COLLEGE OF APPLIED SCIENCES AND TECHNOLOGY

Undergraduate/Graduate

Request To Participate In Commencement Ceremonies
Prior To Graduation

This request is ***not a graduation application***, but a request to participate in graduation ceremonies the semester ***prior*** to actual graduation. If approved, your name will appear in the booklet of your ***actual*** graduation ceremonies, not the one in which you participate. For example, if your official graduation date is at the end of the summer and you have approval to go through Spring ceremonies, your name will appear in the ***Summer Commencement*** booklet.

SPECIFIC REQUIREMENTS:

1. A student may apply for early participation in commencement ceremonies prior to graduation if they have **one uncompleted graduation requirement**. The requirement may take the form of **one** of the following: a course, an internship, the writing competency exam or a licensure requirement such as the Praxis 2 exam.

2. Complete a request form, including the signature of your academic advisor and department chairperson and return the completed form to the College of Applied Sciences and Technology Office (AT 202) **30 days** prior to the actual graduation ceremony in which you wish to participate.

3. The Associate Dean of the College of Applied Sciences and Technology will notify you in writing of the decision.

OVER

COLLEGE OF APPLIED SCIENCES AND TECHNOLOGY

Undergraduate/Graduate

REQUEST TO PARTICIPATE IN COMMENCEMENT CEREMONIES PRIOR TO GRADUATION

Date: _____

Name (please print): _____

BSUID#: _____***email***:_____

Circle the ceremony for which this request is being made: May July December

Actual Graduation Date: _____ Degree: _____

Please list any uncompleted graduation requirements - *i.e. course, internships, exams or license requirements.*

_____ _____
STUDENT'S SIGNATURE DATE

_____ _____
ADVISOR'S SIGNATURE DATE

_____ _____
DEPARTMENT CHAIRS'S SIGNATURE DATE

_____ _____
ASSOCIATE DEAN'S SIGNATURE DATE