

BALL STATE UNIVERSITY Off-Campus Study Programs STUDENT PARTICIPANT CONDUCT AGREEMENT AND STATEMENT OF RESPONSIBILITY

I have applied for, and have been chosen to participate in, a Ball State University-sponsored off-campus study program. I recognize that this opportunity to earn academic credit in this program abroad carries with it special responsibilities over and above full participation in all academic activities. I understand that the University cannot replicate all the conditions and services available on the home campus. I am aware that my health and safety overseas is greatly influenced by the decisions I make before and during the program and by my daily choices and behavior.

Responsibilities and Expected Conduct of Student Participants

1. I will read and consider all materials provided or recommended by the program leader that relate to safety, health, legal, environmental, political, cultural, and religious conditions in my host country(ies).
2. I will consider my health and safety needs when accepting a place in this program.
3. I will make available to my program leader accurate and complete physical and psychological health information and any other personal data that is necessary in planning for a safe and healthy study abroad experience.
4. I will assume responsibility for my personal preparation for the program and participate fully in orientations.
5. I will obtain and maintain appropriate insurance policies and abide by any conditions imposed by the carriers.
6. I will inform parents, guardians, and any others who may need to know, about my participation in the study abroad program, provide them with emergency contact information, and keep them informed regarding the program on a regular/as needed basis.
7. I understand and comply with the terms of participation and codes of conduct of the program.
8. I will be aware of local conditions when making daily choices and decisions, and promptly express any health or safety concerns to the program staff or other appropriate individuals.
9. I will become familiar with the procedures for obtaining emergency health and law enforcement services in the host country.
10. I will follow the program policies for keeping program staff informed of my whereabouts and well being.
11. I will accept responsibility for my own decisions and actions.
12. I will be respectful and sensitive to the culture and norms of the country(ies) which I enter. I understand that my very admission into the host country(ies) is entirely at the discretion of the immigration officer at the port of entry.
13. I will obey local law and custom and behave in a manner that is respectful of the rights and well being of others.

14. I understand that in the event I violate any law of another country and am arrested, imprisoned or prosecuted, neither Ball State University nor the United States of America can necessarily bring to bear an amelioration or reversal of judgment in any such situation.
15. I understand that use or possession of illegal drugs will not be tolerated and will result in immediate dismissal from the program. I will bear the cost of any additional expenses resulting from such dismissal.
16. I understand that the legal use of alcohol exposes me to heightened risk in a foreign setting. If I choose to use alcohol legally, it will be in a responsible manner.
17. I acknowledge that the agents of Ball State University have the discretion to require me to leave the program if they feel that I am jeopardizing the safety, legality, or integrity of the trip. In such an event, I will be liable for all costs associated with my dismissal.
18. I acknowledge and agree that class attendance is mandatory, and I will use my best efforts to attend all of my classes while participating in the program. I understand that I am not permitted to miss class without the explicit permission of the program director. I further understand that I will be granted such permission only in unusual circumstances that are generally out of my control.
19. I acknowledge and agree that I am expected to and will participate in all activities planned for program participants, including activities that do not take place during regular class hours. I understand that free time will be provided for me to use as I choose for such activities that may include, but are not limited to, studying, sightseeing, and travel.
20. I understand that unsupervised "free time" and independent travel is an opportunity to enhance my understanding of my host country(ies) and may be a feature of this off-campus study. I will follow the instructions of my program leader with regard to the special conditions placed on this unsupervised time. These conditions will include, but are not limited to, filing a written itinerary with the program director which will include destinations, dates, and lodging details, if known.
21. When travelling on my own during unsupervised "free time" I acknowledge that the following activities are highly discouraged:
 - A) rental and use of automobiles;
 - B) rental and use of motorcycles;
 - C) hitchhiking;
 - D) participation in high-risk activities; e.g., bungee-jumping, "extreme sports".
22. I will pay all tuition, fees, charges and other expenses associated with my participation in this program prior to its commencement. I understand that my failure to pay such tuition, fees, charges and other expenses will result in the termination of my enrollment in the program. I will be solely responsible for all fees, charges and other expenses I incur while participating in this program. I understand that Ball State University does not assume any responsibility for any debts incurred during the course of my participation in this program.

I have read and understand this Agreement, and I will abide by its terms and conditions. I knowingly and voluntarily sign this Agreement.

Date

Signature of Participant

Responsibilities and Authorization of Parents/Guardians

- 1) I will obtain and carefully evaluate health and safety information related to the program, as provided by the program leader and other sources.
- 2) I will be involved in the decision of the student participant to enroll in this program.
- 3) I will engage the student participant in a thorough discussion of safety and behavior issues related to the program.
- 4) I will be responsive to requests from the program leader for information needed regarding the student participant.
- 5) I will be aware that some information may most appropriately be provided by the student participant rather than the program.
- 6) I hereby grant authorization to Ball State University personnel to provide and obtain medical treatment for my son/daughter/ward, and I agree to pay for these services.

I have read, understand, and voluntarily sign this Agreement.

Date

Signature of Parent or Guardian

Signature of Parent or Guardian