

Common Registration Errors

If you are not allowed to register for a class, you need to read the ERROR MESSAGE you are given. NOTE: when ERROR “...” appears, Banner is identifying for you the specific error message. SCROLL DOWN to find the reason for the restriction/error. Follow the instructions listed under “what to do” to resolve the registration issue. Please note your error so that the departments will be able to assist you.

Advisors generally do not have permission to add you to classes if you get an error. Please follow the appropriate directions.

ERROR READS	WHAT TO DO
Requires department approval for student attribute.	Contact Departmental office offering the course.
Co-requisite XXXXX required. You MUST register for Lecture/Lab courses at the SAME TIME.	Register for both classes at the same time. Enter both CRNs on the course worksheet and hit register.
Your class level does not match required class level for the course.	Contact Departmental office offering the course.
Section is closed or full.	Contact Departmental office offering the course.
You are not declared in degree/major required for this course.	Contact your Academic Advisor.
Your level does not match required level for the course.	Student must first get permission from the Graduate School to register for a Graduate level course.
Course will put student over maximum allowed hours.	Contact the Registration Office at 765-285-1684.
Missing prerequisite for course.	Check the catalog to review what the pre-requisites are for the course. If you have the prerequisite, contact the Departmental office offering the course.
You have already received credit or you are currently registered for the course.	If you wish to repeat a course you are currently registered for (i.e. you are failing the course), contact your Academic Advisor. If you want to repeat a course that you have already earned credit in, your advisor may remove this restriction. Discuss this during your advising appointment.
Time conflicts with CRN XXXXX course on schedule.	Either change the time or remove the course currently in that time slot.
You have no Registration Time Ticket. Please contact the Registration Office at 765-285-1684.	Contact the Registration Office at 765-285-1684.
Duplicate course with section CRN XXXXX.	Either remove the other section of the course or add a different course to your schedule.
You have Holds which will prevent your registration.	Go to the Student tab then Student Records and select Institutional Holds. Resolve hold issues with the department listed as issuing the hold.
You have earned credit in an equivalent course.	Contact your Academic Advisor.
Your Student Status prevents registration. Contact the Registration Office at 765-285-1684.	Your Student Status prevents registration. Contact the Registration Office at 765-285-1684.
Your Academic Standing is Disqualified which prevents registration.	Contact the Registrar's Office at 765-285-1722.
Enrollment Status prohibits registration	Contact the Registration Office at 765-285-1684.