

PORTFOLIO REVIEW

INTERIOR DESIGN PROGRAM

QUALIFICATION CRITERIA

Acceptance into the first semester of the third year of the Interior Design program requires submission of an application for admission and a review of general academic performance as well as work produced in design skills and design studios through the first semester of the second year.

At the completion of the Portfolio Review each student will receive written notification at his or her permanent address with information as to whether the student has been granted admission to the upper division courses. For all students this notification will include information on areas of strength and areas of weakness as analyzed by the *Interior Design Admissions Committee* (IDAC) during the Review.

The review process will occur only once each academic year during the spring semester.

SUBMISSION REQUIREMENTS

To be considered for admission to upper division interior design courses an applicant must fulfill the following requirements:

- Submit application for admission to upper division studio
- A copy of resume
- Submit for review a portfolio of work completed in eight (8) lower division interior design courses (FCSID 101, , 110, 111, 112, 115, 120, 221, 222, and 224). Submit a minimum of one project from each class. Projects in progress during the spring semester will be submitted as partial example of your work in those classes. Projects are to be submitted in no smaller than 8.5" x 11".

REVIEW PROCESS:

For this part, each applicant submits his/her portfolio to the Interior Design program. The applicant's portfolio will be assessed for graphic skills, creativity, professional appearance, completeness, and organization.

COMPOSITION OF INTERIOR DESIGN ADMISSION COMMITTEE

The IDAC committee will be composed of 4 design professionals and 4 faculty members, Members will be divided into 4 sub-committees of three, two professionals and one faculty per group. Three portfolios will be reviewed simultaneously and then rotated within the group until all members have evaluated each of the three portfolios. To add consistency, the faculty members will rotate to another table upon completion of each set of three portfolios. If three members arrive to the same conclusion,

the decision is final. If evaluation is different among sub-committee members, another sub-committee will review that portfolio. Their decision is final

Upon the above review, IDAC will arrive at one of the following recommendations:

- a. **Acceptance.** Applicant will be allowed to register for upper division (300 level) courses
- b. **Denial.** Applicant admission to upper division courses is denied. The applicant needs to choose another major but may remain in the interior design minor.

TRANSFER STUDENTS

Transfer students requesting acceptance into the first semester of the third year of the Interior Design program are required to follow the same guidelines and timelines as outlined in this document.

- Submit Portfolio and other required documents Third Friday of February

EVALUATION CRITERIA

- **COMPLETENESS**-Applicant's submitted materials are complete and consist of graphic portfolio, resume and essay. The graphic portfolio consists of at least one example of freshmen and sophomore courses. There are sufficient explanations to be able to follow the projects.
- 101, 110, 111, 112, 115, 120, 221, 222, and 224
- **GRAPHIC SKILLS**- The candidate demonstrates good skill of both hand and computer graphics (two dimensional and three dimensional).
- **LAYOUT**-Page layout is well thought in use of color, text, style, size, graphic and consistency. It effectively conveys the message of the text and graphics to the intended audience.
- **CREATIVITY**-Candidate demonstrates creativity and originality in design.
- **MATERIALS**-Candidate demonstrates understanding of interior materials and finishes.