Ball State University Unit-level Sustainability Planning

[as mandated in Goal IV_F of the 2007-2012 Ball State University Strategic Plan]

A Sustainability Plan

for the

Department of **Criminal Justice and Criminology**

Submitted to
Dr. Terry King
Provost and Vice-President for Academic Affairs

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[on or before]

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Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach. In developing these short-form responses, we are pleased to report significant achievements in these areas and have identified opportunities for further development/transformation.

[Provide brief descriptions for each affirmative or goal response]

Go	ver	nance a	and Administration
Y	N X		The unit has standing committees to address issues of sustainability.
			The Department of Criminal Justice and Criminology will form a committee during AY 2011-2012.
Y	N X	Goal 2	2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives.
			The Department of Criminal Justice and Criminology does not have adequate resources to do this.
Y X	N	Goal 3	3. The unit has established policies that encourage sustainability initiatives.
			The Department of Criminal Justice and Criminology and faculty have agreed to support a series of action steps/policies proposed by the Sustainability Committee.
Y	N X	Goal	. The unit has sustainability integrated into its mission statement.
			The Department of Criminal Justice and Criminology has not done this yet, but will form a committee during the AY 2011-2012 to discuss this issue. Will implement a green policy for purchasing and energy conversation.
Y	N X	Goal	5. The unit maintains active membership in organizations engaged in promoting sustainability.
			The Department does not.
Y X	N	Goal	The unit encourages and rewards research related to sustainability.
			The Department of Criminal Justice and Criminology encourages faculty to conduct research in their areas of expertise or interest. The rewards system includes: progress towards promotion and tenure, salary raises, and/or travel funds to facilitate research or professional growth.

Y X	N Goal	The unit encourages and rewards the integration of sustainability issues into course material.
		Faculty are encouraged to include sustainability content in their course material. With the assistance of COTE, offer a workshop which explores options for integrating sustainability into curriculum and instruction. <u>Action Item</u> : Work with the assistance of COTE, offer a workshop which explores options for incorporating sustainability into curriculum and instruction.
<u>Or</u> Y	oerations N Goal	jor incorporating sustainability into curricularit and instruction.
X		. The unit purchases/uses Energy Star Office and Telecommunications Equipment.
		<u>Action Item</u> : Establish a green policy for department purchases to maximize the purchase to maximize the purchase of energy efficient and environmentally friendly products.
Y	N Goal	
X		. The unit has policies to restrict paper use.
		The Department of Criminal Justice and Criminology encourage duplex photocopying and printing, use of electronic distribution of meeting agendas, minutes and related documents. <u>Action Items</u> : (1) Place all department forms online, that allows them to be digitally filled out, And digitally submitted, (2) Recommend that all college and university forms be placed online, (3) Set the default of copier in office to double-sided as appropriate, (4) Post syllabi, assignments, and reading materials online through blackboard.
Y	N Goal	
X	□ □ 3.	. The unit uses recycled paper.
		The department will purchase the 30% recycled content paper made available through central stores. <u>Action Item</u> : Establish a green policy for department purchases to maximize the purchase of energy efficient and environmentally friendly products.
Y	N Goal	
X		. The unit recycles all materials accepted by the university system.
		One recycling container is located prominently in our departmental administrative office beside the copy machine. However, we are not allowed to recycle printer cartridges by having them as we used to do. The Department used to take recycled printer cartridges to Walgreens to have them filled – not allowed to do that now.
Y X	N Goal	. The unit has appropriate recycling bins throughout its offices.
		Departmental office has a waste receptacle for faculty and staff to use in the departmental administrative office this includes recycling for paper, boxes, and plastics.

Y X	N Goa	6. The unit has policies that encourage the use of teleconferencing capabilities to limit travel.
		A number of our faculty participates in using Skype for departmental meetings or correspondence with students.
Y X	N Goa	7. The unit specifies hybrid electric vehicles for travel.
		Faculty, staff and students are <u>encouraged</u> to request hybrid electric vehicles when using the university fleet.
Y	N Goa	8. The unit shows preference for sustainable lodging for professional travel.
		We may elect to set this as a goal in the next several years. Largely, we need to become more informed about the options before we can take action.
Y X	N Goa	9. The unit uses washable dinner/service ware for its meetings/receptions.
		The department does use washable dinner/service ware for meetings and receptions.
Y	N Goa	10. The unit purchases/uses remanufactured office furniture.
		The department does not purchase or use remanufactured office furniture.
Y	N Goa	11. The unit purchases/uses sustainable materials for office furnishings.
		The department does not purchase or use sustainable materials for office furnishings, as university policy determines when we purchase these items.
Y X	N Goa	12. The unit discourages the use of single-occupant automobile travel.
		The Department of Criminal Justice and Criminology encourages faculty to carpool when possible for travels to conferences. We also encourage faculty to carpool in their daily commute to campus.

Y	N X	Goal 1	3. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors.
			We will request that all restrooms, offices and classrooms be outfitted with occupancy sensors. With the assistance of the Physical Plant, the offices, classrooms, and restrooms will have recommend energy conserving technologies.
Y X	N	Goal	4. The unit's thermostats are set to minimize energy use for heating and cooling.
			We will ask facilities personnel to check our thermostat settings to assure efficient energy use.
<u>Cur</u> Y		ulum Goal	
	X		. The unit has courses dedicated to issues related to sustainability.
			We do not have a course related to sustainability.
Y	N X	Goal 2.	The unit has courses with sustainability content.
			The department does not have courses with sustainability content.
Y	N X	Goal 3.	The unit has courses in which students are encouraged to address sustainability issues in their assignments.
			The department does not have any courses to address sustainability issues.
Y	N X	Goal 4.	The unit recognizes sustainability courses from other departments as legitimate electives for credit in its programs.
			The department does not accept these electives for credit.
Y	N X	Goal 5.	The unit has dedicated sustainability courses that can be taken for credit as part of a major or minor outside of the unit.
			The department does not have any course(s) that can be taken for credit.
Res Y	ear N X	Goal	Members of the unit have conducted research on issues of sustainability in their discipline.
			None

Y	N X	Goal 2	. Members of the unit have published on issues of sustainability in their discipline
			None
Y	N X	Goal 3.	Members of the unit attend conferences that address issues of sustainability.
			None
Y	N X	Goal 4.	Members of the unit belong to associations dedicated to sustainability issues.
			None
Y	N X	Goal 5.	The unit has hosted workshops on issues of sustainability.
			None
Y	N X	Goal 6.	The unit has hosted conferences on issues of sustainability.
			None
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Y	N	Goal	Service and Outreach
Ш	X		The unit engages in public and/or outreach activities that address issues of sustainability.
			None
Y X	N	Goal 2.	The unit is in partnership with others in the community in the pursuit of sustainability.
			Criminal Justice agencies educate them on sustainable issues.
Y	N X	Goal 3.	The unit participates in community events that address issues of sustainability.
			None
Y	N X	Goal 4	The unit has initiated community endeavors in pursuit of sustainability.
			None

Existing conditions as baseline (data as available)

In preparing our short-form responses to the questions in the previous section, we accumulated the following data sets. These comprise the numerical underpinnings specific to our Department of Criminal Justice and Criminology.

A List of Academic Offerings

Existing conditions as baseline (data as available)

A List of Faculty, Staff and Student Activities

Hybrid Fleet Vehicle Use

The university now has eight (8) hybrid electric vehicles and sixty-five (65) E85 vehicles for use by faculty, staff and students.

Hybrid Electric Shuttle Bus Use

The university currently has half of its bio-diesel fleet as hybrid-electric shuttle buses and ideally may acquire a fully electric vehicle at some point in the future.

Bicycling

Linkage of the university properties to the "Rails to Trails System" for bikeway access offers great promise. Two faculty members ride their bicycle to work during the spring, summer and fall months.

Carpooling

Some faculty carpool from the outskirts of Delaware County, and/or Indianapolis.

MITS Bio-Diesel Bus Use

Faculty, students and staff can ride the MITS bio-diesel bus service at no expense.

Existing conditions as baseline (data as available)

Material Use/Recycling: Paper, Water, Cartridges, Cans, Glass, Wet Garbage

- The university stocks 30% post consumer content and 100% recycled content recycled paper.
- Many personnel on campus make use of recycled ink jet cartridges in their printers.
- The university maintains a co-mingled recycled waste system.
- Wet garbage in the dining service area could be targeted for composting.

Food Use/Recycling: Local Sourcing, Washable Dinnerware

• Washable dinnerware is used by a number of departments on campus in lieu of waste generating paper, plastic and Styrofoam materials.

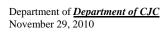


Goals

Given our assessment of where things stand, we have identified the following goals for our unit.

Governance and Administration

Create a standing sustainability committee elected from colleagues and appointed by chair. Integrate a statement on sustainability into the departmental mission statement.





2011 Action Items

Resource Needs

2011 Action Items	Resource Needs
Governance and Administration	
Integrate a statement on sustainability into the departmental mission statement.	

2012 Action Items	Resource Needs
Governance and Administration	
Integrate a statement on sustainability into the departmental mission statement.	