Ball State University Unit-level Sustainability Planning

[as mandated in Goal IV_F of the 2007-2012 Ball State University Strategic Plan]

A Sustainability Plan

for the

Department - School of Nursing

Submitted to
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Provost and Vice-President for Academic Affairs

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Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach. In developing these short-form responses, we are pleased to report significant achievements in these areas and have identified opportunities for further development/transformation.

[Provide brief descriptions for each affirmative or goal response]

Governance	and Administration
Y N Goa	 The unit has standing committees to address issues of sustainability.
	The School of Nursing has two standing curriculum committees, Baccalaureate and Master's. Curriculum committee members represents key curricular areas from each program and are appointed by the Director and Associate Directors of the baccalaureate and master's programs. The Baccalaureate Curriculum Committee includes 13 faculty, two (2) ex-officio (Director and Coordinator of Educational Resources & Extended Education), and one (1) student appointed by the committee members. The Master's Curriculum Committee includes seven (7) faculty, one (1) ex-officio (Director), and one (1) student appointed by the committee members.
Y N Goal	Public Relations Committee: One function of the committee is to plan departmental and special events. The committee consists of two (2) full-time faculty and two (2) staff.
	2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives.
	Assigned load hours are not designated for full-time faculty or staff; committee assignments are considered departmental service.
Y N Goal	3. The unit has established policies that encourage sustainability initiatives.
	The departmental faculty are aware of the university's statements on sustainability (www.bsu.edu/sustainability). The Public Relations Committee will review policies for departmental sustainability.
Y N Goal	4. The unit has sustainability integrated into its mission statement.
	The department's mission, philosophy of nursing, and organizing framework includes social responsibility, environment, health promotion, risk reduction and disease prevention, and health policy.

Y	N	Goal 5.	The unit maintains active membership in organizations engaged in promoting sustainability.
			The department faculty, staff and students are aware of the university's Membership in the Association for the Advancement of Sustainability in Higher Education and everyone has been encouraged to logon to the AASHE Website (www.aashe.org) to make use of resources posted for member schools.
			Nursing organizations foster sustainability, such as the National League for Nursing and American Association of Colleges of Nursing.
Y	N	Goal 🔀 6.	The unit encourages and rewards research related to sustainability.
			Research grants are available in sustainability. Faculty members engaged in sustainability-related research are recognized through the promotion, tenure, and merit review procedures.
Y	N	Goal	The unit encourages and rewards the integration of sustainability issues into course material.
			Faculty incorporate the concept of sustainability in baccalaureate clinical nursing courses and master's nursing courses.
Op.	erat	<u>ions</u>	
Y	N	Goal Market	. The unit purchases/uses Energy Star Office and Telecommunications Equipment.
			A goal of the unit is to obtain information on Energy Star rated equipment through university purchasing.
Y	N	Goal	. The unit has policies to restrict paper use.
			The department encourages duplex photocopying and printing, use of electronic distribution of meeting agendas, minutes, and related documents.
Y	N	Goal 3.	The unit uses recycled paper.
			We use the 30% recycled content paper made available through central stores.

Y	N	Goal 4.	The unit recycles all materials accepted by the university system.
			The departmentuses the university's co-mingled recycling waste system; several recycling containers are located in the Cooper Science Building.
Y	N	Goal 5.	The unit has appropriate recycling bins throughout its offices.
			Departmental offices have a dual waste receptacle for faculty and staff to separate garbage from co-mingled recyclable materials (paper, glass, plastics)in their office.
Y	N	Goal 6.	The unit has policies that encourage the use of teleconferencing capabilities to limit travel.
			A number of the faculty use video conferencing and phone conferencing. Faculty have used video conferencing to participate in educational offerings, and collaborative meetings and conferences with agencies and colleagues in the state national, and internationally. The use of video conference augments the department's limited travel budget.
Y	N	Goal 7.	The unit specifies hybrid electric vehicles for travel.
			Faculty and staff are encouraged to request hybrid electric vehicles when using the university fleet.
Y	N	Goal	The unit shows preference for sustainable lodging for professional travel.
			The faculty select sustainable lodging for professional travel.
Y	N	Goal	9. The unit uses washable dinner/service ware for its meetings/receptions.
			If the University or other funding sources will purchase a dish washer, the unit will use washable dinner/service ware. Also, the department would need to have a person evaluate the location for the feasibility of installing a dish washer. Without adequate facilities to wash dinner/service ware, this would be a health risk to faculty, staff, and visitors.
Y	N 	Goal	The unit purchases/uses remanufactured office furniture.
			The department does not purchase or use remanufactured office furniture.

Y	N Goal	11. The unit purchases/uses sustainable materials for office furnishings.
		The department does not purchase or use sustainable materials for office furnishings.
Y	N Goal	12. The unit discourages the use of single-occupant automobile travel.
		Faculty carpool when possible for travel to conferences. Some faculty carpool to work.
Y	N Goal	13. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors.
		The department will request that all restrooms, offices, and classrooms be outfitted with occupancy sensors.
Y	N Goal	14. The unit's thermostats are set to minimize energy use for heating and cooling.
		Thermostat settings have been set to assure efficient energy use.
Cui Y	rriculum N Goal	The unit has courses dedicated to issues related to sustainability
Ш		1. The unit has courses dedicated to issues related to sustainability.
		The baccalaureate and master's programs do not have specific courses dedicated to sustainability, but nursing courses integrate the sustainability concepts and issues in course modules.
Y	N Goal	2. The unit has courses with sustainability content.
		Courses in the baccalaureate and master's programs incorporate the concept of sustainability.
Y	N Goal	3. The unit has courses in which students are encouraged to address sustainability issues in their assignments.
		Courses in the baccalaureate and master's programs have specific course assignments which address sustainability.

Y	N	Goal 4.	The unit recognizes sustainability courses from other departments as legitimate
			electives for credit in its programs.
			The department will consider sustainability courses in the baccalaureate program as elective credit.
Y	N 	Goal 5.	The unit has dedicated sustainability courses that can be taken for credit as part of a major or minor outside of the unit.
Res	sear	<u>ch</u>	
Y	N 	Goal 1.	Members of the unit have conducted research on issues of sustainability in their discipline.
Y	N 	Goal 2.	Members of the unit have published on issues of sustainability in their discipline.
Y	N	Goal 3.	Members of the unit attend conferences that address issues of sustainability.
			State, regional, national, and international nursing conferences are integrating sessions on issues of sustainability.
Y	N 	Goal 4.	Members of the unit belong to associations dedicated to sustainability issues.
Y	N 	Goal 5.	The unit has hosted workshops on issues of sustainability.
Y	N 	Goal	The unit has hosted conferences on issues of sustainability.
Col	mm	unity S	Service and Outreach
Y	N	Goal 1.	The unit engages in public and/or outreach activities that address issues of sustainability.
			The department supports students being involvement in public health nursing and spending clinical time with environmentalists.
Y 	N	Goal 2.	The unit is in partnership with others in the community in the pursuit of sustainability.
			For example, the department was involved in several Muncie Housing Authority projects.

Y	N Goal 3	. The unit participates in community events that address issues of sustainability.
		Program clinical experiences in the community through health fairs, Children's Museum, etc.
Y	N Goal	. The unit has initiated community endeavors in pursuit of sustainability.
		Community health nursing students have initiated community health endeavors that incorporate issues of sustainability.

Existing conditions as baseline (data as available)

In preparing our short-form responses to the questions in the previous section, we accumulated the following data sets.

A List of Academic Offerings

Topical Sustainability Lectures

Integrated sustainability content in the baccalaureate and master's modules/lectures.

Topical Sustainability Modules

Integrated in the baccalaureate and master's module content.

Sustainability Courses - None

Sustainability Programs - *None*

Sustainability Concentration - None

Sustainability Degree Offerings - *None*

Sustainability Immersive On-and Off-Campus Experiences

Baccalaureate and master's clinical nursing course

A List of Faculty, Staff and Student Activities

Professional Academic Organizations

BSU nursing faculty currently hold membership in:

NLN National League for Nursing AACN American Colleges of Nursing

NONPF National Organization of Nurse Practitioner Faculties

Professional Staff Organizations

None

Student Associations and Clubs

BSNA Ball State University Nurses' Association

Beta Rho Sigma Theta Tau International (National Nursing Honorary Society)

Hybrid Fleet Vehicle Use

Encourage faculty to request a hybrid vehicle if available.

Hybrid Electric Shuttle Bus Use

Encourage faculty, staff, and students to ride hybrid electric shuttle bus

Bicycling

Carpooling

Some faculty, staff, and students carpool to meetings, events, and clinicals in Delaware County, surrounding counties, and/or Indianapolis.

MITS Bio-Diesel Bus Use

Students can ride the MITS bio-diesel bus service at no expense.

Conference Travel; Carbon Offset Purchases (and others...)

Some faculty carpool when attending conferences, such as traveling to the airport.

A List of Operational Commitments in the Building(s) We Occupy

Building Use: Lamps, Occupancy Sensors, Waterless Urinals *As an advisory...*

- Faculty and departmental offices lighting should be upgraded.
- Rooms in buildings should be outfitted with motion sensors to turn lights off when unoccupied.

Material Use/Recycling: Paper, Water, Cartridges, Cans, Glass, Wet Garbage As an advisory...

- *The department uses the 30% recycled content paper.*
- The department uses the university's co-mingled recycled waste system.

Food Use/Recycling: Local Sourcing, Washable Dinnerware *As an advisory...*

- The last two (2) Greening of the Campus Conferences sourced the breakfast, lunch and dinner menus from 100 Indiana farms participating in a "Farm to Campus" supply chain
- Department will increase use of washable dinner/service ware in lieu of waste generating paper, plastic and Styrofoam materials if a department dishwasher is available and can be installed.

Goals

Given our assessment of where things stand, we have identified the following goals for our unit.

Governance and Administration

- *Incorporate a sustainability function in the Public Relations Committee.*
- Incorporate a sustainability function in the Baccalaureate and Master's Curriculum Committees.
- Review departmental mission statement in relation to sustainability.

Operations

- Request information on Energy Star rated equipment through University purchasing.
- Request funding and feasibility for an installation of a department dishwasher.
- Request washable dinner/service ware for the following meetings and receptions.
 - Health Career Job Fair continental breakfast and luncheon.
 - Beta Rho, Sigma Theta Tau Induction Ceremony
- Request that all restrooms, offices and classrooms be outfitted with occupancy sensors.
- Ask facilities personnel to check thermostat settings.

Curriculum

• Encourage students to enroll in ID250 and/or ID400 for elective credit hours.

Research

- *Host a departmental workshop on sustainability.*
- Increase number of faculty attending conferences selecting sessions addressing issues of sustainability.
- Increase number of faculty who participate in research related to sustainability.

Community Service and Outreach

- Expand participation by faculty and students in the Health Fellows Program.
- Expand faculty and student community outreach opportunities through increasing community clinical experiences.

Implementation

We have aligned specific action items with the 5-year cycling of the Strategic Plan and anticipate being able to move forward in the respective categorical areas, as described below.

2008	Action Items	Resource Needs
Governan	ce and Administration	
	op a sustainability function in the Public	
	ons Committee.	
	op a sustainability function in the Baccalaureate aster's Curriculum Committees.	
	v departmental mission statement in relation to	
	nability.	
Operation	ıs	
_	st information on Energy Star rated equipment h University purchasing.	
_	st funding and feasibility for installation of a mental dishwasher.	
Reques	st that all restrooms, offices, and classroom be red with occupancy sensors.	
	cilities personnel to check thermostat settings.	
Curriculu	m	
• Promo	te students to enroll in ID250 and/or ID400 for	
electiv	ve credit hours.	
Research		
	se number of faculty attending conferences selecting	\$ 1000
	ns that address issues of sustainability. se number of faculty who participate in research	
	d to sustainability.	
Communi	ty Service and Outreach	
	d participation by faculty and students in the	
	r Fellows Program.	
_	d faculty and student community outreach unities through increasing community clinical	
experie		
1		

2009 Action Items	Resource Needs
Governance and Administration	
Operationalize the sustainability function in the Public	
Relations Committee.	
Operationalize the sustainability function in the	
Baccalaureate and Master's Curriculum Committees. • Integrate the departmental mission statement in relation to	
sustainability.	
• Ask faculty to purchase carbon offsets for conference travel.	\$20 per trip
Operations	
Request washable dinner/service ware for departmental events/functions and receptions.	
Curriculum	
Baccalaureate and Master's curriculum committees review	
course content and organizing framework in regard to	
sustainability.	\$ 3000
Research	·
Host a faculty retreat workshop on sustainability.	
 Increase number of faculty attending conferences selecting 	
sessions that address issues of sustainability.	
Increase number of faculty who participate in research	
related to sustainability.	
Community Souvice and Outwoodh	
 Community Service and Outreach Expand participation by faculty and students in the 	
Health Fellows Program.	
Expand faculty and student community outreach	
opportunities through increasing community clinical	
experiences.	

2010 Action Items	Resource Needs
Governance and Administration	
• Ask faculty to purchase carbon offsets for conference travel.	\$20 per trip
Operations	
• Request washable dinner/service ware for departmental events/functions and receptions.	
Curriculum	
Baccalaureate and Master's curriculum committees review course content and organizing framework in regard to sustainability.	
Research	
 Increase number of faculty attending conferences selecting sessions that address issues of sustainability. Increase number of faculty who participate in research related to sustainability. 	\$1000
Community Service and Outreach	
 Expand participation by faculty and students in the Health Fellows Program. Expand faculty and student community outreach opportunities through increasing community clinical experiences in Central Indiana. 	\$500

2011 Action Items

Resource Needs

Governance and Administration	\$20 may tuin
Ask faculty to purchase carbon offsets for conference travel.	\$20 per trip
Operations	
Request washable dinner/service ware for departmental	
events/functions and receptions.	
Curriculum	
Baccalaureate and Master's curriculum committees review course content and organizing framework in regard to	
sustainability.	
, and the second	
Research	\$1000
Increase number of faculty attending conferences selecting	
 sessions that address issues of sustainability. Increase number of faculty who participate in research 	
related to sustainability.	
Community Service and Outreach	
• Expand participation by faculty and students in the	
Health Fellows Program.	\$500
Expand faculty and student community outreach opportunities through increasing community clinical	·
experiences in Central Indiana.	
1	

2012 Action Items	Resource Needs
Governance and Administration	
Ask faculty to purchase carbon offsets for conference travel.	\$20 Per trip
Operations	
Request washable dinner/service ware for departmental events/functions and receptions.	
Curriculum	
Baccalaureate and Master's curriculum committees review course content and organizing framework in regard to sustainability.	
Research	
Increase number of faculty attending conferences selecting	\$1000
 sessions that address issues of sustainability. Increase number of faculty who participate in research related to sustainability. 	
Community Service and Outreach	
Expand participation by faculty and students in the	
Health Fellows Program.	
Expand faculty and student community outreach opportunities through increasing community clinical experiences in Central Indiana.	<i>\$1000</i>