Ball State University
Department of Anthropology
M.A. Program
Application Checklist

Applying for the M.A. Program in Anthropology is a ***two-part process***.

First:

Apply to the <u>Graduate School</u> for admission to the university. This can be done on paper or online
https://www.bsu.edu/webapps/gradapplication/

 It requires three things:

_____   Graduate School application form

_____An original transcript from ***each*** college and university attended - to be sent to the Graduate School

_____   Payment of the application fee

Second:

Apply to the <u>Department of Anthropology</u> for admission to the M.A. program (forms available on the Anthropology website.)   Your departmental application will not be processed until we receive word from the Graduate School that you are cleared for admission and all departmental application documents have been received. The departmental application requires the following:

_____   Departmental application <u>form</u>

_____   Official scores on the Graduate Record Examination General Test (www.ets.org)

_____ Graduate admission recommendation <u>form</u>s from three (3) referees with
    knowledge of your academic (or ***relevant*** non-academic) accomplishments
    and abilities

_____ Narrative statement explaining reasons for wanting to pursue graduate study
    in anthropology at Ball State and the relationship of such study to your long-
    term goals. Please limit this statement to three double-spaced typed pages or less.

_____ Vita (résumé), including educational background, employment history,
    experience in anthropology and/or archaeology, research endeavors, volunteer
    efforts, professional organization memberships, honors/awards, etc.

_____ An original transcript from each college and university attended – to be sent to the Department.

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Applications are accepted at any time, but if you wish to ensure *full consideration for a graduate assistantship*, all materials should be received by the department by **15 February.**

<u>**Assistantship applications**</u> also require the following:
_____   Graduate Assistantship Application <u>form</u> (link on dept website)

_____   One of the three letters of recommendation with the program application should be from a person who
    can evaluate   your potential as a teaching assistant