online classes, and studying abroad. Make sure you talk with your academic advisor if any of those options apply to you.

Dual Credit & Transfer Credit

If you took a dual credit course through your high school for college credit or took a course from another college or university, please follow these steps to transfer those credits to Ball State.

- 1. Visit the college or university website where you took the course. Search for "Registrar" or "Transcripts".
- 2. Follow the steps listed to request a copy of your transcripts.
- 3. Have an original copy of your transcripts sent directly to: Ball State University, Admissions Office, Muncie, IN 47306 or through e-mail to askus@bsu.edu. If you are delivering the transcripts yourself, make sure the transcripts are in a sealed envelope.
- 4. Continue to check your Ball State email account regularly. You will receive a report from the university stating how your courses have transferred in.

You must earn at least a "C" or better in non-remedial courses for them to transfer to Ball State. See your academic advisor to determine how courses will apply to the core curriculum and/or major(s)/minor(s).

AP Credit

If you took an AP exam and received a score of "3" or better (accepted score since January 2011), please follow these steps to transfer those credits to Ball State.

- 1. AP Score Reports are sent to the college or university you designated on your answer sheet, to you, and to your high school. Each report is cumulative and includes scores for all the AP Exams you have ever taken.
- 2. If Ball State was not a designated university listed on your answer sheet, request that your score reports be sent to Ball State by going online to http://apscore.org. You can also request AP scores through the mail or by fax. For a comprehensive list of information to include on any mailed or faxed request, go to https://apscore.collegeboard.org/scores/score-reporting. For general questions about AP. call 888-CALL-4-AP or 212-632-1780.
- 3. Have AP scores sent to: Ball State University, Admissions Office, Muncie, IN 47306.
- 4. Wait 2-3 weeks after you request the score report and call the Advising Office at 765-285-1161 to make sure that we received the score report and to find out how the credit will apply to the core curriculum and/or major(s)/minor(s).

BALL STATE UNIVERSITY

EDUCATION REDEFINED