Ball State University Unit-level Sustainability Planning

[as mandated in Goal IV_F of the 2007-2012 Ball State University Strategic Plan]

A Sustainability Plan

for the

School of Music

17 December, 2010

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Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach. In developing these short-form responses, we are pleased to report significant achievements in these areas and have identified opportunities for further development/transformation.

		and Administration
Y N	Goal	1. The unit has standing committees to address issues of sustainability.
v n	Cool	The School of Music's Faculty Advisory Committee that can address these issues.
Y N X	Goal	2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives.
		We do not provide additional assigned load, but it can be included as part of the regular duties assigned to our Associate Director. He/she is responsible for facility-related items - it is a natural fit for this person to also serve as our defacto sustainability coordinator.
Y N C	Goal	3. The unit has established policies that encourage sustainability initiatives.
		The departmental faculty are aware of the university's adopted statement on sustainability (www.bsu.edu/sustainability) and continue to encourage sustainability initiatives among the faculty colleagues, staff and students.
Y N X	Goal	4. The unit has sustainability integrated into its mission statement.
Y N O	Goal	5 . The unit maintains active membership in organizations engaged in promoting sustainability.
Y N X	Goal	6. The unit encourages and rewards research related to sustainability.
Y N X	Goal	7. The unit encourages and rewards the integration of sustainability issues into course material.
<u>Operat</u>	ions	
Y N	Goal X 1	. The unit purchases/uses Energy Star Office and Telecommunications Equipment.
		We will request information on Energy Star rated equipment through university purchasing.

Y X	N Goa	2. The unit has policies to restrict paper use.
		We encourage duplex photocopying and printing, use of electronic distribution of meeting agendas, minutes and related documents. We also have a 100-page limit for all copying requests.
Y	N Goa	3. The unit uses recycled paper.
		Whenever possible we try to use recycled paper.
Y X	N Goa	4. The unit recycles all materials accepted by the university system.
		We use the university's co-mingled recycling waste system; several recycling containers are located prominently in our departmental administrative offices.
Y X	N Goa	5. The unit has appropriate recycling bins throughout its offices.
		Departmental offices have a dual waste receptacle for faculty and staff to separate garbage from co-mingled recyclable materials (paper, glass, plastics).
Y X	N Goa	 6. The unit has policies that encourage the use of teleconferencing capabilities to limit travel.
		Some of our faculty have participated in service capacities with professional organizations using teleconferencing connection; the limited travel budget of our department necessitates this consideration.
Y X	N Goa	7. The unit specifies hybrid electric vehicles for travel.
		Faculty, staff and students are encouraged to request hybrid electric vehicles when using the university fleet.
Y	N Goa	8. The unit shows preference for sustainable lodging for professional travel.
		We may elect to set this as a goal in the next several years. Largely, we need to become more informed about the options before we can take action.
Y	N Goa	9. The unit uses washable dinner/service ware for its meetings/receptions.
* 7	N ~	We plan to request washable dinner/service ware for future meetings and receptions.
v	N Coo	·I

X		10. The unit purchases/uses remanufactured office furniture.
		We do not often do purchase new furniture – we customarily use recycled/redistributed furniture available from the University.
Y X	N Goa	11. The unit purchases/uses sustainable materials for office furnishings.
		We do not often do purchase new materials for office furnishing – we customarily use recycled/redistributed furnishings available from the University.
Y X	N Goa	12. The unit discourages the use of single-occupant automobile travel.
		Faculty are encouraged to carpool when possible for travels to conferences; the limited travel budget of our department necessitates this consideration.
Y	N Goa	13. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors.
		As spaces in our buildings are renovated, lighting systems are fitted w/occupancy sensor switches.
Y X	N Goa	14. The unit's thermostats are set to minimize energy use for heating and cooling.
		Maintaining consistent temperature w/appropriate humidity is our goal as we have many sensitive and expensive instruments in our buildings that require us to do so.
Cu	rriculu	m
Y	N Goa	
Y	N Goa	2. The unit has courses with sustainability content.
Y	N Goa	3. The unit has courses in which students are encouraged to address sustainability issues in their assignments.
Y	N Goa	4. The unit recognizes sustainability courses from other departments as legitimate electives for credit in its programs.
Y	N Goa	5. The unit has dedicated sustainability courses that can be taken for credit as partof

a major or minor outside of the unit.

Res	searc	<u>:h</u>	
<u>Y</u>	N C	Goal	1. Members of the unit have conducted research on issues of sustainability in their discipline.
Y	N X	Goal	2. Members of the unit have published on issues of sustainability in their discipline
Y X	N C	Goal	3. Members of the unit attend conferences that address issues of sustainability.
			Several of our colleagues belong to and attend conferences of the American Musicological Society. This organization has recently formed an "Ecocriticism Study Group (ESG)" ESG provides a forum for exploring the "intellectual and practical connections between the studies of music, culture and nature. In particular, the ESG seeks to integrate the study of music with the well-developed field of literature scholarship known as ecocriticism, which highlights the manifold roles of nature and environment in the creation and interpretation of culture." More information on this group can be found at: http://www.ams-esg.org/
Y X	N G		4. Members of the unit belong to associations dedicated to sustainability issues.
			See #3 above -
Y	N X	Goal	5. The unit has hosted workshops on issues of sustainability.
Y	N C	Goal	6. The unit has hosted conferences on issues of sustainability.
Cor Y	mmu N (X		Service and Outreach 1. The unit engages in public and/or outreach activities that address issues of sustainability.
Y X	N C	Goal	2. The unit is in partnership with others in the community in the pursuit of sustainability. Several of our faculty and students participate in the East Central Indiana Muncie/Delaware County Living Lightly Fair.
Y X	N (3. The unit participates in community events that address issues of sustainability. Several of our faculty and students participate in the East Central Indiana Muncie/Delaware County Living Lightly Fair.

\mathbf{Y}	N	oal	
	\mathbf{X}	4. The unit has initiated community endeavors in pursuit of sustainability	y.

Existing conditions as baseline (data as available)

In preparing our short-form responses to the questions in the previous section, we accumulated the following data sets. These comprise the numerical underpinnings specific to the School of Music.

A List of Academic Offerings

Topical Sustainability Lectures

None

Topical Sustainability Modules

None

Sustainability Courses

None

Sustainability Programs

None

Sustainability Concentration

None

Sustainability Degree Offerings

None

Sustainability Immersive On-and Off-Campus Experiences

None

Existing conditions as baseline (data as available)

A List of Faculty, Staff and Student Activities

Professional Academic Organizations

Data not available.
Professional Staff Organizations
Data not available.
Student Associations and Clubs
Data not available.
Hybrid Fleet Vehicle Use
Data not available.
Hybrid Electric Shuttle Bus Use
Data not available.
Bicycling
At least three faculty members regularly commute by bicycle (more when weather permits).
Carpooling
Several faculty indicate they carpool often.
MITS Bio-Diesel Bus Use
Data not available.
Conference Travel; Carbon Offset Purchases (and others)
Data not available.

Existing conditions as baseline (data as available)

A List of Operational Commitments in the Building(s) We Occupy

Building Use: Lamps, Occupancy Sensors, Waterless Urinals

*data available from custodial services / facilities staff

Material Use/Recycling: Paper, Water, Cartridges, Cans, Glass, Wet Garbage

* data available from custodial services / facilities staff

Food Use/Recycling: Local Sourcing, Washable Dinnerware

* whenever available as an option.

Goals

Given our assessment of where things stand, we have identified the following goals for our unit.

Governance and Administration

The School of Music's Faculty Advisory Committee can vet proposals/issues brought before them. Associate Director can be point person for receiving proposals and implementing strategies.

Operations

When purchasing equipment, consider Energy Star ratings.

Request washable dinner/service ware when appropriate for various meetings and receptions.

As facilities are renovated, request light systems to be fitted w/occupancy sensors.

Curriculum

N/A

Research

N/A

Community Service and Outreach

Encourage faculty, student, and staff involvement as available and appropriate.

Implementation

We have aligned specific action items with the 5-year cycling of the Strategic Plan and anticipate being able to move forward in the respective categorical areas, as described below.

2010	Action Items	Resource Needs
Governance and	d Administration	
proposals/issues b	sic's Faculty Advisory Committee can vet prought before them. Associate Director can be ng proposals and implementing strategies.	
Operations		
Request washable meetings and rece	novated, request light systems to be fitted	
Curriculum		
Research		
Community Ser	rvice and Outreach	
Encourage faculty appropriate.	e, student, and staff involvement as available an	

2011 Action Items	Resource Needs
Governance and Administration	
The School of Music's Faculty Advisory Committee can vet proposals/issues brought before them. Associate Director can be person for receiving proposals and implementing strategies.	?
Operations	
When purchasing equipment, consider Energy Star ratings. Request washable dinner/service ware when appropriate for var meetings and receptions. As facilities are renovated, request light systems to be fitted w/occupancy sensors.	i
Curriculum	
Research	
Community Service and Outreach	
Encourage faculty, student, and staff involvement as available a appropriate.	72

2012 Action Items	Resource Needs
Governance and Administration	
The School of Music's Faculty Advisory Committee can vet proposals/issues brought before them. Associate Director can be p person for receiving proposals and implementing strategies.	
Operations	
When purchasing equipment, consider Energy Star ratings. Request washable dinner/service ware when appropriate for vario meetings and receptions. As facilities are renovated, request light systems to be fitted w/occupancy sensors.	·
Curriculum	
Research	
Community Service and Outreach	
Encourage faculty, student, and staff involvement as available and appropriate.	