Graduate Merit Fellowship Program

Mission: The goal of the Graduate Merit Fellowship program is to attract outstanding graduate students to departmental graduate programs at Ball State University.

Guidelines:

1. Fellowships are renewable for a second year for the same student and are to be used to recruit graduate students to their first year of graduate study at Ball State University. A recipient must be a **NEW** full-time, on-campus graduate student, and hold an academic-year assistantship (fall and spring semesters, only).
2. Graduate Merit Fellows should be of high academic caliber and be able to contribute fully to their department's goals. The minimum baccalaureate GPA required for master's level students is 3.3; the minimum GRE scores required for doctoral students are verbal, 155 (old – 530) 69th percentile and quantitative 147 (old – 570) 40th percentile. These minima are based on **Goal 1** of the Strategic Plan for the Graduate School.
3. Fellowship dollars will be awarded to students on assistantships funded by departmental **1-accounts** through the offices of their respective academic dean and the Graduate School (**no 2-, 3-, or 5- accts**).
4. The additional stipend, approved on an annual basis, must be in addition to the standard departmental academic-year stipend.
5. Master's, specialists, and doctoral programs are eligible for the program, but the two-year maximum applies to all three program types.
6. Academic deans will assign Graduate Merit Fellowships to departments. Departments will then forward nomination forms to the dean (maximum 1 page, plus copy of transcripts) as students are recruited. The Dean will forward their selections to the Graduate Dean for final approval.

Procedure:

The student's normal assistantship contract will need to be entered into EPAF **with** the fellowship stipend **(make a note in the EPAF comment section that the fellowship stipend is included)**. The money will be transferred to the account entered on EPAF unless the Graduate School is notified of a different account number.

GRADUATE SCHOOL
Ball State University

Nomination for Graduate Merit Fellowship Program

Name of Student: Last_____ First_____ M.I._____

BSU ID#_____ Major_____

Baccalaureate (or Master's) Institution_____

GPA_____ (minimum of 3.3 baccalaureate GPA for master's level students)

GRE Scores (if any): Verbal_____ Quant_____ Analytic_____. For doctoral students a minimum verbal score of 155 (old – 530) 69th percentile and quantitative score of 147 (old – 570) 40th percentile are required.

GRE concordance table to interpret scores can be found at: http://www.ets.org/s/gre/pdf/concordance_information.pdf

Department where assistantship is to be held_____

Accounting Codes: Fund: 100100 Organization: _____ Account: _____ Program: _____

Academic Year (e.g., 2013-14)_____ Standard Academic Year Stipend_____

Check one: ☐ New Nominee ☐ Alternate Nominee ☐ Renewal

Check one: ☐ Graduate Assistant ☐ Doctoral Assistant

Justification. Please provide an academic rationale for the nomination of the above student for a Graduate Merit Fellowship. Attach additional sheet if necessary.

Approvals. Please sign below.

Department Chairperson_____Date_____

College Dean_____Date_____

Graduate Dean_____Date_____

See reverse for Guidelines for the nomination of Graduate Merit Fellows.

After approval by the dean of the Graduate School, a copy will be returned to the appointing department for entry into EPAF. Departments should enter the student's normal assistantship contract with the fellowship stipend (make a note in the EPAF comment section that the fellowship stipend is included). The money will be transferred to the account entered on EPAF unless the Graduate School is notified of a different account number.

Graduate School 12/7/12