

A Sustainability Plan

for the

Dean's Office and Office of Student Services
Miller College of Business

Submitted to

Dr. Terry King

Provost and Vice-President for Academic Affairs

Updated for Resubmission

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Dr. Rajib N. Sanyal

285-8192

rnsanyal@bsu.edu

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Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach. In developing these short-form responses, we are pleased to report significant achievements in these areas and have identified opportunities for further development/transformation.

[Provide brief descriptions for each affirmative or goal response]

Governance and Administration

- | Y | N | Goal |
|--------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | <input type="checkbox"/> | X 1. The unit has standing committees to address issues of sustainability.
<i>The Unit has established a two person standing committee to address issues of sustainability.</i> |
| <input type="checkbox"/> | X | <input type="checkbox"/> 2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives.
<i>This is a Unit of administrators; no additional resources are being made available to support sustainability initiatives.</i> |
| <input type="checkbox"/> | X | X 3. The unit has established policies that encourage sustainability initiatives.
<i>At this time, the Unit does not have established policies though many extant practices are consistent with the theme of sustainability. The standing committee will be presenting policies for adoption in Spring 2011.</i> |
| <input type="checkbox"/> | X | X 4. The unit has sustainability integrated into its mission statement.
<i>The Unit does not have a mission statement. It will have one by Spring 2011 and will integrate sustainability in its mission.</i> |
| X | <input type="checkbox"/> | <input type="checkbox"/> 5. The unit maintains active membership in organizations engaged in promoting sustainability.
<i>The Unit is a member of AACSB-International, a body that accredits business schools. AACSB-International is actively engaged in promoting sustainability.</i> |
| <input type="checkbox"/> | X | <input type="checkbox"/> 6. The unit encourages and rewards research related to sustainability.
<i>The Unit neither encourages nor discourages research related to sustainability.</i> |
| X | <input type="checkbox"/> | <input type="checkbox"/> 7. The unit encourages and rewards the integration of sustainability issues into course material. |

While members of the Unit do not ordinarily teach, those who do are encouraged to integrate sustainability issues into course material. No reward system has been created.

Operations

Y N Goal

X **X** **1.** The unit purchases/uses Energy Star Office and Telecommunications Equipment.
The Unit purchases/uses Energy Star Office and Telecommunications Equipment.

Y N Goal

X **X** **2.** The unit has policies to restrict paper use.
Currently, the Unit has no policies to restrict paper use. A new policy will come into effect in Spring 2011.

Y N Goal

X **3.** The unit uses recycled paper.
The Unit uses recycled paper.

Y N Goal

X **4.** The unit recycles all materials accepted by the university system.
The Unit recycles all materials accepted by the University.

Y N Goal

X **5.** The unit has appropriate recycling bins throughout its offices.
The Unit has appropriate recycling bins throughout its offices.

Y N Goal

X **X** **6.** The unit has policies that encourage the use of teleconferencing capabilities to limit travel.
The Unit does not have policies on this matter but in practice avails of these capabilities. This will be formalized in a policy in Spring 2011.

Y N Goal

X **7.** The unit specifies hybrid electric vehicles for travel.
The Unit routinely specifies hybrid electric vehicles for travel; actual usage is limited by availability.

Y N Goal

X **8.** The unit shows preference for sustainable lodging for professional travel.
Unit members are not required to seek sustainable lodging; neither are they discouraged from doing so.

Y N Goal

X **X** **9.** The unit uses washable dinner/service ware for its meetings/receptions.
For some events, the Unit uses washable dinner/service ware. This is determined by university catering services.

Y N Goal

X **10.** The unit purchases/uses remanufactured office furniture.
Purchases of furniture are not determined by the Unit.

Y N Goal

- X 11. The unit purchases/uses sustainable materials for office furnishings.
The Unit does not purchase office furnishings.

Y N Goal

- X X 12. The unit discourages the use of single-occupant automobile travel.
The Unit discourages single-occupant automobile travel. A formal policy will be developed in Spring 2011.

Y N Goal

- X X 13. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors.
Most offices in the Unit have occupancy sensors. Requests have been made to convert those that aren't.

Y N Goal

- X 14. The unit's thermostats are set to minimize energy use for heating and cooling.
The Unit does not control the thermostats.

Curriculum

This Unit is not directly involved in creating or delivering a curriculum.

Y N Goal

1. The unit has courses dedicated to issues related to sustainability.

Y N Goal

2. The unit has courses with sustainability content.

Y N Goal

3. The unit has courses in which students are encouraged to address sustainability issues in their assignments.

Y N Goal

4. The unit recognizes sustainability courses from other departments as legitimate electives for credit in its programs.

Y N Goal

5. The unit has dedicated sustainability courses that can be taken for credit as part of a major or minor outside of the unit.

Research

Y N Goal

X 1. Members of the unit have conducted research on issues of sustainability in their discipline.
Individual members have conducted research on sustainability in their discipline.

Y N Goal
X 2. Members of the unit have published on issues of sustainability in their discipline.
Individual members have published on issues of sustainability.

Y N Goal
 X X 3. Members of the unit attend conferences that address issues of sustainability.
Unit members normally do not attend conferences on sustainability. Resources will be made available to support such attendance.

Y N Goal
X 4. Members of the unit belong to associations dedicated to sustainability issues.
Individual members of the Unit on their volition belong to sustainability-focused associations.

Y N Goal
X X 5. The unit has hosted workshops on issues of sustainability.
The Unit annually hosts workshops on sustainability issues through the Dean's Community Forum, organized by the Center for Business and Economic Research. In 2009, the theme was renewable energy; the 2010 focus was on quality of life.

Y N Goal
 6. The unit has hosted conferences on issues of sustainability.
The Unit has not hosted conferences on sustainability and has no plans to do so.

Community Service and Outreach

Y N Goal
X X 1. The unit engages in public and/or outreach activities that address issues of sustainability.
The Unit annually hosts workshops on sustainability issues through the Dean's Community Forum, organized by the Center for Business and Economic Research. In 2009, the theme was renewable energy; the 2010 focus was on quality of life.

Y N Goal
 X 2. The unit is in partnership with others in the community in the pursuit of sustainability.
The Unit is not in partnership with others in the community on this subject.

Y N Goal
 X 3. The unit participates in community events that address issues of sustainability.
Individual members, on their own volition, participate in community events; not the Unit.

Y N Goal
 X 4. The unit has initiated community endeavors in pursuit of sustainability.
The Unit has not initiated community endeavors in pursuit of sustainability.

