Ball State University Unit-level Sustainability Planning

[as mandated in Goal IV_F of the 2007-2012 Ball State University Strategic Plan]

A Sustainability Plan for the

Department of Finance and Insurance

Submitted to Dr. Terry King Provost and Vice-President for Academic Affairs

January 2008

Table of Contents

Achievements to Date	2
Existing conditions as baseline	5
A list of academic offerings	5
A list of activities / facilities usage	6
Goals	7
Implementation	7

Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach.

Governance and Administration
Y N Goal X 1. The unit has standing committees to address issues of sustainability.
Y N Goal X Z 2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives.
Y N Goal X 3. The unit has established policies that encourage sustainability initiatives.
Y N Goal X 4. The unit has sustainability integrated into its mission statement.
Y N Goal X S. The unit maintains active membership in organizations engaged in promoting sustainability.
Y N Goal X Goal D 6. The unit encourages and rewards research related to sustainability. The unit encourages, values and recognizes research, including that relating business and sustainability; and the legal issues, risk mitigation issues, and financial issues related to sustainability.
Y N Goal X The unit encourages and rewards the integration of sustainability issues into course material.
Operations Y N Goal X
Y N Goal X 2. The unit has policies to restrict paper use. Duplex photocopying/printing and electronic transmission as a matter of individual choice is encouraged.
Y N Goal X 3. The unit uses recycled paper. We will continue the use of remanufactured printer toner/ink and will explore use of recycled paper.
Y N Goal X
Y N Goal X

X Goal X 6. The unit has policies that encourage the use of teleconferencing capabilities to limit travel.
Y N Goal X 7. The unit specifies hybrid electric vehicles for travel. This is done as a matter of individual choice and subject to fleet vehicle availability.
Y N Goal X S. The unit shows preference for sustainable lodging for professional travel.
Y N Goal
Y N Goal 10. The unit purchases/uses remanufactured office furniture. Not applicable
Y N Goal 11. The unit purchases/uses sustainable materials for office furnishings. Not applicable
Y N Goal X 12. The unit discourages the use of single-occupant automobile travel. This is done as a matter of choice but is not enforced.
Y N Goal X 13. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors. This will be done when feasible as and when replacements are needed.
Y N Goal X 14. The unit's thermostats are set to minimize energy use for heating and cooling. Thermostats can not be controlled in individual offices.
Considerations
 Curriculum Y N Goal X ☐ 1. The unit has courses dedicated to issues related to sustainability.
Y N Goal X 2. The unit has courses with sustainability content.
Y N Goal X X 3. The unit has courses in which students are encouraged to address sustainability issues in their assignments.
Y N Goal X

Y N Goal

☐ X ☐ 5. The unit has dedicated sustainability comminor outside of the unit.	urses that can be taken for credit as part of a major or	
Research		
Y N Goal	earch on issues of sustainability in their discipline.	
Y N Goal X 2. Members of the unit have published on	issues of sustainability in their discipline.	
Y N Goal X 3. Members of the unit attend conferences	that address issues of sustainability.	
Y N Goal X 4. Members of the unit belong to association	ons dedicated to sustainability issues.	
Y N Goal X 5. The unit has hosted workshops on issues	s of sustainability.	
Y N Goal X Goal 6. The unit has hosted conferences on issue	es of sustainability.	
Community Service and Outreach		
Y N Goal X 1. The unit engages in public and/or outrea	ach activities that address issues of sustainability.	
Y N Goal X 2. The unit is in partnership with others in	the community in the pursuit of sustainability.	
Y N Goal X 3. The unit participates in community ever	nts that address issues of sustainability.	
Y N Goal X A. The unit has initiated community endear	vors in pursuit of sustainability.	
Existing conditions as baseline		
In preparing our short-form responses to the questions in the previous section, we accumulated the following data sets. These comprise the numerical underpinnings specific to the Department and Center.		
A List of Academic Offerings		
Topical Sustainability Lectures	none	
Topical Sustainability Modules	none	

Sustainability Courses none

Sustainability Programs none

Sustainability Concentrations none

Sustainability Degree Offerings none

Sustainability Immersive On-and Off-Campus Experiences none

Activities / facilities usage

Professional Academic Organizations none

Professional Staff Organizations none

Student Associations and Clubs none

Hybrid Fleet Vehicle Use as available through vehicle pool

Hybrid Electric Shuttle Bus Use used by students/staff/faculty as needed

Bicycling to a limited extent, no records maintained

Carpooling to a limited extent, no records maintained

MITS Bio-Diesel Bus Use used by students/staff/faculty as needed

Conference Travel; Carbon Offset Purchases (and others...) none

Lamps, Occupancy Sensors, Waterless Urinals as available in each building/office

Paper, Water, Cartridges, Cans, Glass, Wet Garbage none

Local Sourcing, Washable Dinnerware none

Goals

Given our assessment of where things stand, we have identified the following goals for our unit.

Governance and Administration

Participate in college/university committees on sustainability as needed Encourage sustainability initiatives at all levels

Increase awareness of the university's adopted statement on sustainability and activities of COTE

Operations

Continue to recycle material accepted by the university system

Ensure recycling bins at appropriate locations

Continue to support Energy Star compliant office equipment

Encourage multi-occupant automobile travel

Consider occupancy sensors when switches are due for replacement

Continue the use of hybrid fleet vehicles for travel

Encourage computers/printers be turned off when not in use

Continue the use of remanufactured printer toner and explore the use of recycled paper

Curriculum None contemplated at this time

Research None contemplated at this time

Community Service and Outreach None contemplated at this time

Implementation

We have aligned specific action items (goals) with the 5-year cycling of the Strategic Plan and anticipate being able to move forward in the respective categorical areas, as described below.

Action Items	Resource needs (2008-2012)
Governance and Administration	Immediate implementation, no resource needs are anticipated
Operations	Immediate implementation, no resource needs are anticipated
Curriculum	Not applicable
Research	Not applicable
Community Service and Outreach	Not applicable