

INTERDEPARTMENTAL PROGRAMS

CERTIFICATE IN INSTITUTIONAL RESEARCH

Curriculum criteria

1. No transfer credit will be allowed.
2. The certificate program must be earned on campus.
3. Only members of the graduate faculty will teach courses included in the certificate program.
4. Students must achieve a 3.0 GPA in the certificate program to receive a certificate.
5. No course with a grade below a 2.0 can be counted toward a graduate certificate.
6. The student's official transcript shall contain not only the listing of courses taken in this program, but also will indicate successful completion of the program.
7. Students will receive a printed certificate acknowledging their completion of the program.

Admission requirements

1. Applicants pursuing only a certificate program will be admitted as non-degree students.
2. Applicants must complete an application form from the Office of Graduate Admissions and provide two copies of official transcripts from the institution granting the baccalaureate degree and each institution attended for undergraduate and graduate work.
3. Standards for admission
 - A. Hold an earned bachelor's degree from a college or university that is accredited by its regional association.
 - B. Satisfy one of the following:
 - An undergraduate cumulative GPA of at least 2.5 on a 4.0 scale (all undergraduate course work, including work completed prior to the baccalaureate, is used to calculate the GPA).

- A cumulative GPA of at least 2.75 on a 4.0 scale in the latter half of the baccalaureate.
 - Students not meeting these criteria may be considered for admission at the discretion of the certificate program director.
4. Students who are currently enrolled in the Graduate School and who wish to pursue this certificate program must apply for admission to the program before 6 of the credits are completed.
 5. Graduate students enrolled only in a certificate program may not hold a graduate assistantship.
 6. Students may be enrolled full time or part-time in the certificate program.
 7. Students who are currently enrolled in a graduate program of study leading to a degree who wish simultaneously to pursue this graduate certificate program must inform the Graduate School of their intent to seek the graduate certificate.
 8. Completion of a graduate certificate does not guarantee admission into a graduate degree program.

PREFIX	NO	SHORT TITLE	CR	HRS
ID	602	Instit Res		3
		Research methods, 3 hours from		
CPSY	653	Res CPy Guid (3)		
EDPSY	640	Methodology (3)		
PSYSC	680	Res Meth Psy (3)		
SOC	600	Soc Inquiry (3)	3	
		Statistics, 3 hours from		
EDPSY	641	Statist Meth (3)		
	642	Interim Stat (3)		
SOC	682	Statistics (3)		
	684	Data Analys (3)	3	
		Electives, 3 hours from		
EDCUR	650	Int Qual Rsh (3)		
	660	Ethno Res Ed (3)		
	671	Eval Ed Prog (3)		
EDPSY	645	Res Meth Des (3)		
	646	Tests Meas (3)		

SOPSY	610	Social (3)		
	640	Attitudes (3)		
SOC	681	Survey (3)	3	
		Practicum, 3 hours from (approval of certificate program director)		
EDAC	699	Internship (2-6)		
EDHI	699	Prac St Afrs (3)		
PSYSC	686	Applied Prac (3-6)		
SOPSY	695	Intrn Social (3)		
SOC	588	Field Exp (1-3)		3
				15 hrs

ASIAN STUDIES

ASIAN STUDIES (ASIAN)

598 Asian Studies: Selected Readings.

(3) Topics for independent study and research to be chosen and investigated in consultation with the department and instructor involved.

Prerequisite: permission of the program director.

A total of 6 hours of credit may be earned.

INTERDEPARTMENTAL COURSES

DOCTOR'S DISSERTATION (DISS)

799 Doctor's Dissertation. (1-24) A total of 24 hours of credit may be earned.

Must be taken for a minimum of 10 hours of credit. Must also be taken for three hours of credit each academic semester after candidacy and enrollment in the minimum required by the department if not registering for a course or courses until the final copy of the dissertation is deposited in the Graduate School. A doctoral candidate in an externally accredited program that requires an internship experience is exempt from continuous enrollment while registered for internship credit. See page 34 for Stage 3 of doctoral requirements for details.

DOCTORAL CANDIDATE (DOC)

700 Doctoral Candidate. (0) Must be taken each semester by doctoral candidates who have been admitted to candidacy but are not registered for a course or courses or dissertation.

INTERDEPARTMENTAL (ID)

601 Teaching Practicum in Higher Education. (3) Students complete a supervised experience in a college classroom relevant to their own area of study.

Prerequisite: EDHI 609 and 610 or equivalent; permission of the instructor.

602 Institutional Research. (3) Provides an introduction to the field of institutional research. Exposes students to the theory and practice within the field, which is a unique combination of research methodology, data analysis, education policy, and applied research.

705 Research Colloquium. (1-3) Doctoral candidates will present dissertation proposals for study and analysis. Related issues in research will be considered.

A total of 2 hours of credit must be earned but departments may require a total of 3 hours of credit.

Prerequisite: permission of the department chairperson.

A total of 3 hours of credit may be earned.

Open only to doctoral students.

MASTER'S CANDIDATE (MASTR)

600 Master's Candidate. (0) After receiving approval for RES 697 or THES 698, all master's degree candidates must be registered each semester during the academic year. If not registering for a course or courses, the candidate will register for MASTR 600 Master's Candidate for a

fee of \$50. Before degree conferral, registration and subsequent payment for MASTR 600 are mandatory for students who have not registered for MASTR 600 during required semesters. Registration in MASTR 600 is not required during the summer. Registration in MASTR 600 will give the master's candidate the rights and privileges of a regular student.

A master's candidate may also take MASTR 600 under other circumstances when not registered for a course or courses—for instance, while working off an incomplete grade—with the approval of the candidate's committee chairperson, the department advisor, and the dean of the Graduate School.

Open only to master's students.

RESEARCH PAPER (RES)

697 Research Paper. (1–3) Must be taken for a total of 3 hours of credit.

Prerequisite: permission of the graduate advisor.

TECHNOLOGY PREPARATION (TPREP)

590 Implementing the Technology Preparation Curriculum. (3) Focuses on issues and processes used to develop curriculum that effectively incorporates technology preparation concepts. Individuals and committees receive guidance in writing curriculum.

595 Instructional Strategies in the Technology Preparation Curriculum. (3)

Focuses on interdisciplinary, competency-based content; planning and using instructional strategies; and assessment of student progress in the technology preparation (tech prep) curriculum.

690 Leading Technology Preparation Programs. (3) Instruction of secondary administrators and technology preparation (tech prep) project managers in effective implementation strategies and methods used to develop, implement, and maintain a successful local technology preparation program.

691 Counseling in Technology Preparation Programs. (3) Emphasizes career development of adolescents; relationships among career choice, lifestyle, psychosocial, and reality concerns in life career development; and application of theories to recruiting, guiding, and counseling technology preparation (tech prep) students in the school system.

THESIS (THES)

698 Thesis. (1–6)

Must be taken for a total of 6 hours of credit.

Prerequisite: permission of the graduate advisor.